

**STATE OF ARIZONA
SCHOOL FACILITIES BOARD**

*** SCHOOL FACILITIES BOARD ***

NOTICE OF PUBLIC MEETING

Pursuant to Arizona Revised Statutes Annotated (A.R.S.) §38-431.02, notice is hereby given to the members of the School Facilities Board and to the general public that the Board will hold a meeting open to the public at the date, time and place set forth below. The Board will consider the items listed on the agenda and will take action when necessary and appropriate. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings.

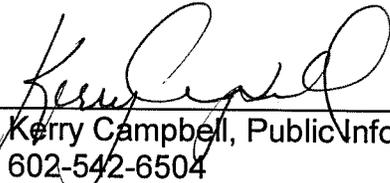
Pursuant to A.R.S. §38-431.03(A)(3), (4) and (7) the Board may vote to go into Executive Session, which is not open to the public to receive legal advice from the Board's attorney on any matter listed on the agenda.

One or more members of the School Facilities Board may attend either in person or by telephone, video or internet conferencing.

DATED AND POSTED this 26th day of February, 2015.

March 4, 2015
10:00am MST
Arizona State Archives Building
1901 W. Madison St.
1st Floor Meeting Room
Phoenix, Arizona 85009

By _____


Kerry Campbell, Public Information Officer
602-542-6504
School Facilities Board
1700 W. Washington St., Ste. 104
Executive Tower, 1st Floor
Phoenix, Arizona 85007

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Kerry Campbell at 602-542-6504. Requests should be made as early as possible to allow time to arrange the accommodation.

AGENDA
SCHOOL FACILITIES BOARD
March 4, 2015
10:00AM

Arizona State Archives Building
1901 W. Madison St.
1st Floor Meeting Room
Phoenix, Arizona 85009

Pursuant to A.R.S. §38-431.03(A)(3), the Board may vote to go into Executive Session, which is not open to the public for discussion or consultation for legal advice with the Board's attorney.

- I. Call to Order
- II. Roll Call
- III. Consideration and possible vote to accept, reject or modify the Minutes and Executive Session Minutes of February 4, 2015 and the Minutes of February 10, 2015
- IV. Director's Report
 - a. Paperless Board Packets
 - b. Policy Approval – III. SFB Capital Plans
 - c. Legislative/Budget Update
 - d. Conflict of Interest
- V. Reduction of Square Footage Requests
Consideration and possible vote to accept, reject or modify Requests for Reduction of Square Footage

◆ Flagstaff Unified
◆ Santa Cruz Valley Unified

- VI. Building Renewal Grant Requests
 - a. Consideration and possible vote to ratify the Executive Director's awards of Building Renewal Grant funds as authorized in the Building Renewal Grant Policy IX.C. (up to \$50,000 for deficiencies correction)

◆ Lake Havasu Unified
◆ Mayer Unified (2 requests)

◆ Wilson Elementary

- b. Consideration and possible vote to ratify the Executive Director's awards of Building Renewal Grant funds as authorized in the Building Renewal Grant Policy IX.C. (up to \$30,000 for investigation)

◆ St. Johns Unified

◆ Solomon Elementary

- c. Consideration and possible vote to accept, reject or modify Building Renewal Grant Requests

Supplemental Awards

◆ Tolleson Union

- d. Consideration and possible vote to accept, reject or modify Building Renewal Grant Requests

Construction Awards

◆ Coolidge Unified (4 requests)

◆ Picacho Elementary

- e. Consideration and possible vote to accept, reject or modify Building Renewal Grant Requests

Design Awards

◆ Mesa Unified

◆ Tolleson Elementary

VII. Future Agenda Items

VIII. Public Comment

Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to the criticism or scheduling the matter for further consideration and decision at a later date.

IX. Adjournment

SCHOOL FACILITIES BOARD
February 4, 2015
Phoenix, Arizona

The School Facilities Board held a Board Meeting at the Arizona State Archives Building in Phoenix, Arizona. The meeting began at approximately 10:06 A.M.

<u>Members Present</u>	<u>Guests Present</u>
Jennifer Stielow, Chair	Travis Zander, Agua Fria UHSD
Tom Rushin, Vice-Chair	Mary Hammonds, Agua Fria UHSD
Edward Boot	Mike Shepard, Agua Fria UHSD
Vern Crow	Dennis Runyan, Agua Fria UHSD
Bryan Peltzer	Pat Blair, Mobile ESD
	Delores Brown, Mobile ESD
<u>Members Absent</u>	Todd Poer, Mesa USD
Dru Barisich	Sue Sylvester, Roofing Southwest
Traci Sawyer-Sinkbeil	Nate Bowler, Buckeye ESD
Dr. Jeff Smith	Kit Wood, Mobile ESD
Ward Simpson	Tom Robin, EMCOR
Stacey Morley (non-voting)	Andy DuMond, APS Solutions for Business
	Dale Sanderson, APS Solutions for Business
<u>Staff Present</u>	Aaron Grace, CRS
Dean Gray, Executive Director	Mike Barragan, Glendale ESD
Phil Williams, Deputy Director	Jill Barragan, Avondale ESD
Kerry Campbell, Public Information Officer	Derron Bowyer, CRS
Amber Peterson, School Finance Specialist	Mark Rafferty, FMG
Debra Sterling, Attorney General's Office	Michael Williams, OSPB
Dan Demland, School Facilities Liaison	Patricia Ewanski, SRP
Yujun Mei, Demographer	Michael Green, Nexant
David Kennon, Assessor	Susan Gray, DLR Group
	Randie Stein, Stifel
	Carlos Monreal, Scottsdale USD
	Paul Huber, Tuba City USD

- I. Call to Order
Chairman Jennifer Stielow called the meeting to order at approximately 10:06 A.M.
- II. Roll Call
There were five (5) voting Board Members present.
- III. Consideration and possible vote to accept, reject or modify the Minutes of January 7, 2015
Vern Crow made a motion for Board approval of the Minutes of January 7, 2015. Tom Rushin seconded. The motion passed with a voice vote of 5-0.

Agenda items were taken out of order to avoid loss of a quorum.

- V. New School Construction
Consideration and possible vote to accept, reject or modify the FY 2015 Capital Plan New Construction Requests

Dean Gray provided a brief explanation of the staff recommendations as presented in the Board packet.

Travis Zander, Executive Director of Finance for Agua Fria Union, expressed concern that the district sees a need for new space in the current fiscal year as opposed to the Conceptual Approval for FY16 as recommended by staff.

Bryan Peltzer made a motion for Board approval of the following staff recommendations:

1. **Agua Fria Union (9-12): Conceptually approve** 008N (9-12 for 1,600 students) to be approved in FY 16.
2. **Casa Grande Elementary (K-5): Conceptually approve** 007N (K-5 for 750 students) to be approved in FY 23.
3. **Chandler Unified (K-6): No conceptual approval.**
4. **Chandler Unified (K-12): Conceptually approve** a K-12 for 150 students to be approved in FY 16.
5. **Florence Unified (9-12): Conceptually approve** 017N (9-12 for 1,200 students) to be approved in FY 18.
6. **Higley Unified (K-8): No conceptual approval.**
7. **Kirkland Elementary (K-8): No conceptual approval.**
8. **Liberty Elementary (K-8): Conceptually approve** a K-8 for 800 students to be approved in FY 20.
9. **Litchfield Elementary (K-5): Conceptually approve** a K-5 for 956 students to be approved in FY 19.
10. **Queen Creek Unified (K-5): Conceptually approve** 005N (K-5 for 700 students) to be approved in FY 19.
11. **Queen Creek Unified (9-12): Conceptually approve** 009N (9-12 for 867 students) to be approved in FY 17.
12. **Sahuarita Unified (K-8): Conceptually approve** 005N (K-8 school for 800 students) to be approved in FY 19 and 006N (K-8 school for 600 students) to be approved in FY 22.
13. **Vail Unified (9-12): Conceptually approve** a 9-12 for 1,000 students to be approved in FY 18.

Edward Boot seconded. The motion passed with a voice vote of 5-0.

VII. Building Renewal Grant Requests

Dean Gray reviewed the balance of the Building Renewal Grant fund. If today's recommendations are approved by the Board the remaining balance would be

\$2,104,151. Staff continues working to close projects and make recognized savings and unspent monies available for new projects.

a. Consideration and possible vote to ratify the Executive Director's awards of Building Renewal Grant funds as authorized by the Building Renewal Grant Policy IX.C. (up to \$50,000 for project award)

Dean Gray provided a brief explanation of the requests as presented in the Board packet. The Board discussed various aspects of the projects.

Vern Crow made a motion for Board approval of the following staff recommendations:

1. Board ratification that **Clarkdale-Jerome Elementary** be awarded \$4,750 in Building Renewal Grant funding for the repair of the grease trap in the cafeteria Building 1004 at Clarkdale-Jerome Elementary School (project number 130403101-1004-005BRG). This includes \$1,000 in contingency that will only be used with SFB staff approval.
2. Board ratification that **Safford Unified** be awarded \$10,000 in Building Renewal Grant funding for the replacement of 10-ton gas package unit on Building 1003 at Safford Middle School (project number 050201102-1003-004BRG). This includes \$710 in contingency that will only be used with SFB staff approval.
3. Board ratification that **Valley Union** be awarded \$6,100 in Building Renewal Grant funding to repair the well pump at Valley Union High School (project number 020522201-9999-004BRG). This includes \$877 in contingency that will only be used with SFB staff approval.

Tom Rushin seconded. The motion passed with a voice vote of 5-0.

b. Consideration and possible vote to accept, reject or modify Building Renewal Grant Requests (supplemental awards)

Dean Gray provided a brief explanation of the requests as presented in the Board packet. The **Blue Ridge Unified** request was not properly agendaized and will be presented at the next Board meeting.

Vern Crow made a motion for Board approval of the following staff recommendations:

1. This item to be considered at future Board meeting.
2. Board approval of the staff recommendation that **Ganado Unified** be awarded an additional \$1,873,564 in Building Renewal Grant funding for the replacement of the roofs on Buildings 1001, 1002, 1003, 1004 and 1005 at Ganado High School (project number 010220204-9999-005BRG). This includes \$200,000 in contingency that will only be used with SFB staff approval. The district is contributing \$196,293 from the insurance claim to the project. This brings the total project cost to \$2,132,178.

3. Board approval of the staff recommendation that **Ganado Unified** be awarded an additional \$351,879 in Building Renewal Grant funding for the painting and caulking of the new stucco contingent upon funding from the Federal Impact Aid Program (\$1,226,651) to replace the stucco on all buildings at Ganado High School (project number 010220204-9999-006BRG). This includes \$32,000 in contingency that will only be used with SFB staff approval and brings the total project cost to \$1,618,904.
4. Board approval of the staff recommendation that **Mobile Elementary** be awarded an additional \$399,283 in Building Renewal Grant funding for the engineering design, construction administration and construction costs for a new well system at Mobile Elementary School (project number 070386101-9999-002BRG). This includes \$35,000 in contingency that will only be used with SFB staff approval.
5. Board approval of the staff recommendation that **Mohave Valley Elementary** be awarded an additional \$25,400 in Building Renewal Grant funding for the replacement of the HVAC system on Building 1013 at Mohave Valley Elementary School (project number 080416101-1013-021BRG). This includes \$4,000 in contingency that will only be used with SFB staff approval and brings the project total to \$30,400.

Edward Boot seconded. The motion passed with a voice vote of 5-0.

c. Consideration and possible vote to accept, reject or modify Building Renewal Grant Requests (construction awards)

Dean Gray provided a brief explanation of the requests as presented in the Board packet. The Board discussed various aspects of the projects.

Bryan Peltzer expressed concern about whether the structural engineer for the two **Bullhead City Elementary** requests is registered in the State of Arizona. Mr. Gray offered to table the requests until the registration can be verified.

Bryan Peltzer made a motion for Board approval of the following staff recommendations:

1. Board approval of the staff recommendation that **Benson Unified** be awarded \$172,500 in Building Renewal Grant funding to replace the evaporative coolers in the gymnasium Building 1004 at Benson High School. This includes \$10,000 in contingency that will only be used with SFB staff approval.
2. This item was tabled for consideration at a future Board meeting.
3. This item was tabled for consideration at a future Board meeting.
4. Board approval of the staff recommendation that **Cave Creek Unified** be awarded \$4,467 in Building Renewal Grant funding for replacement of the fire alarm control panel at Desert Arroyo Middle School. This includes \$1,000 in contingency that will only be used with SFB staff approval.

5. Board approval of the staff recommendation that **Colorado River Union** be awarded \$2,488 in Building Renewal Grant funding to replace the water heater in Building 1006 at Mohave High School. This includes \$500 in contingency that will only be used with SFB staff approval.
6. Board approval of the staff recommendation that **Mayer Unified** be awarded \$2,555 in Building Renewal Grant funding for repair of the HVAC unit on the computer classroom in Building 1007 at Mayer Elementary School. This includes \$500 in contingency that will only be used with SFB staff approval.
7. Board approval of the staff recommendation that **Saddle Mountain Unified** be awarded \$4,165 in Building Renewal Grant funding for replacement of a HVAC condensing unit in Building 1008 at Tonopah High School. This includes \$500 in contingency that will only be used with SFB staff approval.
8. Board approval of the staff recommendation that **Saddle Mountain Unified** be awarded \$3,718 in Building Renewal Grant funding for repair of a HVAC unit in Building 1005 at Tonopah High School. This includes \$500 in contingency that will only be used with SFB staff approval.
9. Board approval of the staff recommendation that **Saddle Mountain Unified** be awarded \$3,718 in Building Renewal Grant funding for repair of a HVAC unit in the cafeteria Building 1006 at Tonopah High School. This includes \$500 in contingency that will only be used with SFB staff approval.
10. Board approval of the staff recommendation that **Scottsdale Unified** be awarded \$2,000 in Building Renewal Grant funding for the replacement of the low voltage power supply for the chiller that services all buildings at Cocopah Middle School. This includes \$404 in contingency that will only be used with SFB staff approval.
11. Board approval of the staff recommendation that **Scottsdale Unified** be awarded \$23,910 in Building Renewal Grant funding for the replacement of a 70-ton chiller compressor on Building 1003 at Pueblo Elementary School. This includes \$7,600 in contingency that will only be used with SFB staff approval.
12. Board approval of the staff recommendation that **Tuba City Unified** be awarded \$470,716 in Building Renewal Grant funding to replace the roof on Building 1010 at Tuba City High School. This includes \$42,000 in contingency that will only be used with SFB staff approval.
13. Board approval of the staff recommendation that **Willcox Unified** be awarded \$51,511 in Building Renewal Grant funding for replacement of the fire alarm system at Willcox High School. This includes \$4,500 in contingency that will only be used with SFB staff approval.

Vern Crow seconded. The motion passed with a voice vote of 5-0.

d. Consideration and possible vote to accept, reject or modify Building Renewal Grant Requests (design awards)

Dean Gray provided a brief explanation of the requests as presented in the Board packet. The Board discussed various aspects of the projects.

Bryan Peltzer expressed concern about whether the structural engineer for the Mohave Valley Elementary request is registered in the State of Arizona. Mr. Gray requested that the Board approve the district's request contingent upon verification of the registration.

Bryan Peltzer made a motion for Board approval of the following staff recommendations:

1. Board approval of the staff recommendation that **Duncan Unified** be awarded \$5,000 in Building Renewal Grant funding for engineering services to assess the HVAC and control system in the cafetorium Building 1005 at Duncan Primary School.
2. Board approval of the staff recommendation that **Mesa Unified** be awarded \$12,400 in Building Renewal Grant funding for design and construction bid documents to reseal the exterior of Building 1021 at Webster Elementary School. This includes \$5,000 for hazardous materials testing. The district will contribute \$5,000 towards the cost of construction.
3. Board approval of the staff recommendation that **Mohave Valley Elementary** be awarded \$9,000 in Building Renewal Grant funding for an engineering assessment of cinder block cracking and indoor wall separation in Building 1002 at Mohave Valley Junior High School. This includes \$1,000 in contingency that will only be used with SFB staff approval. This award is contingent upon the verification of the structural engineer's registration in the State of Arizona.
4. Board approval of the staff recommendation that **Scottsdale Unified** be awarded \$9,975 in Building Renewal Grant funding for the replacement of a 60-ton chiller and cooling tower on Buildings 1012 and 1013 at Kiva Elementary School.

Vern Crow seconded. The motion passed with a voice vote of 5-0.

e. Consideration and possible vote to accept, reject or modify Building Renewal Grant Requests (design awards)

Bryan Peltzer made a motion for Board approval to table the **Round Valley Unified** request for consideration at a future Board meeting. Vern Crow seconded. The motion passed with a voice vote of 5-0.

f. Consideration and possible vote to accept, reject or modify Building Renewal Grant Requests (denial)

Dean Gray provided a brief explanation of the requests as presented in the Board packet. The Board discussed various aspects of the projects.

Vern Crow made a motion for Board approval of the following staff recommendations:

1. Board approval of the staff recommendation that **Florence Unified's** request for Building Renewal Grant funding for the design and installation of a new air conditioning unit in the weight room Building 1001 at Poston Butte High School be **denied** because the costs associated with the reconfiguration of storage room space into classroom space should be assumed by the district since the district elected to reconfigure the space.
2. Board approval of the staff recommendation that **Show Low Unified's** request for Building Renewal Grant funding to install a sewer nitrogen reduction plant at Linden Elementary School be **denied** at this time and until the student count exceeds the capacity of the current septic design of 203 students. Project number 090210116-9999-001BRG requires no additional funding at this time.

Edward Boot seconded. The motion passed with a voice vote of 5-0.

VIII. Emergency Deficiencies Correction Requests

Dean Gray reviewed the balance of the Emergency Deficiencies Correction fund. If today's recommendations are approved by the Board the remaining balance would be \$483,634. Staff continues working to close projects and make recognized savings and unspent monies available for new projects.

a. Consideration and possible vote to accept, reject or modify Emergency Deficiencies Correction Requests (construction awards)

Dean Gray provided a brief explanation of the request as presented in the Board packet.

Tom Rushin made a motion for Board approval of the following staff recommendations:

Board approval of the staff recommendation that **Bullhead City Elementary** be awarded \$595 in Emergency Deficiencies Correction funding for the repair of the backflow preventer on Building 1004 at the District Office.

Edward Boot seconded. The motion passed with a voice vote of 5-0.

b. Consideration and possible vote to accept, reject or modify Emergency Deficiencies Correction Requests (design awards)

Dean Gray provided a brief explanation of the request as presented in the Board packet.

Bryan Peltzer made a motion for Board approval of the following staff recommendations:

Board approval of the staff recommendation that **St Johns Unified** be awarded \$80,000 in Emergency Deficiencies Correction funding for the professional services to develop construction bid documents to correct the structural repairs, HVAC corrections and roof replacement on Building 1001 at the District Office.

Edward Boot seconded. The motion passed with a voice vote of 5-0.

- c. Consideration and possible vote to accept, reject or modify Emergency Deficiencies Correction Requests (denial)

Dean Gray provided a brief explanation of the request as presented in the Board packet.

Vern Crow made a motion for the Board to convene in Executive Session. Tom Rushin seconded. The motion passed with a voice vote of 5-0.

The Board convened in Executive Session starting at 11:07 A.M.

The Executive Session adjourned at 11:18 A.M.

The Board meeting reconvened at 11:20 A.M.

The Board discussed various aspects of the request.

Vern Crow made a motion for Board approval of the following staff recommendation:

Board approval of the staff recommendation that **Toltec Elementary's** request for Emergency Deficiencies Correction funding to repair the ceiling in the music classroom at Arizona City Elementary School be **denied**. This school does not qualify for SFB funding because it is a charter school.

Edward Boot seconded. The motion passed with a voice vote of 5-0.

IX. Preventative Maintenance Inspection Reports

- a. Consideration and possible vote to accept, reject or modify Preventative Maintenance Inspection Reports

Dean Gray provided a brief explanation of the Preventative Maintenance Inspection Report for Skull Valley Elementary.

Vern Crow made a motion for Board approval of the following staff recommendation:

Board approval of the Preventative Maintenance Inspection Report for **Skull Valley Elementary**.

Tom Rushin seconded. The motion passed with a voice vote of 5-0.

- b. Consideration and possible vote to accept, reject or modify the random selection of districts for a Preventative Maintenance Inspection

Dean Gray provided a brief explanation of the random selection of Deer Valley Unified for a Preventative Maintenance Inspection.

Tom Rushin made a motion for Board approval of the following staff recommendation:

Board approval of the random selection of **Deer Valley Unified** for Preventative Maintenance Inspection.

Vern Crow seconded. The motion passed with a voice vote of 5-0.

IV. Director's Report

a. Paperless Board Packets

Bryan Peltzer made a motion for Board approval to table this agenda item for consideration at a future Board meeting. Vern Crow seconded. The motion passed with a voice vote of 5-0.

b. Policy Approval – III. SFB Capital Plans

Dean Gray provided a brief explanation of the proposed changes to the SFB Capital Plan Policy. The policy will be posted on the SFB website for public comment and will be brought back to the Board at the next meeting for action.

c. Legislative/Budget Update

Dean Gray deferred to Ron Passarelli who provided a brief overview of the bills currently being heard in committee.

VI. Reduction of Square Footage Requests

Consideration and possible vote to accept, reject or modify Requests for Reduction of Square Footage

Vern Crow made a motion for Board approval tabling **Yuma Elementary's** requests for consideration at a future Board meeting. Bryan Peltzer seconded. The motion passed with a voice vote of 5-0.

X. Future Agenda Items

Edward Boot asked if Mr. Gray would be requesting a supplemental appropriation for the Building Renewal Grant fund and if he would provide an update on the status of that request at the next Board meeting.

XI. Public Comment

There were no requests for public comment.

XII. Adjournment

There being no further business, Jennifer Stielow adjourned the meeting at approximately 11:37 A.M.

Approved by the School Facilities Board on _____, 2015

Chair

SCHOOL FACILITIES BOARD
February 10, 2015
Phoenix, Arizona

The School Facilities Board held a Board Meeting at the Arizona State Capitol Building in Phoenix, Arizona. The meeting began at approximately 10:01 A.M.

<u>Members Present</u>	<u>Guests Present</u>
Jennifer Stielow, Chair	Travis Zander, Agua Fria UHSD
Tom Rushin, Vice-Chair (via phone)	Dennis Runyan, Agua Fria UHSD
Edward Boot (via phone)	
Traci Sawyer-Sinkbeil (via phone)	<u>Staff Present</u>
Dr. Jeff Smith (via phone)	Dean Gray, Executive Director
Ward Simpson (via phone)	Kerry Campbell, Public Information Officer
	Amber Peterson, School Finance Specialist
<u>Members Absent</u>	Debra Sterling, Attorney General's Office
Dru Barisich	Dan Demland, School Facilities Liaison
Vern Crow	Yujun Mei, Demographer
Bryan Peltzer	
Stacey Morley (non-voting)	

I. Call to Order

Chairman Jennifer Stielow called the meeting to order at approximately 10:01 A.M.

II. Roll Call

There were six (6) voting Board Members participating in the meeting. One (1) voting Board member was present and five (5) voting Board members were on the phone.

III. New School Construction

Consideration and possible vote to accept, reject or modify the FY 2015 Capital Plan New Construction Requests

Dean Gray provided a brief explanation of the staff recommendation as presented in the Board packet.

Dr. Dennis Runyan, Superintendent for Agua Fria Union, thanked the Board for reconsidering the district's capital plan and provided a few relative statistics. He provided a letter to the Board.

The Board discussed various aspects of the district's capital plan request.

Tom Rushin made a motion for Board approval of the following staff recommendation:

Agua Fria Union (9-12): Conceptually approve 008N (9-12 for 1,600 students) to be approved in FY 16.

Traci Sawyer-Sinkbeil seconded. The motion passed with a voice vote of 6-0.

Tom Rushin recused himself from the Board at this time.

IV. Reduction of Square Footage Requests

Consideration and possible vote to accept, reject or modify Requests for Reduction of Square Footage

Dean Gray provided a brief explanation of Yuma Elementary's requests.

Traci Sawyer-Sinkbeil made a motion for Board approval of the following staff recommendations:

1. Board approval of the staff recommendation to approve **Yuma Elementary's** request to remove Buildings 1004 and 1005 at Roosevelt School from the inventory.
2. Board approval of the staff recommendation to approve **Yuma Elementary's** request to remove Building 1010 at Woodard Jr. High School from the inventory.

Edward Boot seconded. The motion passed with a voice vote of 5-0.

Tom Rushin rejoined the Board at this time.

V. Building Renewal Grant Requests

Dean Gray reviewed the balance of the Building Renewal Grant fund. If today's recommendations are approved by the Board the remaining balance would be \$2,106,018. Staff continues working to close projects and make recognized savings and unspent monies available for new projects.

a. Consideration and possible vote to accept, reject or modify Building Renewal Grant Requests (supplemental awards)

Dean Gray provided a brief explanation of the request as presented in the Board packet. The Board discussed various aspects of the request.

Edward Boot made a motion for Board approval of the following staff recommendation:

Board approval of the staff recommendation that **Blue Ridge Unified** be awarded an additional \$253,297 in Building Renewal Grant funding for the restoration of the roofs on Buildings 1001 and 1005 at Blue Ridge High School (project number 090232102-9999-004BRG). This includes \$20,000 in contingency that will only be used with SFB staff approval and brings the total project cost to \$266,191.

Tom Rushin seconded. The motion passed with a voice vote of 6-0.

b. Consideration and possible vote to accept, reject or modify Building Renewal Grant Requests (construction awards)

Dean Gray provided a brief explanation of the requests as presented in the Board packet.

Traci Sawyer-Sinkbeil made a motion for Board approval of the following staff recommendations:

1. Board approval of the staff recommendation that **Bullhead City Elementary** be awarded \$52,000 in Building Renewal Grant funding for

roof restoration on Building 1002 at Bullhead City Junior High School. This includes \$4,500 in contingency that will only be used with SFB staff approval.

2. Board approval of the staff recommendation that **Bullhead City Elementary** be awarded \$28,000 in Building Renewal Grant funding for roof repairs on Building 1001 at Desert Valley Elementary School. This includes \$3,500 in contingency that will only be used with SFB staff approval.

Ward Simpson seconded. The motion passed with a voice vote of 6-0.

- c. Consideration and possible vote to accept, reject or modify Building Renewal Grant Requests (design awards)

Dean Gray provided a brief explanation of the request as presented in the Board packet. The Board discussed various aspects of the projects.

Edward Boot made a motion for Board approval of the following staff recommendation:

Board approval of the staff recommendation that **Round Valley Unified** be awarded \$7,960 in Building Renewal Grant funding for a performance specification and asbestos survey for the reseal/repaint of the gymnasium Building 1002 at Round Valley Middle School.

Ward Simpson seconded. The motion passed with a voice vote of 6-0.

VI. Emergency Deficiencies Correction Requests

- a. Consideration and possible vote to accept, reject or modify Emergency Deficiencies Correction Requests (construction awards)

Dean Gray reviewed the balance of the Emergency Deficiencies Correction fund. If today's recommendations are approved by the Board the remaining balance would be \$479,167. Staff continues working to close projects and make recognized savings and unspent monies available for new projects.

Dean Gray provided a brief explanation of the request as presented in the Board packet. The Board discussed various aspects of the district's request.

Traci Sawyer-Sinkbeil made a motion for Board approval of the following staff recommendation:

Board approval of the staff recommendation that **Cave Creek Unified** be awarded \$4,467 in Emergency Deficiencies Correction funding for replacement of the fire alarm control panel at Desert Arroyo Middle School. This includes \$1,000 in contingency that will only be used with SFB staff approval.

Edward Boot seconded. The motion passed with a voice vote of 6-0.

Tom Rushin made a motion for cancellation of **Cave Creek Unified's** Building Renewal Grant funding for project number 070293103-9999-007BRG. Ward Simpson seconded. The motion passed with a voice vote of 6-0.

- VII. Future Agenda Items
Debra Sterling advised the Board that she would like to make a presentation at the next Board meeting regarding Conflict of Interest.

- VIII. Public Comment
There were no requests for public comment.

- IX. Adjournment
There being no further business, Jennifer Stielow adjourned the meeting at approximately 10:30 A.M.

Approved by the School Facilities Board on _____, 2015

Chair

**STATE OF ARIZONA
SCHOOL FACILITIES BOARD**

Meeting Date: March 4, 2015

Agenda Item IV.a.

**Subject: IV. Director's Report (action of the Board may be requested)
a. Paperless Board Packets**

At the request of the Board, staff researched the cost of paperless Board Packets versus the cost of sending out the hard copies each month.

Attached is information on web-based services and the cost of hardware.

Board Action Requested: [X] information [] action / described below

Attachments: Yes [X] No []

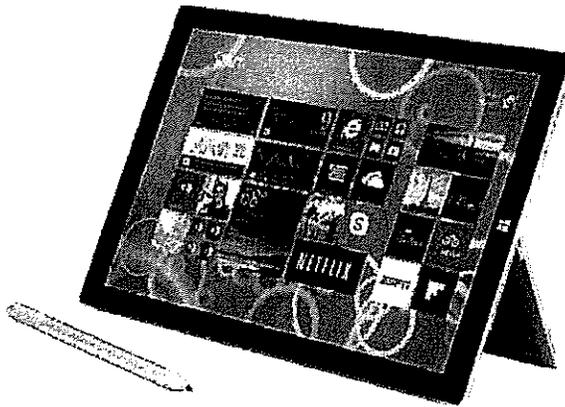
Cost Analysis for Paper Board Packets
January 2015

Copier Paper		
Average # of pages in board packets/month	240	
Total # of printed board packets/month	19	
Total # of pages/month	4560	
Total # of reams/month (500 pgs/ream)	9.12	
Cost of paper/box (10 reams/box)		\$28.78
Color Paper		
Total # of color reams/month (500 pgs/ream)	1	
Cost of color paper/ream		\$9.47
Other Supplies		
Cost of indexing tabs/packet		\$53.91
Cost of clips		\$0.67
Cost of envelopes		\$4.43
Shipping		
FedEx delivery charges/month		\$84.92
		\$182.18

(http://www.microsoftstore.com/store/msusa/en_US/home)

(http://www.microsoftstore.com/store/msusa/en_US/DisplayThreePgCheckoutShoppingCartPage)

Surface Pro 3 - 64GB / Intel i3



★★★★★ (762)

\$799.00

Choose device: 64GB / Intel i3 - 1.5GHz

- 64GB / Intel i3 - 1.5GHz
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Shop now > (http://www.microsoftstore.com/store/msusa/en_US/edu?icid=EDU_pdp_offer_text_082214)

Software

Windows 8.1 Pro

Exterior

Casing: Magnesium • Color: Silver • Physical buttons: Volume, Power, Home

Dimensions

11.50 x 7.93 x 0.36 in (292.10 x 201.42 x 9.14 mm)

Weight

1.76 lbs (0.79 kg)

Hard drive size²

Solid state drive (SSD) options: 64GB, 128GB, 256GB, or 512GB

Memory

64GB or 128GB version with 4GB RAM
256GB or 512GB version with 8GB RAM

Display

Screen: 12" ClearType Full HD Display • Resolution: 2160 x 1440 • Aspect Ratio: 3:2 • Touch: Multitouch input

Processor

64GB/Intel i3 version:

4th generation Intel Core i3-4020Y 1.50 GHz with Intel HD Graphics 4200

128GB and 256GB/Intel i5 version:

4th generation Intel Core i5-4300U 1.90 GHz (with Turbo Boost Technology up to 2.9GHz) with Intel HD Graphics 4400

256GB and 512GB/Intel i7 version:

4th generation Intel Core i7-4650U 1.70 GHz (with Turbo Boost Technology up to 3.3 GHz) with Intel HD Graphics 5000

TPM (Trusted Platform Module) chip for enterprise security

Wireless

802.11ac/802.11a/b/g/n

Bluetooth

Bluetooth 4.0 Low Energy technology

Battery Life

Up to 9 hours of web browsing⁵

Cameras and Video

5MP and 1080p HD front- and rear-facing cameras • Built-in front- and rear-facing microphones • Stereo speakers with Dolby Audio-enhanced sound

Audio

Stereo speakers with Dolby Audio-enhanced sound

Ports

Full-size USB 3.0 • microSD card reader • Headphone jack • Mini DisplayPort • Cover port • Charging port

Sensors

Ambient light sensor • Accelerometer • Gyroscope • Magnetometer

Warranty

1-year limited hardware warranty⁶

Surface Pen

Dimensions: 135mm (length), 9.5mm (diameter) • Weight: 20 grams

Pre-installed Apps

Flipboard • Skype Wi-Fi • Skype • OneNote MX • Solitaire • Mahjong • Sudoku/Microsoft Number Puzzle • Fresh Paint

In the box

Surface Pro 3 • Surface Pen • 36-watt power supply • Quick Start Guide • Safety and warranty documents

FAQ

Can Surface Pro 3 run the same programs that run on my laptop or desktop?

A: Yes, Surface Pro 3 is a full laptop replacement. It can run any program that runs on Windows, including Office, iTunes, and Photoshop.¹

Can Surface Pro 3 connect to a larger monitor for business presentations?

A: Yes, you can connect to most monitors via the Surface Pro 3 mini DisplayPort and an optional AV adapter (http://www.microsoftstore.com/store/msusa/en_US/pdp/Surface-Mini-DisplayPort-HD-AV-Adapter/productID.291878400) or VGA adapter (http://www.microsoftstore.com/store/msusa/en_US/pdp/Surface-Mini-DisplayPort-to-VGA-Adapter/productID.291878500).

Which documents can I mark up with Surface Pen?

A: You can mark up any document in Word, Excel, and OneNote, and at any thickness you want. Office programs¹ appear with a "Pen" tab on the ribbon which gives you all the options you need. There are also many Pen apps to markup PDFs and other documents, such as Drawboard PDF.

Can I use the Surface Pro 3 for gaming?

A: Yes. Surface Pro 3 runs many of the most popular PC games, including League of Legends, Civilization V, and The Elder Scrolls Online. You can also connect an Xbox 360 wireless controller for Windows (http://www.microsoftstore.com/store/msusa/en_US/pdp/Xbox-360-Wireless-Controller-for-Windows-Black/productID.253707500) to your Surface and hook up to your big screen TV to play your favorite PC games.

How can I get help setting up or troubleshooting?

A: Download the Surface Pro 3 user guide (<http://www.microsoft.com/surface/en-us/support/userguides?category=user-guides>) and make sure you've installed the latest updates (<http://www.microsoft.com/surface/en-us/support/performance-and-maintenance/install-software-updates-for-surface>).

Ratings and reviews

Compare iPad models.

Need more details?
Jump to the full comparison chart >

iPad Air

iPad Air puts all the computer you may ever need into a simple piece of glass. Both versions of iPad Air are incredibly capable, with desktop-class 64-bit architecture, gorgeous 9.7-inch Retina displays, and all-day battery life.¹ And the new iPad Air 2 takes those capabilities even further with Touch ID, the fast A8X chip, new cameras, and the versatile Apple SIM — in a design so thin and light you have to hold one to believe it.

iPad mini

Here's proof that good things really do come in small packages. No matter which iPad mini you choose, you'll be treated to a display that's sharp and vibrant, performance that's fast and powerful, and much more. And with hundreds of thousands of apps available, you can do more than you ever thought possible.

iPad Air 2

iPad Air

iPad mini 3

iPad mini 2

iPad mini

| Learn more > |
|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| Buy Now |
| 6.6 inches
(169.5 mm) | 6.6 inches
(169.5 mm) | 5.3 inches
(134.7 mm) | 5.3 inches
(134.7 mm) | 5.3 inches
(134.7 mm) |
| Depth:
0.24 inch (6.1 mm) | Depth:
0.29 inch (7.5 mm) | Depth:
0.29 inch (7.5 mm) | Depth:
0.29 inch (7.5 mm) | Depth:
0.28 inch (7.2 mm) |

Weight³

Wi-Fi: 0.96 pound (437 g)	Wi-Fi: 1 pound (469 g)	Wi-Fi: 0.73 pound (331 g)	Wi-Fi: 0.73 pound (331 g)	Wi-Fi: 0.68 pound (308 g)
Wi-Fi + Cellular: 0.98 pound (444 g)	Wi-Fi + Cellular: 1.05 pounds (478 g)	Wi-Fi + Cellular: 0.75 pound (341 g)	Wi-Fi + Cellular: 0.75 pound (341 g)	Wi-Fi + Cellular: 0.69 pound (312 g)

Chip

A8X chip with 64-bit architecture and M8 motion coprocessor	A7 chip with 64-bit architecture and M7 motion coprocessor	A7 chip with 64-bit architecture and M7 motion coprocessor	A7 chip with 64-bit architecture and M7 motion coprocessor	A5 chip
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Touch ID

Fingerprint identity sensor	—	Fingerprint identity sensor	—	—
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Cameras

FaceTime HD camera:				
1.2MP photos				
720p HD video				

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|--|--|--|--|--|
| Buy Now |
| FaceTime video calling over Wi-Fi or cellular ¹ | FaceTime video calling over Wi-Fi or cellular ¹ | FaceTime video calling over Wi-Fi or cellular ¹ | FaceTime video calling over Wi-Fi or cellular ¹ | FaceTime video calling over Wi-Fi or cellular ¹ |
| Face detection |
| Backside illumination |
| iSight camera: |
| 8MP photos | 5MP photos | 5MP photos | 5MP photos | 5MP photos |
| Autofocus | Autofocus | Autofocus | Autofocus | Autofocus |
| Face detection |
| Backside illumination |
| Five-element lens |
| Hybrid IR filter |
| <i>f</i> /2.4 aperture |
| HDR photos |
| Panorama | Panorama | Panorama | Panorama | — |
| Burst mode | — | — | — | — |

Video Recording (1080p HD)

Tap to focus while recording				
Video stabilization				
Face detection				
Backside illumination				
3x video zoom	3x video zoom	3x video zoom	3x video zoom	—
Time-lapse video				
Slo-mo video	—	—	—	—

Carriers

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Cellular and Wireless

Wi-Fi:

Wi-Fi (802.11a/b/g/n/ac); dual channel (2.4GHz and 5GHz)

MIMO

Bluetooth 4.0 technology

Wi-Fi:

Wi-Fi (802.11a/b/g/n); dual channel (2.4GHz and 5GHz)

MIMO

Bluetooth 4.0 technology

Wi-Fi:

Wi-Fi (802.11a/b/g/n); dual channel (2.4GHz and 5GHz)

MIMO

Bluetooth 4.0 technology

Wi-Fi:

Wi-Fi (802.11a/b/g/n); dual channel (2.4GHz and 5GHz)

MIMO

Bluetooth 4.0 technology

Wi-Fi:

Wi-Fi (802.11a/b/g/n); dual channel (2.4GHz and 5GHz)

—

Bluetooth 4.0 technology

Wi-Fi + Cellular:

Wi-Fi (802.11a/b/g/n/ac); dual channel (2.4GHz and 5GHz)

MIMO

Bluetooth 4.0 technology

GSM/EDGE

CDMA EV-DO Rev. A and Rev. B

UMTS/HSPA/HSPA+/DC-HSDPA

LTE⁵

Data only⁶

Wi-Fi + Cellular:

Wi-Fi (802.11a/b/g/n); dual channel (2.4GHz and 5GHz)

MIMO

Bluetooth 4.0 technology

GSM/EDGE

CDMA EV-DO Rev. A and Rev. B

UMTS/HSPA/HSPA+/DC-HSDPA

LTE⁵

Data only⁶

Wi-Fi + Cellular:

Wi-Fi (802.11a/b/g/n); dual channel (2.4GHz and 5GHz)

MIMO

Bluetooth 4.0 technology

GSM/EDGE

CDMA EV-DO Rev. A and Rev. B

UMTS/HSPA/HSPA+/DC-HSDPA

LTE⁵

Data only⁶

Wi-Fi + Cellular:

Wi-Fi (802.11a/b/g/n); dual channel (2.4GHz and 5GHz)

MIMO

Bluetooth 4.0 technology

GSM/EDGE

CDMA EV-DO Rev. A and Rev. B

UMTS/HSPA/HSPA+/DC-HSDPA

LTE⁵

Data only⁶

Wi-Fi + Cellular

(AT&T or T-Mobile);

Wi-Fi (802.11a/b/g/n); dual channel (2.4GHz and 5GHz)

Bluetooth 4.0 technology

GSM/EDGE

UMTS/HSPA/HSPA+/DC-HSDPA

LTE⁵

Data only⁶

Wi-Fi + Cellular
(Verizon or Sprint):

Wi-Fi (802.11a/b/g/n); dual channel (2.4GHz and 5GHz)

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 CDMA EV-DO Rev. A and Rev. B
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 LTE⁵
 Data only⁶

SIM Card

Nano-SIM

Nano-SIM

Nano-SIM

Nano-SIM

Nano-SIM

Connector

Lightning

Lightning

Lightning

Lightning

Lightning

Battery Life¹

Up to 10 hours of surfing the web on Wi-Fi, watching video, or listening to music

Up to 9 hours of surfing the web using cellular data network

Charging via power adapter or USB to computer system

Sensors

Touch ID

—

Touch ID

—

—

Three-axis gyro

Three-axis gyro

Three-axis gyro

Three-axis gyro

Three-axis gyro

Accelerometer

Accelerometer

Accelerometer

Accelerometer

Accelerometer

Ambient light sensor

Barometer

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1. Battery life varies by use and configuration; see www.apple.com/batteries for more information.
2. 1GB = 1 billion bytes; actual formatted capacity less. Cellular data plan is sold separately.
3. Size and weight vary by configuration and manufacturing process.
4. FaceTime calling requires a FaceTime-enabled device for the caller and recipient and a Wi-Fi connection. Availability over a cellular network depends on carrier policies; data charges may apply.
5. LTE is available in select markets and through select carriers. Speeds will vary based on site conditions. For details on LTE support, contact your carrier and see www.apple.com/ipad/lte.
6. Cellular data plan is sold separately. The model you purchase is configured to work with a particular cellular network technology. Check with your carrier for compatibility and cellular data plan availability.

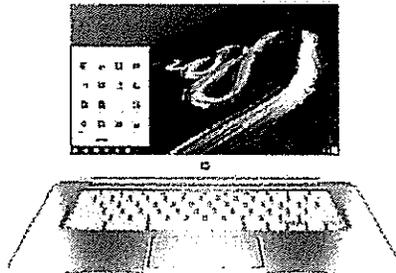


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Chrome Laptops



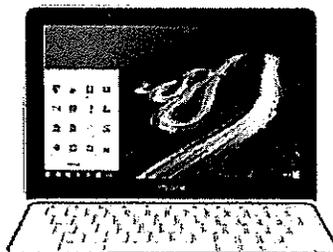
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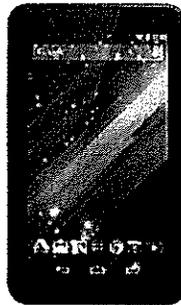


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HP 7 G2

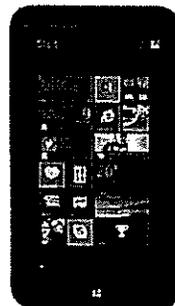
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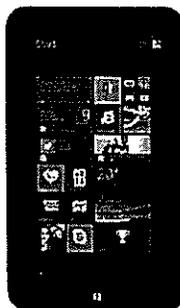
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HP recommends Windows.



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Kerry Campbell

From: noreply@salesforce.com on behalf of Bill Terry [bterry@boarddocs.com]
Sent: Tuesday, January 13, 2015 4:29 PM
To: Kerry Campbell
Subject: BoardDocs LT & BoardDocs Pro Information

Dear Kerry,

I'm sorry that I missed you by phone this afternoon. Thank you for requesting information on eGovernance solutions from BoardDocs®.

As the pioneer of eGovernance, BoardDocs has unparalleled experience helping organizations like Arizona School Facilities Board improve communications, reduce costs and ease the process of producing board meeting packets. Since our national launch of BoardDocs in 2002, over 1,000 organizations have selected our technology for eAgenda, ePolicy, MetaSearch, eGovernance document management and now, meeting video.

Because our staff members partner with each subscriber to ensure success, BoardDocs has been able to move organizations of all sizes to our state-of-the-art paperless solutions. We help with every aspect of the implementation through unsurpassed project management, user-friendly on-site training and 7 x 24, US-based, toll-free technical support for all users. BoardDocs has two eGovernance solutions based on your needs and budget, which are BoardDocs LT and BoardDocs Pro.

With respect to costs, **BoardDocs LT** has a one-time start-up fee of \$1,000 that includes all expenses associated with on-site training. There is a \$3,000 recurring annual cost for the system that is paid in advance of each service year. For more information about BoardDocs LT, please visit this link:

<http://www.boarddocs.com/Home.nsf/%28WebContent%29/55FC6158940CA36B852570ED00769F76>

With respect to costs, **BoardDocs Pro** also has a one-time start-up fee of \$1,000 that includes all expenses associated with on-site training. There is a \$12,000 recurring annual cost for the system that is paid in advance of each service year. For more information about BoardDocs Pro, please visit this link:

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To arrange a Web demonstration of our services or with any additional questions you may have, please contact me at 404-865-1278 ex. 3529 or at bterry@boarddocs.com.

I look forward to hearing back from you.

Bill Terry
eGovernance Specialist
www.boarddocs.com

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BoardDocs LT & BoardDocs Pro

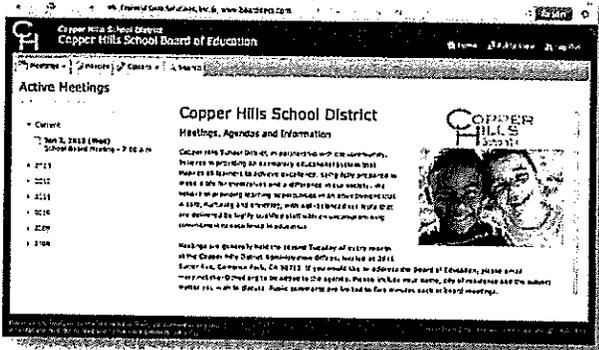
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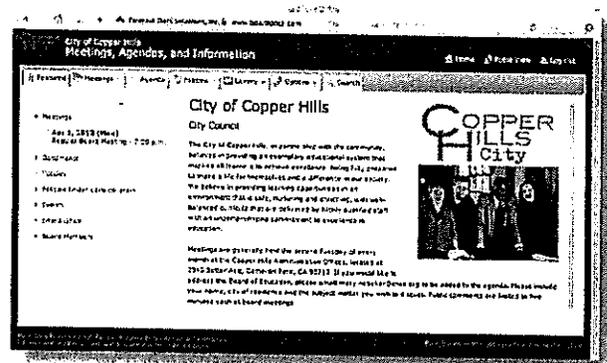
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The ideal solution for many organizations who need a reliable agenda service with all of the power of BoardDocs Pro, without all of the features that larger organizations often require.



BoardDocs Pro

BoardDocs Pro includes the most comprehensive suite of eGovernance tools available and will dramatically improve the way you manage packets, access information and conduct meetings.



BoardDocs LT includes all of the following, and more:

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- BoardDocs MetaSearch
- User-customizable, Cloud-based Publishing Interface
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- Audio and Video Playback Indexed by Specific Agenda Item
- Granular Ability to Withhold Sensitive Information from the Public
- Support for Web-based Policy Solutions
- 7 x 24, Secure, Power-redundant Hosting with Daily Backups
- Search Functionality for Consolidated Searches on Any Content
- Create and Save Draft Meetings
- Create and Publish Administrative-level Content
- Up to 10 Years of History with DVD Archiving beyond 10 Years
- User and Security Administration via People Manager
- XML Access to Public Data provides Dynamic Data for Existing Web sites
- Customized Printing of Agendas, Agenda Items and Meeting Packets
- Social Sharing via Twitter, Facebook and email
- On-site Training and 7 x 24, Toll-free, US-based Technical Support

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- BoardDocs Library including Events, Strategic Goals and Customized Board Member Pages
- Integrated Board Goals Management and Tracking
- Separate, Customizable Packets for Board Members, the Administration and Public
- Private Document Annotations for Board Members
- Advanced Document Workflow with Support for Unlimited Number of Document Submitters
- Customizable Approval Process for Agenda Items
- Meeting Control Panel (MCP) to Display and Record all Board Actions During the Meeting
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- Automated Minutes Generation and Release
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Clerk of the Board of Trustees, Sweetwater Union High School District, CA

"The software is very easy to use and makes board packet time so much easier and less stressful."

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Senior Executive Assistant, Community Hospital, CO

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Director of District Services, Community College League of California

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Agenda Software Cost for Meeting Management

[Home](#) > Cost

Check out our [Pilot Program](#)

Low Cost, Great Software!

NovusAGENDA software cost includes an unlimited use license for as many users and meeting types as you need. All paperless meeting software costs are billed annually on one invoice for the year.

Meeting automation software costs are listed below. If your entity is not listed here please contact us for more information.

Municipal Government - Counties, Cities and Towns

Meeting automation software pricing for Municipal Government is based on population.

Organizations over 20,000 in population	\$663/Month
Organizations under 20,000 in population	\$413/Month

K-12 Education

Meeting automation software pricing for K-12 Education is based on number of Schools in the system.

Organizations 11 schools or over	\$663/Month
Organizations 10 schools or under	\$413/Month

Higher Education

Meeting automation software pricing for Higher Education is a flat rate for all organizations

All Higher Ed	\$413/Month
---------------	-------------

Special Districts, Commissions, Agencies - all others

Meeting automation software pricing for other organizations is a flat rate for all organizations

All other organizations	\$413/Month
-------------------------	-------------

How much do we spend today?

We often ask our potential clients if they know how much it costs today to manage their paper-based processes, and without exception the answer is "I have no idea." If you do not understand the costs of operating today, it will be hard to understand the value of changing to a new method. Our Cost Savings Analysis will give you a complete analysis of how much you will save.

See our Video that discusses [cost savings for NovusAGENDA](#)

What do I need to do?

Click on the link below and answer the simple questions, making sure to include your basic contact information. We will send you a Cost Savings Analysis tailored to your organization. The answers to our questions help us tailor the cost savings to your current process.

Armed with that information, you can quickly make an intelligent decision about whether or not NovusAGENDA will add value to your organization. This will take you less than 3 minutes to complete, and the result will be your ability to see the whole picture and decide if you need to spend more time finding automated solutions. It is that simple.





Meeting Management Solution



10012 N. Dale Mabry Hwy
Suite 115
Tampa, FL 33618
Byron Gillin
bgillin@novusolutions.com
800-274-5624 Ext 703

Prepared For Arizona School Facilities Board

Date 1-14-15



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EXECUTIVE SUMMARY

NovusAGENDA is a **proven** electronic solution designed to create, approve and track items for upcoming and past board meetings. Whether your organization is adding an agenda item, like the approval for a new employee benefit offering or the construction of a baseball field, NovusAGENDA will provide the controlled, well-organized systematic solution to truly make your organization paperless. With the NovusAGENDA foundation in place internally, your board members and public can now access the information they need on demand at any time from any device!

PROVEN SOLUTION

Proven Experience - NovusAGENDA has been serving hundreds of public sector clients for over 14 years with the same stable ownership. Our team can offer you great insight in rolling out meeting automation. Expertise is the key to success and no one has more experience than NovusAGENDA.

Proven Results - our free 90 day pilot program allows you to try NovusAGENDA before you buy it. Even though we are confident NovusAGENDA will meet your needs, isn't it nice to know we are happy to let your try it first, just to be sure?

Proven Technology - NovusAGENDA is built on Microsoft technology that is stable, reliable and widely used today by all sectors. Our platform remains 100% web based as it always has been. Our Cloud hosting rests on the Amazon Web Service backbone which is the most reliable platform available in the industry today.

Proven Features - NovusAGENDA has all the key functionality you need to automate your meeting process. We add features based on client feedback not based on whether it looks good on a slick marketing campaign. All the features in NovusAGENDA are proven to add value for our clients without adding unnecessary costs or complexity.

Proven Support - Our highly acclaimed support team is well trained and experienced in handling legislative management issues and to respond quickly and politely. You will never be looked down upon by some grumpy geek when you talk to our support team. They will listen and respond ...period.

Proven Future – Technology changes quickly. Another great flexible feature is that any device is supported. As nice as the state of the art devices are such as the iPad, Galaxy Tab or Microsoft Surface there is no guarantee these devices will still be state of the art five years from now. Taking advantage of NovusAGENDA's browser-based, cloud-based platform will enable you to take advantage of the "latest and greatest" right now without risking obsolescence in a few short years.

NovusAGENDA is Proven.

Tools for the board member include:

- Logging in through a secure username and password on any device (i.e., iPads, PC, MAC etc)!
- Viewing agendas and all materials well before the meeting
- Viewing specific items along with support material including Closed Session items
- Making secure personal private comments on any item for their own purposes
- Researching past Agenda, Minutes and Personal Private Comments.
- Real time analytics on spending patterns and goal tracking
- Unique Dashboard designed to speed meeting preparation

NovusAGENDA has all the tools to automate the creation of your minutes, track and record voting, motions, and much more, such as video streaming indexed for you and your public. NovusAGENDA's unique reporting module empowers



your administrators with the data from your meetings to make data-driven decisions for the organization and track your progress along the way.

Novusolutions award winning staff brings over 15 years of experience working with hundreds of government NovusAGENDA clients across the country. Our support team will be an extension to your organization to offload all software management, training, and support, so you can focus on providing the public and board the transparency they demand. NovusAGENDA is the one comprehensive solution to make paperless meetings easy!

INSTALLATION

Our Cloud Computing partner is Amazon Cloud based Web Services, <http://aws.amazon.com/>. They offer world class cloud computing solutions with full 24 X 7 backup and reliable infrastructure designed for today’s complex computing challenges.

Amazon Hosting
NovusAGENDA Application runs on EC2 servers.
<http://aws.amazon.com/ec2/>

Backups are run daily and stored on Amazon S3
<http://aws.amazon.com/s3/>

This option allows you to outsource the hosting of the software to Novusolutions. This is by far the most popular option in today’s environment.

Self Hosting is available if needed. Contact us for more information.

DEPLOYMENT SERVICES

Standard services are required for deployment and included in the pricing and support.

Included Standard Deployment Services	
Configured Item Details	This screen is configured to add fields to our standard from required by your organization. This form is used to create items and can vary based on meeting type. YOU can have one item details page for planning and another for council meetings.
Configured Public Agendas	The public agenda is configured to mimic your current layouts. Agenda layout can vary based on meeting type.
Configured Minutes Page Set	The page set includes draft and final minutes layout. Minutes layout



	can vary based on meeting type.
Custom Workflows	Workflows can be pre-configured allowing users to simply submit items to named workflows which are then built for them automatically. Workflows can vary based on meeting type.
Solution Overview	This session is with key staff including Board Clerk, IT staff assigned to support the software and key Board Clerk staff. The session involves a complete system overview and workflow building session. This session is delivered prior to any other training so key staff are very familiar with the solution and the workflows are correct prior to staff training.
PDF converter	Attachments and agenda packets are converted to one single PDF file. PDF layout mimics the lay out of the minutes and agenda for that meeting type. We can also add page tamping to the PDF automatically.
Video Services	Do you already video record your meetings? If so, NovusAGENDA will offer you two meetings per month to be uploaded and streamed to the public off our servers <u>at no additional cost</u> . You take your existing video and simply upload it to our servers. Once it is converted, you can link clients to that video stream off your meeting. If you are looking for indexing or are starting from scratch and would like to record your meetings, please see our Video Service Considerations Section.

90 DAY PILOT PROGRAM

Novusolutions has agreed to offer you a 90 day pilot program of NovusAGENDA to confirm the cost and efficiency savings. Novusolutions is confident that NovusAGENDA will exceed expectations, eliminate paper, and improve the business process of agenda creation and meeting management. There will be no cost for the 90 day duration of this pilot.

Upon successful implementation of the pilot, you will then agree to continue using NovusAGENDA for the Pricing outlined below. However unlikely, if NovusAGENDA does not satisfy your needs, then no commitment is required and the service will be turned off.

The Approval Page of this document will need to be signed prior to beginning this agreement. This will allow Novusolutions to dedicate the resources to begin the project.



- You provide us copies of Agenda, minutes and departments with staff listings within 5 days of project start. In addition we can discuss your item review process as well in that first 5 days.
- We will fully deploy, train and test NovusAGENDA within 20 days of receiving your information.
- The Pilot will last a total of 90 days from project start to allow full testing of the software.
- Pilot program covers one meeting body but you can add others once you agree to move forward.

PRICING

All pricing includes an unlimited use license enabling support for as many meeting types as you need at no added license costs. There are no user licenses either. "Unlimited use" means unlimited use with NovusAGENDA.

NOVUSAGENDA SOFTWARE PRICING

Item	Pricing (Annually)
NovusAGENDA	\$4,950
Minutes Module	Included
Board Portal	Included
Reporting	Included
Board and Committee management (Term Tracking)	Included
Video Integration	Included
Video Services	See Video Services Considerations
Total Annual Cost	\$4,950
Option In Meeting Tools (Voting, etc.)	Additional \$600 annually



NOVUSAGENDA TRAINING PRICING

Standard training services are required for deployment.

Standard Remote Training Services	Description
Administrator Training	This is remote training to train one or two system administrators on managing user rights in NovusAGENDA. This class is delivered remotely using web meeting technology managed by Novusolutions.
Board Clerk Training	Training including meeting management, agenda preparation, minutes and system oversight. Delivered remotely using web meeting.
User Training	Training includes creating items, copying old items to new meeting and item submission and approval process. Delivered remotely using web meeting.
Board Training	Training includes viewing agendas, minutes, and all documentation for upcoming meetings, making private notes, researching past meeting information and notes, and analyzing reports and meeting data. Voting can be added if the voting module is in place.
Web Based Training	Web-based training videos for all staff to view on demand via Internet. Videos include: <ul style="list-style-type: none"> • User training • Board Clerk Training • Board Training • Admin Training
Total One Time Cost	Waived for Pilot

OPTIONAL TRAINING SERVICES

Additional remote training – Included for new releases and refresher training. If retraining is needed due to turnover or other issues we also include a Web-Based Training Portal and regularly scheduled Client Webinars.



Optional Onsite training - \$2,450 per day includes travel, 2-day minimum.

PRICING SUMMARY FOR NOVUSAGENDA

	One Time Fee	Annual Fee	TOTAL
NovusAGENDA	Waived for Pilot	\$4,950	\$4,950

Add On Options:

In Meeting Tools
 (Electronic Voting, Request to Speak, In Meeting Public Display, Item highlight for board) \$600

Laserfiche Integration maintenance. \$600

Onsite Installation (Only needed if Active Directory Integration is required) \$3,450

Onsite Training (Not required as unlimited remote training options included) \$2,450 per day including travel. 2 day Minimum.

TOTAL INVESTMENT YEAR 1 \$4,950

NovusAGENDA Including:

- Remote Training

TOTAL INVESTMENT YEAR 2 \$4,950

NovusAGENDA



TOTAL INVESTMENT
YEAR 3

\$4,950

NovusAGENDA

There are NO long term contracts to sign with NovusAGENDA.

Payment Terms – Payment is due at the end of the successful pilot term. You will be invoiced at the end of the 90 day successful pilot.

VIDEO STREAMING SERVICES CONSIDERATIONS

The pricing above includes the option for clients to upload the existing video of their meetings to our servers and create a link to those videos on their agendas and minutes in NovusAGENDA (limit of 2 meetings a month). However, many clients require additional video services. NovusAGENDA provides state of the art video streaming technology and services completely hands-free! Contact us for pricing on hardware and the video streaming services that best fit your needs. These video services can be added at any time!

PROPOSAL TERMS AND CONDITIONS

LIMITATION OF LIABILITY

IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER UNDER THIS LICENSE AGREEMENT FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, PUNITIVE OR SPECIAL DAMAGES, LOSS OF DATA, LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION OR LOSS OF BUSINESS INFORMATION ARISING OUT OF THE USE OF OR INABILITY TO USE THE NOVUSAGENDA SOFTWARE, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE MAXIMUM LIABILITY UNDER THIS AGREEMENT IS THE TOTAL VALUE OF THE ANNUAL CONTRACT.

OWNERSHIP OF DATA

The client owns all data stored in their NovusAGENDA data base from the instant you touch the keyboard. In the event the client terminates service or NovusAGENDA ceases business operations the data will be sent to your organization along with database schema to make the data accessible. All data is stored in an MSSQL database and also can be accessible on demand anytime by using the included NovusAGENDA Reporting Module.

PRICE TERMS

The pricing in this proposal is set for three years. Even though there is no contract or commitment to sign with NovusAGENDA, we want our clients to have budget security on this project. If a price increase is needed for any reason, the client will be notified more than a budget year in advance of the increase and would be no more than the CPI (Consumer Price Index) for the period.

Services are billed annually. All invoices are due within 30 days of issue date.

PAYMENT TERMS



NovusAGENDA is proud of our client retention rates. Therefore we do not require clients to sign long term contracts. All projects are billed annually to eliminate the high cost of invoicing, processing, and collections from both the vendor and the clients end every month. If the client cancels at any time, any unused funds would be returned. A 30 day notice is required.

If monthly billing is attractive to the client, there will be no charge if a credit or procurement card is used. Automatic electronic drafts or deposits are also fine. If traditional invoices and collections need to be instituted, a 5% fee will be added to cover this expense.

INSURANCE

Novusolutions carries full insurance and can offer certificate of insurance with your organization named on it at no cost. If your organization requires further insurance endorsements added costs may be charged to cover the cost of those documents because carriers charge added fees for those services.

The COI we provide will cover General, Automotive, Umbrella and Technology Errors & Omissions & Privacy Security Liability plus Workers Compensation coverage.

OTHER TERMS

NovusAGENDA is offered with a free pilot program so additional performance bonds or other such instruments are not needed to insure successful delivery. No payments are required until clients complete the pilot cycle.

NovusAGENDA carries commercial general liability insurance of \$1,000,000 that should be more than enough to cover risk for this SaaS solution. The cost for any additional insurance or bonds required by a client will be passed onto the client.

In lieu of escrow accounts NovusAGENDA will agree to provide a full unlimited use licensed copy of the software to any client in the event NovusAGENDA ceases operations.

All data is backed up in our Amazon cloud daily and kept in redundant locations. If clients require copies of data backups these can be provided quarterly at an additional fee. Contact NovusAGENDA sales team for costs.

HOW DO I ORDER?

We require your signature on the approval page listed below. Once that has been signed and sent back to Novusolutions we will assign your project manager. If you choose to issue a purchase order you may attach it to these documents or send it in under separate cover.

You can email to sales@novusolutions.com or :

Mail to: Novusolutions, 10012 N Dale Mabry Hwy, Suite 115, Tampa, Florida 33618-4425

Fax to: 954-337-0761 **Attn:** Sales



APPROVAL PAGE

Arizona School Facilities Board hereby agrees to proceed with the project, initiating with the Pilot project described above and, following a successful Pilot cloud implementation, will move forward with NovusAGENDA. If the pilot is not successful, there is no cost or obligation.

In order to proceed with the Pilot implementation, this Authorization must be signed, which will initiate assignment of personnel to begin the Pilot project. After the successful pilot, please choose which option you will prefer to deploy (not binding as you can change your mind).

OPTIONAL COMPONENTS: Please check any options to be included.

- NovusAGENDA in Meeting Tools (Voting, request to speak, etc.)
- NovusAGENDA Video (Hardware may need to be purchased based on Package chosen)

The Pilot duration will be 90 days and will include the deployment, training, consultation and test meetings. At the end of 90 days you will be invoiced for the cost listed above and then decide if you want to proceed.

Signature

Date

Printed Signature

Purchase Order Number _____ (optional)

Invoice Address: _____

Accounts payable contact: _____

Phone _____

E-mail _____

**STATE OF ARIZONA
SCHOOL FACILITIES BOARD**

Meeting Date: March 4, 2015

Agenda Item IV.b.

**Subject: IV. Director's Report (action of the Board may be requested)
b. Policy Approval – III. SFB Capital Plans**

The proposed changes below are due to legislative changes to statute and the requirement to review SFB policies every four years. They were posted on the SFB website for public comment. No public comment was received.

Proposed changes

1. Removal of two and three year funding window language
2. Update various website/exhibit references and links
3. Removal of all references to specific school districts
4. Addition of statutory reference regarding Accommodation Districts (Section L)

Board Action Requested: information action / described below

Board approval of the proposed changes to SFB Policy III. SFB Capital Plans as recommended by staff.

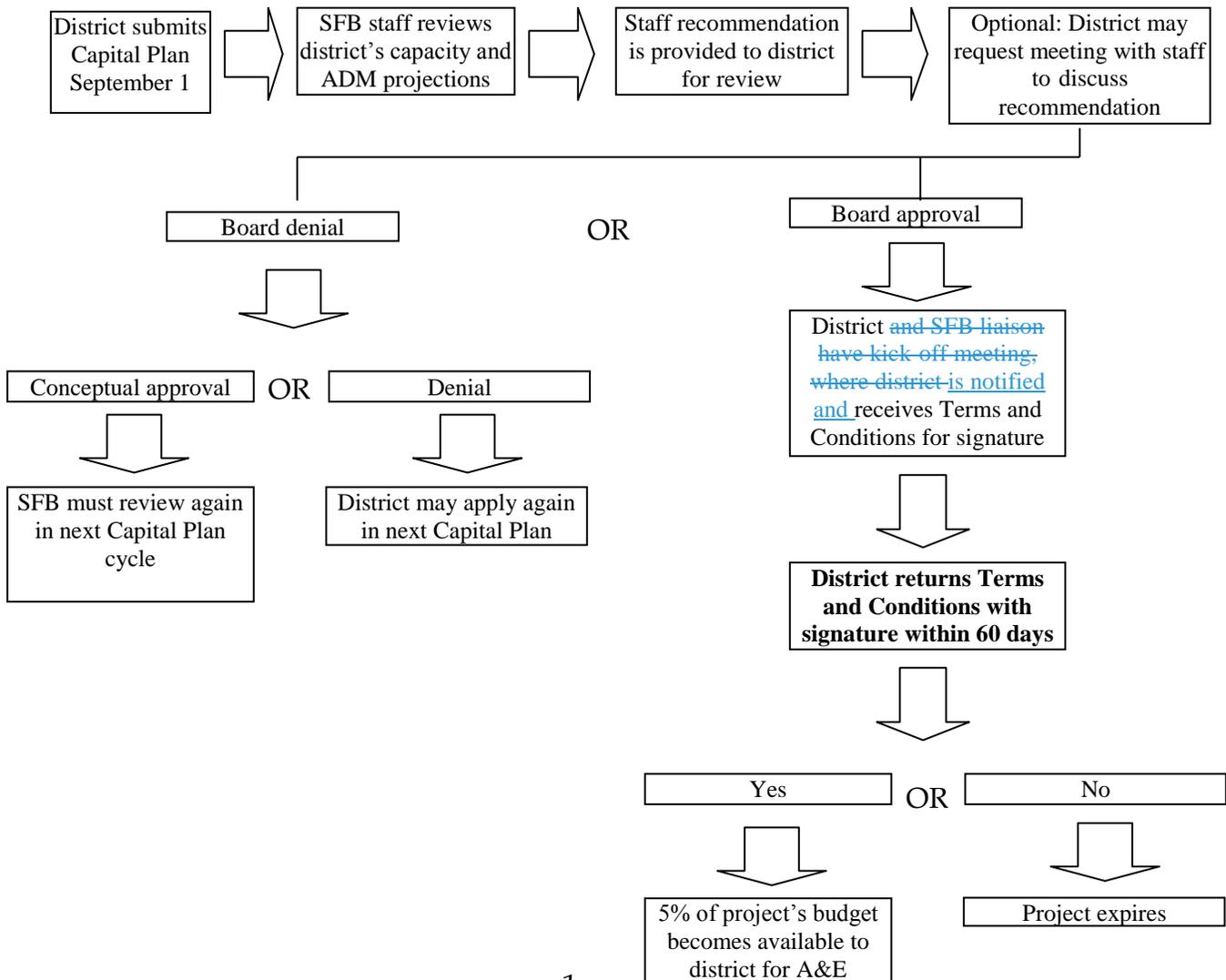
Attachments: Yes No

III. SFB Capital Plans

Per A.R.S.§41-1091.B: This substantive policy statement is advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties, you may petition the agency under A.R.S.§41-1033 for a review of the statement.

Per A.R.S. §15-2041, a district is eligible for new construction if ADM projections indicate that the district will fall below minimum square footage the Minimum School Facility Adequacy Guidelines within two in the current years for an elementary school, or three years for a middle or high school. The SFB may size of the award is based on the amount of square footage needed within one to five years for an elementary school, and within four to eight years for a middle or high school.

New Construction Process (Modified September 6, 2007 and August 14, 2008)



A. Process and Procedures for Reviewing New Construction Requests Received Through Capital Plans (Adopted February 2000, Modified August 14, 2008)

A.R.S. §15-2041 provides for district governing boards to develop and annually update a capital plan. If the capital plan indicates a need for a new school or an addition to an existing school within the next four years, the district is to submit the plan to the School Facilities Board (See *SFB website*, www.azsfb.gov<https://sfb.az.gov>, *District Information Access, Annual Reporting*).

- **District Submittal:** Districts submit Capital Plans on September 1 with ADM/enrollment information, a description of the projects requested, a description of projects planned with local funds, and information regarding parcels of land owned by the district. This packet is the basis for staff consideration and recommendations to the Board for new school and/or additional space funding ~~within the current funding window (two years for elementary schools and three years for middle or high schools).~~
- **Staff Review:** Staff reviews ~~and verifies the~~ district's student population projections ~~or~~ ~~and~~ develops a separate set of ADM projections. Staff verifies residential development via ~~site visits, aerial photos, and/or~~ discussions with development specialists ~~and analysis of demographic data. to Staff~~ prepares a New Construction Analysis for each district submitting an ~~application request~~.
- **Board Approval:** Staff recommendations are presented to the Board for ~~approval consideration~~. At the time the Board is making its decision, the New Construction Analysis is available to the Board members and the applicant district. The applicant district may address the Board.
- **District Notification:** Upon approval by the Board, staff notifies the applicant district of the action. ~~A kick-off meeting is scheduled with the district's liaison at which the and provides Terms and Conditions are provide to the district.~~ The district has 60 days from the date of notification to officially accept, in writing, funding for the square footage approved by the Board or the approval expires. Acceptance of the funding is signaled by agreement with the Terms and Conditions ~~(see Exhibit IV. A, for Terms and Conditions).~~

B. Calculation of Student Capacity (Modified September 6, 2007, August 14, 2008, and November 4, 2009, November 2, 2011)

Abbreviations:

ADM = Average Daily Membership

SF = Square Footage

MAGSFPP = Minimum [School Facility](#) Adequacy Guidelines Square Footage per Pupil

DSFPP = Design Square Footage per Pupil

SFB = School Facilities Board

ADE = Arizona Department of Education

To calculate student capacity, the building's square footage is divided by the minimum square footage per pupil established in A.R.S. §15-2011, or the square footage divisor established in the Working Definition of Student Capacity (outlined in B.1. below, Pre-SFB schools). As the table below shows, these factors vary based on district size and configuration. The factor used to calculate capacity of a building remains unchanged into the future unless the building's use or configuration changes. Capacity of a building does not change based on changes in ADM.

Configuration	SF Divisor	MAGSFPP	DSFPP ^a
P-6	85	80	90
7-8 <= 800	100	84	100
7-8 > 800	100	80	100
9-12 <= 400	129.5	125	134
9-12 (401-1000)	127	120	134
9-12 (1001-1800)	123	112	134
9-12 > 1800	109.5	94	125
K-8 w/ 7-8<=800	88.5	80.9	92.4
K-8 w/ 7-8>800	88.5	80	92.4
6-8 w/ 7-8>800	95	80	96.67
6-8 w/ 7-8 <= 800	95	82.7	96.67

^a For K-8 schools awarded in FY 2009, the DSFPP was 92.2 (the calculation treated a kindergarten student as one whole student for ADM purposes vs. one-half). In FY 2010, the law reverted the methodology back to recognizing kindergarten students as one-half, thereby changing the calculation again.

1. Pre-SFB schools

Capacity of a pre-SFB school is determined by dividing the square footage by the square footage divisor established in the SFB Working Definition of Student Capacity (outlined below). The district's FY 98 ADM as provided by ADE is used to determine which divisor is appropriate.

Working Definition of Student Capacity (Adopted February 1999)

Elementary Grades P-6

FORMULA: $(TGSF - ES - .1ICB) / ((MAGSFPP + DSFPP) / 2)$

Middle Grades 7-8

FORMULA: $(TGSF - ES - .1ICB) / 100$

High School Grades 9-12

FORMULA: $(TGSF - ES - .1ICB) / ((MAGSFPP + DSFPP) / 2)$

- TGSF - total gross square footage
- ES - excludable spaces
- ICB - interior corridor buildings
- MAGSFPP - minimum adequate gross square footage per pupil
- DSFPP - design square footage per pupil

Staff may prorate the mathematical formula to account for differing grade configurations. Districts have the option to reject the mathematical calculation and request to be placed on the agenda for consideration of student capacity based on atypical space adjustment or atypical school analysis. Generally, atypical spaces are unusual spaces for the size and type of school that have a permanent impact on the ability of the physical school to serve the mathematically derived student capacity. Examples of atypical spaces are excessive interior circulation or an elementary school gymnasium. If the school district rejects the mathematical calculation of student capacity, staff will work with the district to prepare a recommendation for the Board using the atypical space adjustment methodology or atypical school analysis. The Board may consider remodeling of these spaces. The Board may accept, reject, or modify the staff recommendation.

2. Square Footage Funded with ~~Class B Bonds or Unrestricted Capital Outlay Funds~~ any Local Funds except Class A Bonds

(Adopted October 1999. Modified February 3, 2000 by adding unrestricted capital outlay monies. Modified August 14, 2008)

- a. When a district adds square footage with the use of ~~Class B bonds or unrestricted capital outlay monies~~ local funds, the square footage is not included in the capacity calculation, **unless it exceeds 25% of the minimum square footage requirements per A.R.S. §15-2011.E.6.**, but the Board does consider additions to existing schools for purposes of determining adequacy of the functional components of the school as specified in the Minimum School Facility Adequacy Guidelines. If total square footage added to a district with the use of ~~Class B bonds or unrestricted capital outlay monies~~ local funds exceeds 25% of the minimum square footage requirements per A.R.S. §15-2011.E.6., the student capacity of the square footage is based on the statutorily prescribed minimum guidelines-square footage per pupil.
- b. Replacement square footage constructed with ~~Class B bonds or unrestricted capital outlay monies~~ local funds is included in the capacity calculation. If ~~Class B bonds or unrestricted capital outlay monies~~ local funds are used to replace part of an existing school, the student capacity of the facility is determined in the same manner as it would have been determined prior to the replacement. If ~~Class B bonds or unrestricted capital outlay monies~~ local funds are used to construct a complete replacement school, the student capacity of the facility is based on the statutorily prescribed minimum guidelines-square footage per pupil.

Staff note (3/17/00) regarding Unrestricted Capital Outlay: Unrestricted Capital Outlay became a part of the capital outlay section of a district's budget beginning with FY 2000. Therefore, square footage constructed with Unrestricted Capital Outlay will apply only to those projects begun on or after July 1, 1999.

3. Square Footage Funded with Class A Bonds (Adopted September 1999)

~~When a district replaces or adds s~~ Square footage built using Class A bonds, ~~the School Facilities Board does is included in the new square footage~~ in the capacity calculation for the district.

Capacity of the square footage is calculated based on the SFB Working Definition of Student Capacity (outlined in B.1. above)

4. SFB-funded Replacement Schools:

SFB-funded replacement schools that were built under the Deficiency Corrections Program or the rush program are treated the same as pre-SFB schools. The square footage is divided by the appropriate square footage divisor.

5. SFB-funded Growth Schools:

Capacity of a SFB-funded growth school is determined by dividing the square footage by the MAGSFPP as prescribed in A.R.S. §15-2011. MAGSFPP is based on the capacity of the district at the time the school opens.

For example:

~~The Balsz-An Elementary District had four K-8 schools prior to Students FIRST, and received an SFB award for a core K-8 school in FY 02. At the time of the award, the district already had capacity for more than 800 7-8th graders ($347,768 \text{ SF} * 2 / 8.5 / 100 = 818$). Even though the district's 7-8 population still had not crossed the 800-student threshold at the time the core school opened, the district had capacity for more than 800 7-8th graders. So the capacity of the core school is based on the MAGSFPP that applies to districts with more than 800 7-8th graders (80) versus that which is used for a district with less than 800 7-8th graders (80.9).~~

~~The Maricopa Unified District has been approved for a new high school to open in FY 09. When the school opens, the district will have a high school capacity in excess of 1,800. Therefore, the capacity of this school is based on the MAGSFPP that applies to districts with more than 1,800 students (94).~~

Schools that Span Multiple Grade Configurations

To determine capacity of a school that spans grade levels, an even distribution among grade levels is assumed (unless otherwise noted). Kindergarten students counts as one-half.

For example:

~~The Mesa Unified School District is generally configured K-6, 7-9, and 10-12. Some of their facilities span two or more of these grade levels. SHARP School serves grades K-12. This is a total of 12.5 grades. Square footage of a K-12 facility in a district that is generally configured K-6, 7-8 and 9-12 is pro-rated as follows:~~

$$\text{K-6} = 6.5/12.5$$

$$7\text{-}89 = \underline{2}3/12.5$$

$$\underline{9}10\text{-}12 = \underline{4}3/12.5$$

The resulting square footages are then divided by the appropriate divisors for the different grade levels.

C. Capacity of a Core Facility

Even though the district is funded to build 65% of the entire school, staff only uses 50% of the square footage against the district in the capacity analysis. Another way to explain this method is to multiply one-half of the number of students by the design square footage for that grade level.

Note: In August 2003, the board voted to discontinue approval of core schools.

D. Build-out of Core Schools (Adopted April 2003)

A district must be approved to build out a core school prior to the Board approval of a new school for the same grade configuration.

~~Note: In August 2003, the board voted to discontinue approval of core schools.~~

E. Excludable Spaces (Adopted December 1998, Modified August 14, 2008)

For purposes of determining student capacity, the square footage at a school site used solely for district administrative purposes may be excluded from the gross square footage.

F. Reduction of Square Footage (Adopted November 4, 2009, November 2, 2011)

Statute provides two ways to remove square footage from the database:

1. School Building that has outlived its useful life (A.R.S. §15-2041.G)

The district requests staff to review the space to see if it is no longer functional because it has outlived its useful life. If staff agrees with the district that the space is no longer functional, that recommendation will be presented to the Board for **approval/consideration**. If the Board approves the staff recommendation, the space is removed from the database. The district's capital plan is then analyzed without the removed space. Additional square footage is only approved if the district falls below ~~minimum square footage guidelines~~ [the Minimum School Facility Adequacy Guidelines](#) within the current ~~funding window~~[year](#). This is not considered replacement space.

If staff does not agree with the district that the space is no longer functional, staff shall inform the district of its determination. Staff shall inform the district that the final decision rests with

the Board. Therefore, the district may request that staff present the district's request and its recommendation to deny such request to the Board for its decision.

2. District reduction of square footage (A.R.S. §15-341.G)

The statute requires the district governing board to obtain Board approval prior to taking any action that would reduce pupil square footage. A reduction of pupil square footage includes demolishing or selling a school building or school site, or changing a building's grade configuration. Pupil square footage is defined as space that generates student capacity for a district. Excluded space does not generate capacity, and therefore Board approval is not required for the reduction of excluded space.

To request a reduction of square footage, the district submits a letter to ~~its School Facilities Board Liaison. The letter must the SFB~~ identifying the building(s) using the four-digit building number(s) as assigned in the Districtwide Building Preview Report (Building Inventory), and explains why the district wishes to remove or reconfigure the space. This letter must be accompanied by a district governing board resolution requesting the change.

An analysis and recommendation will be presented to the Board. Some criteria that staff and the Board may consider when making its decision include:

- Long-term cost benefit to the State
- Shifting demographics within the district
- Age of the building(s)
- Effect of the reduction of square footage on the district's ability to meet the Minimum School Facility Adequacy Guidelines within the analysis timeframe
- Any other circumstances specific to the district

Staff will notify the district of the Board's decision in writing.

G. Definition of Administrative Purposes (Adopted August 1999, Modified August 14, 2008)

This section applies to the publicity pamphlet for Class B Bond, Impact Aid Revenue Bond, and Capital Override elections. A.R.S. §15-481 and §15-491 require the publicity pamphlet to be mailed to each qualified elector in the district no later than thirty-five days before the election, and to contain:

- An executive summary of the district's most recent capital plan submitted to the School Facilities Board. ~~(See Exhibit II. A. for the Capital Plan Executive Summary format).~~
- A complete list of each proposed capital improvement that will be funded with the budget increase or bonds and a description of the proposed cost of each improvement, including a separate aggregation of capital improvements for administrative purposes as defined by the School Facilities Board.

For the purposes of A.R.S. §15-481.B.12.(b), §15-491.H.6.(b), and §15-491.I.4.(d) "administrative purposes" means solely district administrative purposes.

H. Districts included in Rural Area (Adopted March 1999, Modified August 14, 2008, November 2, 2011)

The Students FIRST legislation provides a square footage per pupil and a base cost per square foot for new construction. The base cost per square foot was originally established in A.R.S. §15-2041.D.3.c at the following levels:

Grade Level	Cost per Square Foot
Pre-school w/ disabilities; K-6	\$90
7-8	\$95
9-12	\$110

These costs are to be adjusted for inflation by the JLBC at least once per year.

The statute then states, "The school facilities board shall multiply the cost per square foot by 1.05 for any [school](#) district located in a rural area. The school facilities board may [only](#) modify the base cost per square foot prescribed in this subdivision for particular schools based on geographic conditions or site conditions. For [the](#) purposes of this subdivision, "rural area" means an area outside a thirty-five mile radius of a boundary of a municipality with a population of more than fifty thousand persons." ~~according to the most recent United States decennial census.~~"

Staff worked with the State Land Department to determine which districts would be categorized as rural. Based on the 2010 census (the most recent United States decennial census), sixteen Arizona cities had populations in excess of this threshold: Avondale, Buckeye, Chandler, Flagstaff, Gilbert, Glendale, Goodyear, Lake Havasu, Mesa, Peoria, Phoenix, Scottsdale, Surprise, Tempe, Tucson and Yuma. City boundaries were determined as of 2011 and radii were plotted from these boundaries. If a district's boundary was outside the radius, it was deemed to be located in a rural area. Districts near Arizona's borders may be affected by municipalities in bordering states. A table of Rural vs. Urban districts is provided ~~in [Exhibit H-B](#) on the SFB [website](#).~~

I. Geographic Exception (Adopted December 2000, Expanded January 2006)

In those ~~public-school~~ districts where students are transported one hour or more via the most reasonable and direct route or where students reside 45 miles or more from the closest school via the most reasonable and direct route, and where 100 or more students are affected by these conditions within the same region, the School Facilities Board will provide additional school space to the district to accommodate the educational needs of the affected students. However, the educational space provided may be modified as the Board sees fit in making a conscientious effort to meet the Minimum School Facility [Adequacy](#) Guidelines without requiring extraordinary expenditures of public funds.

If an elementary district that is not in a high school district unifies after June 30, 2005, the resulting unified district may qualify for high school space under A.R.S. §15-2041, if it meets the following criteria:

- The elementary district unifies after June 30, 2005, and
- The resulting unified district is projected to have more than 350 resident high school students being served in districts other than the student's resident district within the three-years following the current fiscal year, and
- One of the following is true:

At least 350 of the high school students would travel for at least 20 miles to the receiving school facility,

Or

The district that is expected to receive the majority of the projected resident high school students is projected to need additional high school space within seven years. For purposes of this analysis, the projected ADM of the receiving district should include the high school students of both the receiving and sending districts.

J. New Construction Award Cancellations (Adopted February 2005, Modified August 14, 2008, Modified March 7, 2012)

This policy allows districts the opportunity to cancel a project if a district becomes aware that an approved new construction project will not be constructed for some time. The recommended cancellation process is as follows:

- The district may request the cancellation of that project in their annual capital plan. Staff will review the request and make a recommendation to the Board.
- ~~• The square footage associated with the project that the district is requesting to be cancelled will be included in the review of the capital plan that includes the cancellation request.~~
- If the cancellation of the project will leave the district below the ~~minimum square footage~~ Minimum School Facility Adequacy gGuidelines ~~within the statutory 2 or 3-year window~~ in the current year, the project will not be eligible for cancellation.
- The district can request the re-establishment of the project in any capital plan subsequent to the cancellation. Districts may not seek to cancel and re-establish the same project in the same capital plan.
- If the project is re-established, it will be awarded at the current cost per square foot.
- ~~• Any funds distributed for a project that is ultimately cancelled will be deducted from the award of the next project of the same configuration.~~

K. Conceptual Approval of New Construction Projects (Modified August 14, 2008)

Staff's new construction analysis covers an eight-year window. If the analysis indicates that the district will need additional square footage within the eight-year window, but beyond the current ~~funding window~~fiscal year, staff recommends conceptual approval for additional square footage. There is no commitment of funding for a conceptually approved project. Conceptual approval is simply an acknowledgement by the Board of anticipated new construction needs based on current assumptions regarding future enrollment in each district, and gives districts a basis for beginning the land acquisition process.

Each year the prior year's conceptual approvals become the basis for updating new construction requests from the district as part of the new capital plan cycle. The forms are made available to districts in late summer, with instructions to update new construction requests based on the latest enrollment information, and other pertinent data (See SFB website, www.azsfb.gov<https://sfb.az.gov>, District ~~Information~~Access, Annual ~~Reports~~Reporting).

L. Accommodation Districts (Adopted November 9, 2005, Modified August 14, 2008)

~~In approving new construction projects for Accommodation Districts, the Board requires a detailed needs assessment based on available data prior to award.~~
Effective September 12, 2013 (2013 Ariz. Sess. Laws, 1st Spec. Sess., Ch. 3, § 42 (House Engrossed HB 2003), Accommodation Districts are not eligible for monies from the New School Facilities fund.

M. Dissolution or Consolidation of a District with a SFB Project (Adopted September 4, 2008)

If a district that either dissolves or consolidates with another district has a SFB project that has not started construction, that project terminates on the date of dissolution or consolidation. Staff will provide a report to the Board of any expenditures made on the project prior to termination. If the succeeding district that governs the geographical space previously governed by the dissolved or consolidated district is awarded a project of the same grade configuration within 24 months of project cancellation, any expenditures on the cancelled project ~~shall~~may be deducted from the dollars awarded for the new project.

**STATE OF ARIZONA
SCHOOL FACILITIES BOARD**

Meeting Date: March 4, 2015

Agenda Item IV.c.

**Subject: IV. Director's Report (action of the Board may be requested)
c. Legislative/Budget Update**

The first regular session of the 52nd Legislature opened on January 12, 2015. Staff is tracking a number of bills and will provide information to the Board throughout the session.

Board Action Requested: information action / described below

Attachments: Yes No

School Facilities Board
2015 Arizona Legislative Regular Session

Bill Tracking List
This update / printing: 2/27/2015

1st TIER PRIORITIES 4 Bills

1065 School Facilities: Guidelines; Projects

Provisions:

The School Facilities Board is required to review and update the minimum school facility adequacy guidelines at least one every three years and must consider any recommendations submitted by a group of at least ten school districts that may be organized to advise the Board on these guidelines. Project submitted by school districts that do not meet the requirements of a primary building renewal project must be placed on a Board meeting agenda with a recommendation to deny the project and the reasons for the recommendation. The Board is required to include denial information in its annual report to the Governor and the Legislature and to post the information on its website.

Legislative Staff Fact Sheet Excerpts:

Purpose

Modifies the timeline and review of School Facilities Board (SFB) rules regarding minimum school facility adequacy guidelines. Establishes new requirements for prioritizing and denying Building Renewal Grant Fund (Fund) project requests.... There is no anticipated fiscal impact to the state General Fund associated with this legislation.

Provisions

1. *Requires the SFB to review and update minimum school facility adequacy guidelines at least once every three years.*
2. *Requires the SFB to consider any recommendations on minimum school facility adequacy guidelines that are submitted by a group of at least 10 school districts that may be organized to advise the SFB.*
3. *Eliminates the requirement that a school district provide matching funds in order for a building renewal grant project request to be prioritized.*
4. *Requires the SFB to place project requests submitted by school districts that do not meet the requirements of a primary building renewal grant on a meeting agenda with a recommendation to deny the project and reasons for the recommendation.*
5. *Requires the SFB to annually post, no later than October 15, a list of proposed project requests that were denied because the projects did not meet the requirements of a primary building renewal project.*
6. *Requires the SFB to include a summary of primary building renewal project request denials in its annual report.*
7. *Makes technical and conforming changes.*
8. *Becomes effective on the general effective date.*

Prepared by Senate Research / January 20, 2015 / MS/ls

Introducing Sponsor: Senator Dial

Staff Comments: See attachment A.) Briefing Paper on SB1065.

Progress: 1/15 assigned to Senate Education Committee
 1/22 Senate Education Committee recommended Do Pass (7-0-0-0)
 2/23 Senate Rules recommended Proper for Consideration
 @ 1:30pm an objection was filed rel. Consent Agenda

School Facilities Board
2015 Arizona Legislative Regular Session

Bill Tracking List

This update / printing: 2/27/2015

1074 Unused School Facilities: Sale: Lease

Provisions:

If a school district decides to sell or lease a vacant and unused building or portion of a building, the district cannot prohibit a charter school from negotiating to buy or lease the property in the same manner as other potential buyers or lessees. School districts are required to attempt to obtain the highest possible value under current market conditions for the sale or lease of the building or portion of the building.

Legislative Staff Fact Sheet Excerpt(s):

Purpose

Prohibits school districts from restricting a charter school from negotiating to buy or lease vacant and unused buildings or portions of buildings in the same manner as other potential buyers.

Provisions

1. Prohibits a school district, if that district decides to sell or lease a vacant and unused building or portion of a building, from restricting a charter school from negotiating to buy or lease the unused property in the same manner as other potential buyers or lessees.
2. Requires school districts to attempt to obtain the highest possible value under current market conditions for the sale or lease of the vacant and unused building or portion of a building.
3. Becomes effective on the general effective date.

Prepared by Senate Research / January 26, 2015 / MS/BP/l

Introducing Sponsor: Senator Ward

Staff Comments: *SFB will be following the legislative progress of this Bill because it could have implications on a school district's ability to absorb projected student growth. A school district is required to notify the SFB that it intends to permanently dispose of district academic space and must receive SFB approval prior to that disposition.*

Progress:

1/20	assigned to Senate Education Committee
1/29	Senate Education recommended DO PASS (7-0-0-0)
2/16	Passed The Senate (18-11-1-0) transmitted to The House

School Facilities Board
2015 Arizona Legislative Regular Session

Bill Tracking List
This update / printing: 2/27/2015

1077 Child Care Facilities: SFB Guidelines

Provisions:

Child care facilities that provide services utilizing the practice of a documented educational philosophy including least restrictive environment are no longer permitted to incorporate the minimum school facility adequacy guidelines when selecting a facility.

Legislative Staff Fact Sheet Excerpt(s):

Purpose

Removes language from statute added last year to *build a bridge* between two bills.

Provisions

1. Eliminates the ability of certain child care facilities to incorporate SFB guidelines when selecting facilities.
2. Makes technical and conforming changes.
3. Becomes effective on the general effective date.

Prepared by Senate Research / January 23, 2015 / AW/lis

Introducing Sponsor: Senator Yee

Staff Comments: *SFB approached Senator Yee to run this Bill, after discussing its need with former Senator John McComish, the sponsor of the McComish Amendment to Senator Yee's SB1102 during last year's Session. See the attached Background Paper for details, prepared in advance of the Senate Staff's Fact Sheet.*

Progress:

1/20	assigned to Senate Health & Human Services Committee
1/28	received "Do Pass" recommendation (7-0-0-0)
2/09	passed The Senate (29-0-1-0) transmitted to The House
2/18	referred to House Children and Family Affairs Committee
2/19	House 2 nd Read

School Facilities Board
2015 Arizona Legislative Regular Session

Bill Tracking List
This update / printing: 2/27/2015

2181 Schools: Omnibus Statutory Repeals

Provisions:

Repeals numerous statutes relating to schools, including repealing statutes requiring school district governing boards to adopt policies to promote parental involvement in schools, policies governing requirements for student participation in extracurricular activities, policies to provide notice to students and employees before pesticides are applied on school property, and to develop a vehicle fleet plan. **UPDATE: the introduced version of this Bill contained the repeal of ARS §15-342.01: School Districts: roof inspection protocol. That statute was left intact by the Boyer Amendment #4065. Therefore, the SFB concerns with this Bill were largely ameliorated. The SFB staff has since registered a “Neutral” position on the Bill as amended.**

Introducing sponsor: Rep. Boyer

Staff Comments: *SFB primary concern is with provision to repeal §15-342.01 School Districts: roof inspection protocol. This provision was passed into Law in the aftermath of two catastrophic roof collapses at schools caused by over-loading by replacement air conditioning units that did not have clearance from a registered structural engineer that the additional loading could be supported by the existing roof structure. The school districts involved, and the State of Arizona, were lucky that these collapses did not occur while the spaces under those roofs were occupied by students and teachers.*

This is a grave safety issue. Repealing this provision does admittedly add some cost to the equipment replacement project, but it is money well spent, if it prevents future catastrophic structural collapse. Staff also is concerned with the potential health liability risk to the districts and the State of not providing existing notification of pesticide applications at or near schools. The existing Statutes affected are: §15-152. Pest management at schools; notice; §32-2307. Pesticide applications at schools and child care facilities; notifications; exemptions; and Environmental Protection Agency standards for health and safety related to pesticide applications.

Progress:

2/05	Passed House Education Cmte as amended by #4065
2/16	Passed The House with amend. #4065 & floor amend. #4177 (53-4-3-0) Transmitted to The Senate
2/17	Assigned to Senate Education Cmte.
2/18	Senate 2 nd Read

2nd TIER PRIORITIES 5 Bills

2077 Study Committee: School District Funding

Introducing sponsor: Rep. Petersen

The SFB will monitor the progress of this Bill for any indication that it might have implications for facility expansion and / or maintenance.

Progress: 1/21 HELD in House Education – **no further action**

School Facilities Board
2015 Arizona Legislative Regular Session

Bill Tracking List

This update / printing: 2/27/2015

2199 Schools; Class Size Reduction Grants

Introducing sponsor: Rep. Sherwood

The SFB will monitor the development of this Bill for any indication that additional classroom space might be required in some instances.

Progress: 1/29 referred to House Education Cmte. & Approps. Cmte.
 2/02 House 2nd Read – ***no further action***

2297 State Agency Rulemaking: Restrictions

Introducing sponsor: Rep. Farnsworth

On the SFB Watch List because of possible effect on our 5 Year Rule Review requirements

Progress: 1/27 assigned to Government & Higher Education | House 1st Read
 2/12 passed House Govt. & Higher Edu. Cmte. Do Pass recommendation (7-2-0-0-0)
no further action to date

2390 Schools: Expenses: Classroom Funding

Introducing sponsor: Rep. Lawrence

NOTE: “Nonclassroom expenses” are not defined at the ARS citation quoted §41-1279.03. A clear definition is necessary in statute. The only definition is found in the Rules, Policies, or Procedures promulgated by the Office of the Auditor General, and are for auditing category purposes. They do not seem appropriate when applied to the intent of this legislation. These categories may be appropriate for auditing purposes, but we do not feel they reflect that, in order to expend classroom expenses, there must be a classroom in which to expend them.

A definition ought to be clarified for this purpose in statute and readily retrieved.

§41-1279.03. Powers and duties

A. The auditor general shall:

9. Beginning on July 1, 2001, establish a school-wide audit team in the office of the auditor general to conduct performance audits and monitor school districts to determine the percentage of every dollar spent in the classroom by a school district. The performance audits shall determine whether school districts that receive monies from the Arizona structured English immersion fund established by section 15-756.04 and the statewide compensatory instruction fund established by section 15-756.11 are in compliance with title 15, chapter 7, article 3.1. The auditor general shall determine, through random selection, the school districts to be audited each year, subject to review by the joint legislative audit committee. A school district that is subject to an audit pursuant to this paragraph shall notify the auditor general in writing as to whether the school district agrees or disagrees with the findings and recommendations of the audit and whether the school district will implement the findings and recommendations, implement modifications to the findings and recommendations or refuse to implement the findings and recommendations. The school district shall submit to the auditor general a written status report on the implementation of the audit findings and recommendations every six months for two years after an audit conducted pursuant to this paragraph. The auditor general shall review the school district's progress toward implementing the findings and recommendations of the audit every six months after receipt of the district's status report for two years. The auditor general may review a school district's progress beyond this two-year period for recommendations that have not yet been implemented by the school district. The auditor general shall provide a status report of these reviews to the joint legislative audit committee. The school district shall participate in any hearing scheduled during this review period by the joint legislative audit committee or by any other legislative committee designated by the joint legislative audit committee.

School Facilities Board
2015 Arizona Legislative Regular Session

Bill Tracking List

This update / printing: 2/27/2015

Progress: 1/28 referred to House Edu. Cmte. & House Approps. Cmte.
1/29 House 2nd Read – *no further action to date*

2483 School Tax Credit: Classroom Expenses

Introducing sponsor: Rep. Livingston

Same note as above

Progress: 2/04 House Edu. Cmte. Recommended Do Pass (5-2-0-0-0)
2/10 Held in Majority Caucus -- *no further action to date*

3rd TIER PRIORITIES 2 Bills

2353 School Districts: Unification

Introducing sponsor: Rep. Lawrence

The SFB will monitor the progress of this Bill and analyze possible implications for facilities management

Progress: 1/26 assigned to Education
1/27 House 2nd Read
1/28 on House Education Agenda, *but no action was posted*

2424 Schools: Regional Service Centers

Introducing sponsor: Rep. Coleman

The SFB will monitor the progress of this Bill and analyze possible application for facilities management and maintenance benefits to smaller school districts, especially in rural counties.

Progress: 2/12 Passed The House (58-0-2-0)
2/13 Transmitted to The Senate
2/17 Assigned to Senate Edu. Cmte.

School Facilities Board
2015 Arizona Legislative Regular Session

Bill Tracking List

This update / printing: 2/27/2015

Watch List of Possible Strike Everything Vehicles

12 Bills

- 1043 Tech Correction: State Lands – Pierce – no action
2017 Tech Correction: State Land – Mitchell – no action
2018 Tech Correction: State Facilities – Mitchell – no action
2055 Tech Correction: School Bonds – Thorpe –
2/18 Fed. & States Rights Cmte. recommended Do Pass as Amended / Strike Everything
NOW: Sovereign Authority re Waters by Thorpe (4-2-0-2-0)
no further action to date
- 2191 Tech Correction: Private Schools – Boyer – NOW: graduation; passing score; moratorium
2/11 House Education Cmte. recommended Do Pass as amended (Strike Everything)
By Boyer – (7-0-0-0-0)
2/19 House C.O.W. recommended do Pass -- **no further action to date**
- 2192 Tech Correction: Student Status Guidelines -- Boyer -- **no further action to date**
2193 Tech Correction: Common School Districts – Boyer –
2/23 Assigned to House Approps. Committee **no further action to date**
- 2194 Tech Correction: School District Boards Boyer –
2/23 Assigned to House Approps. Committee 2/23 Assigned to House Approps.
Committee **no further action to date**
- 2195 Tech Correction: County School Superintendent -- Boyer -- **no action at all**
2196 Tech Correction: Environmental Education – Boyer -- **no action at all**
2226 Tech Correction: Budget Estimates – Weninger -- **no action at all**
2447 Tech Correction: Bond Election – Olson –
2/16 Assigned to House Approps. Cmte.
2/17 House 2nd Read – **no further action to date**

Digest of Bills on SFB Watch List

1st Tier Priorities	4 Bills
2 nd Tier Priorities	5 Bills
3 rd Tier Priorities	2 Bills
Possible Striker Vehicles	12 Bills
Other Bills relating to “schools”	26 Bills

TOTAL COUNT OF BILLS
on SFB Watch List 49

Count of Bills Introduced
as of Feb. 24, 2015 1,138

School Facilities Board
2015 Arizona Legislative Regular Session

Bill Tracking List

This update / printing: 2/27/2015

ATTACHMENTS

- A.) Briefing Points -- SB1065 -- Introducing Sponsors: Senators Dial & Ward
- B.) Background Paper -- SB1077 -- Introducing Sponsor: Senator Yee

ATTACHMENT A.)

Briefing Points -- SB1065 -- prime sponsors: Senators Dial & Ward

Reference Title: school facilities: guidelines : projects

Amending ARS §15-2011.I and ARS §15-2032. relating to The School Facilities Board

This Bill:

- makes minor technical corrections to conform to Legislative Council style;
 - *SFB has no objection to these technical corrections.*
- implies that the Minimum School Facilities Adequacy Guidelines could be subject to change as often as every three years;
 - *The SFB is currently required to file a 5 Year Rule Review with the Governor's Regulatory Review Council (GRRC) that includes specific requirements for posting of proposed rulemaking, including repeals, allowing for public comment and recommendations. This existing process does not preclude individual school districts, or any number of districts in collective league, to comment on existing SFB Statutes, Rule, Substantive Policy Statements, or procedures at any time.*
 - *Moreover, the SFB has always made itself available for direct one-on-one meetings with individual districts or groups of districts about concerns or suggestions. The SFB has always honored invitations to speak at gatherings of the various Arizona school district associations with formats allowing for questions and answers and substantive discussion.*
- does not appear to take Governor Ducey's Executive Order 2015-01 into account. It related to A Moratorium on Administrative Rulemaking by state agencies;
- does not appear to be aware of the provision in the Arizona Administrative Code at R7-6-285. Guideline Exception. *{See following excerpt from AFB Rules.} ;*

R7-6-285. Guidelines Exception

The Board may grant an exception from any of the guidelines requirements, upon agreement between the Board and the school district. The Board shall grant an exception if it determines that the intent of the guideline is capable of being met by the school district in an alternate manner. If the Board grants the exception, the school district shall be deemed to meet the guideline and is not eligible for state funding to meet the guideline.

Historical Note

New Section made by exempt rulemaking at 8 A.A.R. 287, effective June 7, 2001 (Supp. 01-4).

School Facilities Board
2015 Arizona Legislative Regular Session

Bill Tracking List

This update / printing: 2/27/2015

Page 2: ATTACHMENT A.) continued

- strikes language giving priority to building renewal grant fund awards “to school districts that can provide a match of monies provided by the fund.”;
 - *SFB would support, this provision because this language presumed state support for facility preventative maintenance and capital replacement through the Building Renewal Formula Fund that was repealed by the Legislature in 2013 in Special Session.*
- sets out administrative requirements for documenting a.) recommendations for denial of requests for building renewal grant awards for primary projects and b.) reasons for the recommendation of denial;
 - *SFB currently reports these facts monthly in the Minutes of each Board Meeting and posts them to its website www.azsfb.gov.*
- requires the SFB to post on its website by September 15 of each year the list of proposed building renewal grant projects that were submitted during the prior fiscal year but denied;
 - *SFB does currently list all the Building Renewal Grant Applications awarded and those denied on its website www.azsfb.gov at the District Access tab. {????}*
- requires the SFB to include a summary of these denials in its Annual Report per ARS§15-2002.A.9.;
 - *SFB does currently provides a summary report on the Building Renewal Grants awarded each fiscal year in its Annual Report, which is posted on its website www.azsfb.gov (albeit by individual district). The SFB could augment that summary with a complete list of the Building Renewal Grant Applications awarded and those denied in future Annual Reports, if the Board deems it appropriate.*

The Senate Staff Fact Sheet states:

- “There is no anticipated fiscal impact to the state General Fund associated with this legislation.”
- *The SFB takes exception with that analysis because, should any suggestion to increase the unit square footage allocations for the various grade levels set out in §15-2011.B. be adopted, the cost of the resulting increased floor area per pupil would most certainly have a fiscal impact on the budget for future projects.*
 - *Moreover, the SFB is concerned that such a change to the guidelines might create a new minimum adequacy threshold that all existing school facilities would have to be brought up to those minimum guideline thresholds, compounding the potential fiscal impact of such changes.*

Background / History:

The SFB attempts to process web based Building Renewal Grant Applications received from school districts within the month before each School Facilities Board Meeting, as long as the application is administratively complete and within the statutory requirements for eligibility. The SFB staff makes every effort to work with the school district applicant to produce the necessary backup documentation to support the validity of the request with respect to these requirements.

School Facilities Board
2015 Arizona Legislative Regular Session

Bill Tracking List

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Page 3: ATTACHMENT A.) continued

Occasionally a district is frustrated by these requirements and insists the application be placed on the Board's Agenda, in spite of the Staff's recommendation to correct any non-compliant or non-existent documentation. Other times, the SFB staff will recommend that the district voluntarily withdraw the application, and work with the SFB staff to bring the application into proper form and completeness, at which time the district can submit a new application.

If it is a matter of critical emergency, and if the project as described by the district meets the requirements of, and if there is sufficient balance in, the SFB Emergency Deficiencies Correction Fund, the SFB works with the applying district to change their application to one seeking Emergency Project Funding, which is from a different funding source than are Building Renewal Grants. The SFB responds immediately to any life/safety issue. Period.

ATTACHMENT B.)

Background Paper -- SB1077 -- prime sponsor: Senator Yee

Reference Title: child care facilities; SFB guidelines

Amending ARS §15-2011.I & ARS §36-883.05.G. relating to Child Care Facilities

This Bill repeals §15-2011. I. *{as published}* and §36-883.05.G. These sub-sections were passed as the McComish amendment to SB1102 during the 2014 Session.

Background/History: §15-2011 was used by Senator McComish as a legislative "bridge" to attach language in support of a Montessori School in his district that had been introduced by Senator Pancrazi in SB1321. However, that Bill was retained on the Committee Of the Whole Calendar and it moved no further during that Session.

These two sub-sections were necessary in order to achieve germane standing, relative to Senator Yee's SB1102 last year.

Statutes Affected: §15-2011. Minimum school facility adequacy requirements: definition

And §36-883.05. Child care facilities: infants: floor bedding: requirements: emergency evacuation: notice: definitions.

Fiscal Impact: There is no fiscal impact to the State by this repeal.

Policy Impact on Agencies: The School Facilities Board has requested this specific repeal.

The SFB has no statutory obligation to, or authority over, child care facilities. This reference in its statutes could be misconstrued to mean that it does.

The Department of Health Services, through its Legislative Liaison, Colby Bower (Colby.Bower@azdhs.gov), indicated that it has no objection to the repeal of sub-section §36-883.05.G. of its statute. These repeals do not adversely affect the balance of the language in §36-883.05.

Former Senator McComish was approached last fall about the proposed repeal of these specific sub-sections of his amendment. He informed Senator Yee and Senate Staff that he had no objection to these specific repeals.

**STATE OF ARIZONA
SCHOOL FACILITIES BOARD**

Meeting Date: March 4, 2015

Agenda Item IV.d.

**Subject: IV. Director's Report (action of the Board may be requested)
d. Conflict of Interest**

Debra Sterling will provide information on conflict of interest.

Board Action Requested: information action / described below

Attachments: Yes No



**Arizona's
Conflict of Interest Laws**

Debra Sterling
Arizona Attorney General's Office
CIV/ Education and Health
03/2015



**Purpose of
Conflict of Interest Laws**

- To prevent self dealing by public officials



**Application of
Conflict of Interest Laws**

- A.R.S. § 38-501(A):
- Applies to all public officers and employees of the state and any of its departments, commissions, agencies, bodies or boards.



Public Officers

- A.R.S. § 38-502(8):
- "Public Officer" means all elected and appointed officers of a public agency established by charter, ordinance, resolution, state constitution or statute.



Arizona Conflict of Interest Laws

- A.R.S. § 38-503(A):
- "Any public officer or employee of a public agency who has, or whose relative has, a substantial interest in any contract, sale, purchase or service to such public agency shall make known that interest in the official records of such public agency and shall refrain from voting upon or otherwise participating in any manner as an officer or employee in such contract, sale or purchase."



Conflict of Interest Laws Continued

- A.R.S. § 38-503(B):
- "Any public officer or employee who has, or whose relative has, a substantial interest in any decision of a public agency shall make known such interest in the official records of such public agency and shall refrain from participating in any manner as an officer or employee in such decision."



Conflict of Interest Laws Continued

- A.R.S. § 38-503(C):
- “Notwithstanding the provisions of subsections A and B of this section, no public officer or employee of a public agency shall supply to such public agency any equipment, material, supplies or services, unless pursuant to an award or contract let after public competitive bidding. . .[with some exceptions].”



Relatives

- A.R.S. § 38-502(9):
- “Relative” means a spouse, child, grandchild, parent, grandparent, brother or sister of whole or half blood and their spouses and the parent, brother, sister or child of a spouse.
- Public officers have an affirmative obligation to become aware of the interests of their relatives in matters in which the officer may become involved.



Substantial Interest

- A.R.S. § 38-502(11):
- “Substantial Interest” means any pecuniary or proprietary interest, either direct or indirect, other than a remote interest.



Substantial Interest

- Ask the following questions:
- Will the decision affect, either positively or negatively, an interest of the officer or employee or the officer's or employee's relative?
- Is the interest a pecuniary (monetary) or proprietary (ownership) interest?
- Is the interest other than one statutorily designated as a remote interest?



Remote Interest

- If an interest is a remote interest, the public officer need not disclose it and may participate in the agency's action or decision.



Remote Interests

- A.R.S. § 38-502(11):
- Non-salaried officer of a nonprofit corporation;
- Landlord or tenant of the contracting party;
- Attorney of a contracting party;
- Member of a nonprofit cooperative marketing association;



Remote Interest Continued

- Insignificant stock ownership;
- Officer being reimbursed for actual and necessary expenses in the performance of official duties;
- Recipient of public services generally available;
- Relative of a school board member other than a spouse or dependent;



Remote Interest Continued

- Officer or employee of another public agency unless the contract/decision involved confers a direct benefit or detriment upon the officer, employee or his/her relative;
- Class interest where the officer's interest is no greater than the interests of the other members of the class.



Responsibilities

- Who determines if you have a conflict?
 - You (the public officer or employee) must determine if you have a conflict of interest.
 - Even if you believe you can be objective in making a decision and that the public interest will not be harmed by your participation, you do not have discretion to ignore the statutory mandates.



Responsibilities

- What do you do if you have a conflict of interest?
 - You must disclose your interest in the official records of the public agency.
 - You must recuse yourself and refrain from participating in any manner in the decision or contract. This includes recusing yourself from any discussion of the matter.



Responsibilities

- How do you disclose a conflict of interest?
 - File with the agency a signed, written disclosure statement fully disclosing the interest; or
 - File with the agency a copy of the official minutes of the agency, in which you fully disclose the interest.



Responsibilities

- The agency must maintain a conflicts of interest file with the written disclosures of the officers or employees who have identified conflicts of interest.



Sanctions for Violations

- A.R.S. § 38-510:
- If the violation is intentional or knowing, it is a class 6 felony.
- If the violation is reckless or negligent, it is a class 1 misdemeanor.
- Upon conviction, a public officer or employee forfeits the public office or employment.



Sanctions for Violations

- Contracts entered into in violation of conflicts of interest laws may be cancelled or voided.



Advice

- Analyze every matter coming before the Board to determine if you have a conflict of interest.
- Make your determination prior to the Board addressing the matter.
- Follow the statutory mandates for disclosing your conflict of interest.



Additional Information

- The Arizona Agency Handbook
Chapter 8 (Conflict of Interest)

**STATE OF ARIZONA
SCHOOL FACILITIES BOARD**

Meeting Date: March 4, 2015

Agenda Item V.

**Subject: V. Reduction of Square Footage Requests
Consideration and possible vote to accept, reject or modify Requests for
Reduction of Square Footage**

**Flagstaff Unified
Santa Cruz Valley Unified**

Per A.R.S. §15-341, subsection G, school districts are required to obtain SFB permission prior to taking any action that would reduce pupil square footage.

Background – Flagstaff Unified (7-8 and 9-12)

The district has requested removal of the following buildings from the district’s inventory:

School	Building No.	Total Square Footage	7-8 Student Capacity	9-12 Student Capacity
Project New Start	All buildings (1001 – 1005)	5,375	16	29

Reducing the district’s 7-8 capacity by 16 would yield a new student capacity of 4,204. The FY14 ADM for 7-8 was 1,177. Based on the 40th day ADM provided by ADE, SFB staff estimates that the FY15 ADM is approximately 1,230. During the past decade, the district experienced ADM declines for most years at the 7-8 level. The five-year annualized ADM growth rate was -4.0%. Using 1,230 as a starting point for 7-8, it would require an annual growth rate of 16.6% for the ADM to exceed 4,204 by FY23. At this time, there are no indications that the district’s 7-8 ADM will experience that rate of growth.

Reducing the district’s 9-12 capacity by 29 would yield a new student capacity of 4,649. The FY14 ADM for 9-12 was 2,989. Based on the 40th day ADM provided by ADE, SFB staff estimates that the FY15 ADM is approximately 2,931. During the past decade, the district experienced ADM declines for most years at the 9-12 level. The five-year annualized ADM growth rate was -3.1%. Using 2,931 as a starting point for 9-12, it would require an annual growth rate of 6.0% for the ADM to exceed 4,649 by FY23. At this time, there are no indications that the district’s 9-12 ADM will experience that rate of growth.

Reducing the square footage is not projected to cause the district to fall below minimum square footage guidelines within the next eight years.

Staff Recommendation – Flagstaff Unified

Staff recommends Board approval of Flagstaff Unified’s request to remove Project New Start from the district’s inventory.

Background – Santa Cruz Valley Unified (K-5)

The district has requested removal of the following buildings from the district’s inventory:

School	Building No.	Square Footage	Student Capacity
Mountain View Elementary	1010	1,379	16.2
Mountain View Elementary	1011	1,382	16.3
Total			33

Reducing the district’s K-5 capacity by 33 would yield a new student capacity of 1,883. The district’s K-5 ADM in FY14 was 1,289. During FY09 – FY14, the district went through six years of consecutive ADM decline at the K-5 level, resulting in a 5-year annualized ADM growth rate of -3.1%. The primary cause for the ADM loss appeared to be out-migration due to limited employment opportunities in the area. According to ADE’s most recent provisional 100-day ADM data dated February 9, 2015, the district’s K-5 ADM in FY15 is approximately 1,316, an increase of 2.3% from last year. SFB staff projects that the district’s K-5 ADM will experience growth during the next eight years as the economy improves and immigration increases. However, it is not expected to reach 1,883 by the end of the analysis timeframe (FY23).

Staff Recommendation

Staff recommends the Board approve **Santa Cruz Valley Unified’s** request to remove Mountain View Elementary Buildings 1010 and 1011 from the district’s inventory.

Board Action Requested: [] information [X] action / described below

1. Board approval of **Flagstaff Unified’s** request to remove Project New Start from the district’s inventory.
2. Board approval of **Santa Cruz Valley Unified’s** request to remove Mountain View Elementary Buildings 1010 and 1011 from the district’s inventory.

Attachments: Yes [] No [X]

**Building Renewal Grants
February 26, 2015**

FY 2009 Appropriation	\$20,000,000
FY 2009 Sweep	(\$13,000,000)
FY 2010 Appropriation	\$3,000,000
FY 2010 Sweep	(\$332,100)
FY 2011 Appropriation	\$2,667,900
FY 2012 Appropriation	\$2,667,900
FY 2012 Supplemental Appropriation	\$11,500,000
FY 2013 Appropriation	\$2,667,900
FY 2014 Appropriation	\$16,667,900
FY 2015 Appropriation	\$16,667,900
Total Available	\$62,507,400
Project Awards to Date *	(\$60,284,515)
Balance **	\$2,222,885
March 4, 2015 Awards	(\$139,165)
Balance **	\$2,083,720

The Board has awarded 708 projects.

58 projects are in design

232 projects are in construction

418 projects are complete

* Includes projects authorized by Executive Director and presented to Board for ratification 3/4/15.

** Includes savings from projects closed out since last Board meeting (listed below).

Projects closed out since the last Board meeting:

District	Project No.	Scope	Award	Amount Expended	Remaining Balance
Bonita ESD	003	Roofing	\$ 50,000	\$ 43,055	\$ 6,945
Higley USD	001	HVAC	\$ 228,800	\$ 152,310	\$ 76,490
Pendergast ESD	003	Roofing	\$ 55,000	\$ 48,106	\$ 6,894
Santa Cruz Valley UHSD	005	HVAC	\$ 250,000	\$ 226,909	\$ 23,091
Scottsdale USD	025	HVAC	\$ 80,403	\$ 73,403	\$ 7,000
Tucson USD	002	HVAC	\$ 325,000	\$ 313,235	\$ 11,765
Tucson USD	010	HVAC	\$ 46,800	\$ 44,119	\$ 2,681
					\$ 134,867



Fifty-second Legislature - First Regular Session

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15-2032. School facilities board building renewal grant fund; definitions

A. The building renewal grant fund is established consisting of monies appropriated to the fund by the legislature. The school facilities board shall administer the fund and distribute monies to school districts for the purpose of maintaining the adequacy of existing school facilities. Monies in the fund are exempt from the provisions of section 35-190 relating to lapsing of appropriations.

B. The school facilities board shall distribute monies from the fund based on grant requests from school districts to fund primary building renewal projects. Project requests shall be prioritized by the school facilities board, with priority given to school districts that have provided routine preventative maintenance on the facility, and to school districts that can provide a match of monies provided by the fund. The school facilities board shall approve only projects that will be completed within twelve months, unless similar projects on average take longer to complete.

C. School districts that receive monies from the fund shall use these monies on projects for buildings or any part of a building in the school facilities board's database for any of the following:

1. Major renovations and repairs to a building.
2. Upgrading systems and areas that will maintain or extend the useful life of the building.

3. Infrastructure costs.

D. Monies received from the fund shall not be used for any of the following purposes:

1. New construction.
2. Remodeling interior space for aesthetic or preferential reasons.
3. Exterior beautification.
4. Demolition.
5. Routine preventative maintenance.

6. Any project in a building, or part of a building, that is being leased to another entity, including a charter school that is sponsored by a school district pursuant to section 15-183.

E. Accommodation schools are not eligible for monies from the building renewal grant fund.

F. If the school facilities board or a court of competent jurisdiction determines that a school district received monies from the building renewal grant fund that must be reimbursed to the school facilities board due to legal action associated with improper construction by a hired contractor, the school district shall reimburse the school facilities board an agreed-on amount for deposit into the building renewal grant fund.

G. For the purposes of this section:

1. "Primary building renewal projects" means projects that are necessary for buildings owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility adequacy guidelines, as adopted by the school facilities board pursuant to section 15-2011, for school districts that have provided routine preventative maintenance to the school facility.

2. "Routine preventative maintenance" means services that are performed on a regular schedule at intervals ranging from four times a year to once every three years, or on the schedule of services recommended by the manufacturer of the specific building system or equipment, that are intended to extend the useful life of a building system and reduce the need for major repairs.

3. "Student capacity" has the same meaning prescribed in section 15-2011.

**STATE OF ARIZONA
SCHOOL FACILITIES BOARD**

Meeting date: March 4, 2015

Agenda Item VI.a.

Subject: VI. Building Renewal Grant Requests

- a. **Consideration and possible vote to ratify the Executive Director's awards of Building Renewal Grant funds as authorized by the Building Renewal Grant Policy IX.C. (up to \$50,000 for project award)**

**Lake Havasu Unified
Mayer Unified (2 requests)
Wilson Elementary**

Background – Lake Havasu Unified (Thunderbolt MS – replace water heater)

Lake Havasu Unified has submitted a Building Renewal Grant request to replace the water heater in Building 1001 at Thunderbolt Middle School (project number 080201102-1001-012BRG).

Lake Havasu Unified, located 200 miles northwest of Phoenix along the Colorado River, has nine schools. Thunderbolt Middle School is comprised of one building constructed in 1994, totaling 183,694 square feet.

The district received proposals for the water heater replacement; the lowest is \$1,965.

Criteria for Eligibility

Pursuant to A.R.S. §15-2032, Building Renewal Grant Funds are only available to correct primary building renewal projects.

The district meets this criteria including doing preventative maintenance.

Staff Recommendation – Lake Havasu Unified (Thunderbolt MS – replace water heater)

Staff recommends that Lake Havasu Unified be awarded \$2,300 in Building Renewal Grant funding to replace the water heater in Building 1001 at Thunderbolt Middle School (project number 080201102-1001-012BRG). This includes \$335 in contingency that will only be used with SFB staff approval.

**Background – Mayer Unified (Mayer ES – repair kitchen hood fire suppression system)
Request 1 of 2**

Mayer Unified has submitted a Building Renewal Grant request to repair the kitchen hood fire suppression system in the cafeteria Building 1007 at Mayer Elementary School (project number 130243101-1007-007BRG). The kitchen hood fire suppression cylinders did not pass the hydrostatic test.

Mayer Unified, located 75 miles north of Phoenix, has two schools. Mayer Elementary School is comprised of six buildings constructed between 1960 and 2005, totaling 59,820 square feet. Building 1007 was built in 1964, totaling 25,118 square feet.

The district received a proposal for the repairs in the amount of \$785.

Criteria for Eligibility

Pursuant to A.R.S. §15-2032, Building Renewal Grant Funds are only available to correct primary building renewal projects.

The district meets this criteria including doing preventative maintenance.

Staff Recommendation - Mayer Unified (Mayer ES – repair kitchen hood fire suppression system)

Staff recommends that Mayer Unified be awarded \$1,000 in Building Renewal Grant funding for the repair of the kitchen hood fire suppression system in the cafeteria Building 1007 at Mayer Elementary School (project number 130243101-1007-007BRG). This includes \$215 in contingency that will only be used with SFB staff approval.

Background – Mayer Unified (Mayer HS – repair kitchen hood fire suppression system)
Request 2 of 2

Mayer Unified has submitted a Building Renewal Grant request to repair the kitchen hood fire suppression system in the cafeteria Building 1005 at Mayer High School (project number 130243002-1005-008BRG). The fire suppression tanks failed the hydrostatic test and need to be rebuilt.

Mayer Unified, located 75 miles north of Phoenix, has three schools. Mayer High School is comprised of 11 buildings constructed between 1981 and 2011, totaling 53,700 square feet. Building 1005 was built in 1981, totaling 10,499 square feet.

The district received a proposal for the repairs in the amount of \$1,373.

Criteria for Eligibility

Pursuant to A.R.S. §15-2032, Building Renewal Grant Funds are only available to correct primary building renewal projects.

The district meets this criteria including doing preventative maintenance.

Staff Recommendation - Mayer Unified (Mayer HS – repair kitchen hood fire suppression system)

Staff recommends that Mayer Unified be awarded \$1,600 in Building Renewal Grant funding for the repair of the kitchen hood fire suppression system in the cafeteria Building 1005 at Mayer High School (project number 130243002-1005-008BRG). This includes \$227 in contingency that will only be used with SFB staff approval.

Background – Wilson Elementary (Wilson ES – replace water source heat pump)

Wilson Elementary has submitted a Building Renewal Grant request to replace a 3.5-ton water source heat pump in Building 1004 at Wilson Elementary School (project number 070407101-1004-008BRG).

Wilson Elementary, located in central Phoenix, has two schools. Wilson Elementary School is comprised of 11 buildings constructed between 1986 and 2009, totaling 178,431 square feet. Building 1004 was built in 1994, totaling 15,850 square feet.

The district received several proposals to replace the unit; the lowest was \$5,051.

Criteria for Eligibility

Pursuant to A.R.S. §15-2032, Building Renewal Grant Funds are only available to correct primary building renewal projects.

The district meets this criteria including doing preventative maintenance.

Staff Recommendation – Wilson Elementary (Wilson ES – replace water source heat pump)

Staff recommends that Wilson Elementary be awarded \$9,000 in Building Renewal Grant funding for the replacement of a water source heat pump unit in Building 1004 at Wilson Elementary School (project number 070407101-1004-008BRG).

Board Action Requested: [] information [X] action / described below

1. Board ratification that **Lake Havasu Unified** be awarded \$2,300 in Building Renewal Grant funding to replace the water heater in Building 1001 at Thunderbolt Middle School (project number 080201102-1001-012BRG). This includes \$335 in contingency that will only be used with SFB staff approval.
2. Board ratification that **Mayer Unified** be awarded \$1,000 in Building Renewal Grant funding for the repair of the kitchen hood fire suppression system in the cafeteria Building 1007 at Mayer Elementary School (project number 130243101-1007-007BRG). This includes \$215 in contingency that will only be used with SFB staff approval.
3. Board ratification that **Mayer Unified** be awarded \$1,600 in Building Renewal Grant funding for the repair of the kitchen hood fire suppression system in the cafeteria Building 1005 at Mayer High School (project number 130243002-1005-008BRG). This includes \$227 in contingency that will only be used with SFB staff approval.
4. Board ratification that **Wilson Elementary** be awarded \$9,000 in Building Renewal Grant funding for the replacement of a water source heat pump unit in Building 1004 at Wilson Elementary School (project number 070407101-1004-008BRG).

Attachments: Yes [X] No []

SCHOOL FACILITIES BOARD

BUILDING RENEWAL GRANT

Detail of Additional Cost and Contingency
 X Building Renewal Grant Fund

District: Lake Havasu Unified
Project Number: 080201102-1001-012BRG
Project Description: Replace water heater
Architect of Record: n/a
Contractor: Brown's Partsmaster, Inc.
Executive Authority: 2/13/2015
Board Approval: 3/4/2015

Mohave County

	School Facilities Board Action Approved as recommended by Staff	Staff Rec. or Approved
Base Cost		\$ 1,965
Contingency ①		\$ 335
Architecture / Engineering (A&E)		\$ -
Survey & Required Reports, Printing, Permits, Advertising, Etc.		\$ -
Testing & Inspection (structural and geo-tech)		\$ -
Total Additional Cost:		\$ -
Total SFB Funded Project Cost:		\$ 2,300
District Share (Local Funds):		\$ -
SFB Board Approved Amount:		\$ 2,300
Total Project Cost:		\$ 2,300

① Contingency may only be used with SFB staff approval.

Building Renewal Grant Application

Initial Submission Date: 2/13/2015 8:48:03 AM

Application ID: 1824

Resubmittal Date:

Please provide as much of the requested information as possible. SFB staff will assist in developing required information that is not currently available.

District Name: Lake Havasu Unified District

Superintendent: Gail Malay

Contact Person: John Simpson

Contact Phone Number: 928-208-6457

Contact Email: jsimpson@havasus.k12.az.us

School Site: Thunderbolt Middle School

Buildings: 1001 Two story middle school

Application Title: water heater

Description of Problem

Please include a detailed description of the issues, as well as a description of and a copy of any professional studies, citations or reports from government entities, recommended solutions, and any cost information or estimates. If additional space is needed, please attach.

Water heater has failed Age 9yrs +

Project Category: Plumbing

Are any of the above-described issues in buildings or part of buildings that are leased to another entity, including a district sponsored charter school? N

Available Funding

Amount of Local funds planned for this project \$0.00

Please outline any associated insurance coverage.

There is no insurance to cover this cost

Liaison: Breuer

gbreuer@azsfb.gov

602-542-6139

Superintendent Printed Name

Superintendent Signature

Date



Brown's Partsmaster, Inc.
 7280 N. GLEN HARBOR BLVD. #101
 GLENDALE, AZ 85307-1810
 Fax: 623-889-7389
 Phone: 623-889-7399
 E-Mail: sales@bpisite.com
 Website: www.bpisite.com

QUOTE

Number	105100
Date	02/13/2015
Page	1

Ship-to: 0
 LAKE HAVASU USD #1
 2200 HAVASUPAI BLVD
 LAKE HAVASU CTT, AZ 86403-3798

Bill-to: 6301
 LAKE HAVASU USD #1
 2200 HAVASUPAI BLVD
 LAKE HAVASU, AZ 86403-3798

Reference #	Expires	Ship	Terms	Wh	Freight	Ship Via
EMAIL	03/15/15	102	NET 30 DAYS	01	PREPAID	FRT

Quoted By: 311 Quoted To: JOHN HOOTON 928-486-0342

Item	Description	Ordered	UM	Price	UM	Extension
ELD80	ROGAL 480V 12KW 3 PH COMM ELECTRIC HEATER NO FRT CHARGES LEADTIME 1 2DAYS	1	EA	1798.88	EA	1798.88

Merchandise	Misc	Tax	Freight	Total
1798.88	.00	165.50		1964.38

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SCHOOL FACILITIES BOARD

BUILDING RENEWAL GRANT

Detail of Additional Cost and Contingency
 X Building Renewal Grant Fund

District: **Mayer Unified**
 BRG Project Number: **130243101-1007-007BRG** Yavapai County
 Project Description: **Repair kitchen hood fire suppression system**
 Architect of Record: **n/a**
 Contractor: **Cintas (888-649-2148)**
 Executive Authority: **2/3/2015**
 Board Approval: **3/4/2015**

	School Facilities Board Action Approved as recommended by Staff	Staff Rec. or Approved
Base Cost		\$ 785
Contingency ①		\$ 215
Architecture / Engineering (A&E)		\$ -
Survey & Required Reports, Printing, Permits, Advertising, Etc.		\$ -
Testing & Inspection		\$ -
Total Additional Cost:		\$ -
Total SFB Funded Project Cost:		\$ 1,000
District Share (Local Funds):		\$ -
SFB Board Approved Amount:		\$ 1,000
Total Project Cost:		\$ 1,000

① Contingency shall only be used with SFB staff approval

Building Renewal Grant Application

Initial Submission Date: 2/2/2015 8:18:08 AM

Application ID: 1788

Resubmittal Date:

Please provide as much of the requested information as possible. SFB staff will assist in developing required information that is not currently available.

District Name: Mayer Unified District

Superintendent: Dean Slaga

Contact Person: Lynn Drye

Contact Phone Number: 928-642-1001

Contact Email: Lynn.Drye@mayerschools.org

School Site: Mayer Elementary School

Buildings: 1007 Gym, Kitchen, Cafeteria,

Application Title: Elementary Kitchen Fire System Deficiency

Description of Problem

Please include a detailed description of the issues, as well as a description of and a copy of any professional studies, citations or reports from government entities, recommended solutions, and any cost information or estimates. If additional space is needed, please attach.

Elementary Kitchen Fire Protection System failed to pass inspection. Deficiencies are listed on the attached quote from Cintas Fire Protection. Cintas is under contract with the school district for its fire system inspections and repairs. All procurement requirements have been met. Repairs are estimated to be \$784.23.

Project Category: Special Systems

Are any of the above-described issues in buildings or part of buildings that are leased to another entity, including a district sponsored charter school? N

Available Funding

Amount of Local funds planned for this project	\$0.00
--	--------

Please outline any associated insurance coverage.

The school district has already allocated its M&O and capital funds for other priorities. District grant funds are restricted by grant requirements. We will check with our insurance but do not expect this loss to be covered.

Liaison: Breuer gbreuer@azsfb.gov

602-542-6139

Superintendent Printed Name



TO: Mayer Unified School District
 17300 E Mule Deer Dr
 Mayer, AZ 86333

ATTN: Robert Kennedy

PHONE: 928-642-1000

FAX: 928-632-4005

Re: Kitchen Fire System Deficiency Repair

Saturday, January 24, 2015

Thank you for allowing us to be of service with your Fire Protection System, unfortunately there were deficiencies that resulted in the failure of your system to pass inspection. We appreciate the opportunity to provide you with a price to repair the deficiencies noted below in accordance with the minimum requirements of NFPA codes. The labor to perform the repair is based on performing the work during normal business hours of 7am - 4pm Monday through Friday, additional labor rates will apply if repair completed outside normal business hours and are not included in this work order. The total price does not include tax.

The following deficiencies were noted and certification of your system is contingent upon repair:

Scope of Work: Elementary School

1) Perform code required 12-year hydrostatic test on (1) 3-gallon kitchen suppression cylinders.

NOTE: Hydrostatic test consists of pressure testing the inside of the cylinder, re-filling the cylinder with new chemical, re-building the valve stem, regulator test and replacing the actuation cartridge.

Code Reference:

NFPA 17A: 7.5.1: The following parts of the wet chemical extinguishing systems shall be subjected to a hydrostatic pressure test at intervals not exceeding 12 years: 1) Wet chemical containers; 2) Auxiliary pressure containers; 3) Hose Assemblies.

NFPA 17A: 7.3.3.4 Where the maintenance of the system(s) reveals defective parts that could cause an impairment or failure of proper operation of the system(s), the affected parts shall be replaced or repaired in accordance with the manufacturer's recommendations.

Service Item	TOTAL		
Kitchen Fire System Deficiency Repair			
Labor	\$ 190.00	1	\$ 190.00
Materials	\$ 570.23	1	\$ 570.23
Service Fees per Visit	\$ 24.00	1	\$ 24.00
Price to Perform Scope of Work:			\$784.23

sales tax not included

This quotation is subject to the Terms And Condition of Sale – Fire Equipment Goods and Services. This quotation is valid for 60 days, after which prices are subject to change without notice. Services are subject to a 2 hour minimum billing charge and a service charge for on-site service.

Cintas will endeavor to give Customer reasonable notification of service due to be performed. However, Customer accepts the ultimate responsibility to be aware of the services required and to schedule that work in a timely manner.

Exclusions:

- Cut, patch or paint of ceilings or walls
- Liquidated damages
- Does not include any additional repair parts or labor that are not listed for the repair.
- Unforeseen conditions, due to a non-destructive survey
- Does NOT include after hours or overtime labor by Cintas or subcontractors.
- Does NOT include Fire watch where required or necessary.
- Does NOT include moving or reinstall of furniture/equip. for required access.
- Does NOT include plans, permits, or other local fees
- Electrical/Alarm work or materials other than specified
- Additional charges may be incurred outside the exclusions stated above based upon unforeseen repairs discovered on-site.

With your signed approval below we can schedule immediate response to address your repair needs.

Thank you, we value and appreciate your business.

Best Regards,

Len Okerbloom

Fire Protection Systems Repair Estimator

Direct: 1 888-649-2148

Fax: 1-623-939-9390

PLEASE EMAIL APPROVAL TO: OkerbloomL@cintas.com

The undersigned accepts this proposal and all its terms and conditions as a binding contract subject to the approval of Cintas Fire Protection.

SIGNATURE: _____ DATE: _____

NAME: _____ TITLE: _____

COMPANY: _____ PO#: _____

SCHOOL FACILITIES BOARD

BUILDING RENEWAL GRANT

Detail of Additional Cost and Contingency
 X Building Renewal Grant Fund

District: **Mayer Unified**
BRG Project Number: 130243002-1005-008BRG Yavapai County
Project Description: Repair kitchen hood fire suppression system
Architect of Record: n/a
Contractor: Cintas (888-649-2148)
Executive Authority: 2/3/2015
Board Approval: 3/4/2015

	School Facilities Board Action Approved as recommended by Staff	Staff Rec. or Approved
Base Cost		\$ 1,373
Contingency ①		\$ 227
Architecture / Engineering (A&E)		\$ -
Survey & Required Reports, Printing, Permits, Advertising, Etc.		\$ -
Testing & Inspection		\$ -
Total Additional Cost:		\$ -
Total SFB Funded Project Cost:		\$ 1,600
District Share (Local Funds):		\$ -
SFB Board Approved Amount:		\$ 1,600
Total Project Cost:		\$ 1,600

① Contingency shall only be used with SFB staff approval

Building Renewal Grant Application

Initial Submission Date: 2/2/2015 8:18:21 AM

Application ID: 1789

Resubmittal Date:

Please provide as much of the requested information as possible. SFB staff will assist in developing required information that is not currently available.

District Name: Mayer Unified District
Superintendent: Dean Slaga
Contact Person: Lynn Drye
Contact Phone Number: 928-642-1001
Contact Email: Lynn.Drye@mayerschools.org
School Site: Mayer High School (formerly Junior/Senior High School)
Buildings: 1005 Gym/Cafeteria

Application Title: High School Kitchen Fire System Deficiency

Description of Problem

Please include a detailed description of the issues, as well as a description of and a copy of any professional studies, citations or reports from government entities, recommended solutions, and any cost information or estimates. If additional space is needed, please attach.

High School Fire Protection System failed to pass inspection. Deficiencies are listed on the attached quote from Cintas Fire Protection. Cintas is under contract with the school district for its fire system inspections and repairs. All procurement requirements have been met.

Project Category: Special Systems

Are any of the above-described issues in buildings or part of buildings that are leased to another entity, including a district sponsored charter school? N

Available Funding

Amount of Local funds planned for this project \$0.00

Please outline any associated insurance coverage.

The school district has already allocated its M&O and capital funds for other priorities. District grant funds are restricted by grant requirements. We will check with our insurance but do not expect this loss to be covered.

Liaison: Breuer gbreuer@azsfb.gov 602-542-6139

Superintendent Printed Name



TO: Mayer Unified School District
 17300 E Mule Deer Dr
 Mayer, AZ 86333

ATTN: Robert Kennedy

PHONE: 928-642-1000

FAX: 928-632-4005

Re: Kitchen Fire System Deficiency Repair

Tuesday, January 27, 2015

Thank you for allowing us to be of service with your Fire Protection System, unfortunately there were deficiencies that resulted in the failure of your system to pass inspection. We appreciate the opportunity to provide you with a price to repair the deficiencies noted below in accordance with the minimum requirements of NFPA codes. The labor to perform the repair is based on performing the work during normal business hours of 7am - 4pm Monday through Friday, additional labor rates will apply if repair completed outside normal business hours and are not included in this work order. The total price does not include tax.

The following deficiencies were noted and certification of your system is contingent upon repair:

Scope of Work: High School

1) Perform code required 12-year hydrostatic test on (2) 3-gallon kitchen suppression cylinders.

NOTE: Hydrostatic test consists of pressure testing the inside of the cylinder, re-filling the cylinder with new chemical, re-building the valve stem, regulator test and replacing the actuation cartridge.

Code Reference:

NFPA 17A: 7.5.1: The following parts of the wet chemical extinguishing systems shall be subjected to a hydrostatic pressure test at intervals not exceeding 12 years: 1) Wet chemical containers; 2) Auxiliary pressure containers; 3) Hose Assemblies.

NFPA 17A: 7.3.3.4 Where the maintenance of the system(s) reveals defective parts that could cause an impairment or failure of proper operation of the system(s), the affected parts shall be replaced or repaired in accordance with the manufacturer's recommendations.

Service Item	TOTAL		
Kitchen Fire System Deficiency Repair			
Labor	\$ 190.00	1	\$ 190.00
Materials	\$ 1,158.17	1	\$ 1,158.17
Service Fees per Visit	\$ 24.00	1	\$ 24.00
Price to Perform Scope of Work:			\$1,372.17

sales tax not included

This quotation is subject to the Terms And Condition of Sale – Fire Equipment Goods and Services. This quotation is valid for 60 days, after which prices are subject to change without notice. Services are subject to a 2 hour minimum billing charge and a service charge for on-site service.

Cintas will endeavor to give Customer reasonable notification of service due to be performed. However, Customer accepts the ultimate responsibility to be aware of the services required and to schedule that work in a timely manner.

Exclusions:

Cut, patch or paint of ceilings or walls

Liquidated damages

Does not include any additional repair parts or labor that are not listed for the repair.

Unforeseen conditions, due to a non-destructive survey

Does NOT include after hours or overtime labor by Cintas or subcontractors.

Does NOT include Fire watch where required or necessary.

Does NOT include moving or reinstall of furniture/equip. for required access.

Does NOT include plans, permits, or other local fees

Electrical/Alarm work or materials other than specified

Additional charges may be incurred outside the exclusions stated above based upon unforeseen repairs discovered on-site.

With your signed approval below we can schedule immediate response to address your repair needs.

Thank you, we value and appreciate your business.

Best Regards,

Len Okerbloom

Fire Protection Systems Repair Estimator

Direct: 1-888-649-2148

Fax: 1-623-939-9390

PLEASE EMAIL APPROVAL TO: OkerbloomL@cintas.com

The undersigned accepts this proposal and all its terms and conditions as a binding contract subject to the approval of Cintas Fire Protection.

SIGNATURE: _____ DATE: _____

NAME: _____ TITLE: _____

COMPANY: _____ PO#: _____

SCHOOL FACILITIES BOARD

BUILDING RENEWAL GRANT

Detail of Additional Cost and Contingency
 Building Renewal Grant Fund

District: **Wilson Elementary**
Project Number: 130335101-1004-008BRG
Project Description: Replace water source heat pump
Architect of Record: n/a
Contractor: Midstate Mechanical (602-470-1920)
Executive Authority: 2/13/2015
Board ratification: 3/4/2015

Yavapai County

	School Facilities Board Action Approved as recommended by Staff	Staff Rec. or Approved
Base Cost		\$ 9,000
Contingency ①		\$ -
Architecture / Engineering (A&E) Fees		
Survey & Required Reports, Printing, Permits, Advertising, Etc.		\$ -
Testing & Inspection		\$ -
Inspection, Evaluation and Oversight		\$ -
Total Additional Cost:		\$ -
Total SFB Funded Project Cost:		\$ 9,000
District Share (Local Funds):		\$ -
SFB Board Approved Amount:		\$ 9,000
Total Project Cost:		\$ 9,000

① Contingency shall only be requested and applied to unknown conditions.

Building Renewal Grant Application

Initial Submission Date: 2/12/2015 9:38:49 AM

Application ID: 1812

Resubmittal Date: 2/12/2015 12:10:38 PM

Please provide as much of the requested information as possible. SFB staff will assist in developing required information that is not currently available.

District Name: Wilson Elementary District
Superintendent: Antonio Sanchez
Contact Person: Robert Church
Contact Phone Number: 602.681.2200 ext 2008
Contact Email: robert.church@wsd.k12.az.us
School Site: Wilson Elementary School
Buildings: 1004 K-3 Campus II

Application Title: rm 802 heat Pumb

Description of Problem

Please include a detailed description of the issues, as well as a description of and a copy of any professional studies, citations or reports from government entities, recommended solutions, and any cost information or estimates. If additional space is needed, please attach.

Water source heat pump in room 802 is dead. Compressor is siezed up.

Project Category: HVAC

Are any of the above-described issues in buildings or part of buildings that are leased to another entity, including a district sponsored charter school? N

Available Funding

Amount of Local funds planned for this project \$0.00

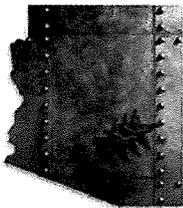
Please outline any associated insurance coverage.

Liaison: Breuer gbreuer@azsfb.gov 602-542-6139

Superintendent Printed Name

Superintendent Signature

Date



MIDSTATE Mechanical

1850 E. Riverview Drive • Phoenix, Arizona 85034 • 602.470.1920
www.midstatemechanical.com

2/13/2015

Robert Church
Wilson Elementary School District

RE: Water Source Heat Pump change out for room 802

We would like to offer the following HVAC proposal. Our price includes all labor, material and equipment

We will remove the existing Mammoth unit that is not working, and the water hoses.
We will install a new Climatemaster TCH-042 water source heat pump. We will include new hoses to connect to existing condenser water piping. There are isolation valves in the piping for this unit. Reconnect the condensate line.
Supply and return ducting will be reconnected and new transitions for the unit. Control system will be reconnected and start up of the unit and checked out for operation.

- The following base price is valid for 45 days from the date of this proposal.

Exclusions:

- Bond
- Permits; Fees
- Fuses and Disconnects

Base Price: \$4,821.00 includes approximate sales tax of \$230.00
(Acceptance of this bid is contingent upon the execution of a contract with mutually acceptable contract language.)

Thank you,

Wayne French
602-290-4575

4821
+ 230

\$5,051

**STATE OF ARIZONA
SCHOOL FACILITIES BOARD**

Meeting date: March 4, 2015

Agenda Item VI.b.

Subject: VI. Building Renewal Grant Requests

b. Consideration and possible vote to ratify the Executive Director's awards of Building Renewal Grant funding as authorized by the Building Renewal Grant Policy IX.C. (up to \$30,000 for investigation)

**St. Johns Unified
Solomon Elementary**

Background – St. Johns Unified (Coronado ES – repair grease trap and waste line)

St. Johns Unified has submitted a Building Renewal Grant request to repair/replace the grease trap and waste line in Building 1001 at Coronado Elementary School (project number 010201102-1001-002BRG). The existing grease trap and parts of the waste line have failed.

St. Johns Unified, located 220 miles northeast of Phoenix, has four schools. Coronado Elementary School is comprised of one building constructed in 1988 totaling 46,480 square feet.

The district received a proposal for investigation in the amount of \$4,950.

Criteria for Eligibility

Pursuant to A.R.S. §15-2032, Building Renewal Grant Funds are only available to correct primary building renewal projects.

The district meets this criteria including doing preventative maintenance.

Staff Recommendation – St. Johns Unified (Coronado ES – repair grease trap and waste line)

Staff recommends that St. Johns Unified be awarded \$6,950 in Building Renewal Grant funding for the investigation of the failed grease trap and waste line in Building 1001 at Coronado Elementary School (project number 010201102-1001-002BRG). This includes \$2,000 in contingency that will only be used with SFB staff approval.

Background – Solomon Elementary (Solomon ES – replace underground sewer line)

Solomon Elementary has submitted a Building Renewal Grant request for replacement of the underground sewer line in Building 1007 at Solomon Elementary School (project number 050305101-1007-001BRG).

Solomon Elementary, located 170 miles west of Phoenix, has one school. Solomon Elementary School is comprised of 12 buildings constructed between 1920 and 2003, totaling 44,339 square feet. Building 1007 was built in 1920, totaling 17,779 square feet.

The district received a proposal for a camera investigation of the sewer line in the amount of \$750.

Criteria for Eligibility

Pursuant to A.R.S. §15-2032, Building Renewal Grant Funds are only available to correct primary building renewal projects.

The district meets this criteria including doing preventative maintenance.

Staff Recommendation – Solomon Elementary (Solomon ES – replace underground sewer line)
Staff recommends that Solomon Elementary be awarded \$1,750 in Building Renewal Grant funding for investigation of the underground sewer line in Building 1007 at Solomon Elementary School (project number 050305101-1007-001BRG). This includes \$1,000 in contingency that will only be used with SFB staff approval.

Board Action Requested: [] information [X] action / described below

1. Board ratification that **St. Johns Unified** be awarded \$6,950 in Building Renewal Grant funding for the investigation of the failed grease trap and waste line in Building 1001 at Coronado Elementary School (project number 010201102-1001-002BRG). This includes \$2,000 in contingency that will only be used with SFB staff approval.

2. Board ratification that **Solomon Elementary** be awarded \$1,750 in Building Renewal Grant funding for investigation of the underground sewer line in Building 1007 at Solomon Elementary School (project number 050305101-1007-001BRG). This includes \$1,000 in contingency that will only be used with SFB staff approval.

Attachments: Yes [X] No []

SCHOOL FACILITIES BOARD

BUILDING RENEWAL GRANT

Detail of Additional Cost and Contingency
 X Building Renewal Grant Fund

District: **St Johns Unified**
BRG Project Number: 010201102-1001-002BRG Apache County
Project Description: Repair grease trap and waste line
Consultant: Red Tree Consulting Group (Michael Crow 602-989-2433)
Contractor: TBD
Executive Authority: 2/19/2015
Board Approval: 3/4/2015

School Facilities Board Action Approved as recommended by Staff		Staff Rec. or Approved
Base Cost:		\$ -
Contingency ①		\$ -
Additional Cost:		
Architecture / Engineering (A&E) Fees		\$ 4,950
Survey & Required Reports, Printing, Permits, Advertising, Etc.		-
Testing & Inspection		-
Total Additional Cost:		\$ 4,950
Total SFB Funded Project Cost:		\$ 4,950
District or Local Funds:		-
SFB Board Approved Amount:		\$ 4,950
Total Project Cost:		\$ 4,950

① Contingency shall only be used with SFB staff approval.

Building Renewal Grant Application

Initial Submission Date: 2/9/2015 4:18:32 PM

Application ID: 1803

Resubmittal Date:

Please provide as much of the requested information as possible. SFB staff will assist in developing required information that is not currently available.

District Name: St Johns Unified District
Superintendent: Ed Burgoyne
Contact Person: Catherine Patterson
Contact Phone Number: 928-337-2255 x1106
Contact Email: cpatterson@sjusd.net
School Site: Coronado Elementary School
Buildings: 1001 Elementary School Building

Application Title: Coronado Elementary Cafeteria Plumbing

Description of Problem

Please include a detailed description of the issues, as well as a description of and a copy of any professional studies, citations or reports from government entities, recommended solutions, and any cost information or estimates. If additional space is needed, please attach.

The kitchen at Coronado Elementary grease pit and plumbing was backing up. During the investigation it was discovered the grease pit had rotted along with existing pipe to dirt grade. A plumbing company was called in to use their scope camera to determine how far the pipes had decomposed. They were able to get the scope through one end for approximately 20 to 30 feet and the pipe looked rotted. From the grease pit end, the L shape pipe, the camera couldn't go far it showed the pipe had rotted leaving only a dirt channel for the refuse. I am applying for an estimated \$100,000 Grant to cover costs both professional and structural to replace plumbing.

Project Category: Plumbing

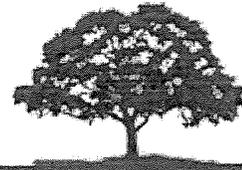
Are any of the above-described issues in buildings or part of buildings that are leased to another entity, including a district sponsored charter school? N

Available Funding

Amount of Local funds planned for this project	\$0.00
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Please outline any associated insurance coverage.

The district does not have sufficient funds to remedy this problem. There is \$18,815 remaining balance in the building renewal fund, but that has been encumbered to pay for building costs already incurred. We have a District Capital Needs prioritized list that totals approx. \$600,000 with \$146,000 needing immediate attention. This project is not part of that list.



February 6th, 2015

Mr. Nelson Davis
 Transportation/Maintenance
 St. Johns Unified School District
 PO Box 3030
 360 S. 15th W.
 St. Johns, AZ 85936

RE: **Coronado Elementary School**

Mr. Davis,

Below are the proposed consulting fees for the Cafeteria/Gym waste line repair scope of work and performance specification.

DESCRIPTION	ESTIMATED FEE
Survey suspect damaged waste line inside the Cafeteria/Gym as identified by the Facility Director. Draft a detailed contractor repair scope of work including a cured in place pipe specification (if circumstances permit) with a licensed mechanical engineer review. This proposal does not include any additional engineering fees other than what is outlined herein. This proposal includes mileage and hotel accommodation expenses if necessary.	\$ 3,950.00
Allowance for Roto-Rooter plumbing endoscope camera contractor (1 Day of T&M). Contractor to provide endoscope camera services during RTCG initial survey.	\$ 1,000.00

Reimbursable expenses for reprographic work, etc are at cost plus 10%. Mileage is reimbursed at current IRS mileage rate at the time of work. Additional work is at standard hourly rates and will be defined and approved in writing by Owner prior to commencement of work.

Thank you for allowing Red Tree Consulting Group the opportunity to provide these services to you. We look forward to providing you a comprehensive solution. Red Tree will confirm any change to the above scope of work prior to executing any additional services. If you have any questions regarding this estimated fee proposal, please feel free to contact me at your convenience.

Thank you,

Michael L. Crow
 Director of Field Operations, Partner
 602.989.2433
 mcrow@redtreeco.com

SCHOOL FACILITIES BOARD

BUILDING RENEWAL GRANT

Detail of Additional Cost and Contingency
 Building Renewal Grant Fund

District: **Solomon Elementary**
Project Number: 050305101-1007-001BRG
Project Description: Replace underground sewer line
Architect of Record: n/a
Contractor: Jay's Construction (928-348-4986)
Executive Authority: 2/25/2015
Board ratification: 3/4/2015

Graham County

	School Facilities Board Action Approved as recommended by Staff	Staff Rec. or Approved
Base Cost		\$ 750
Contingency ①		\$ 1,000
Architecture / Engineering (A&E) Fees		
Survey & Required Reports, Printing, Permits, Advertising, Etc.		\$ -
Testing & Inspection		\$ -
Inspection, Evaluation and Oversight		\$ -
Total Additional Cost:		\$ -
Total SFB Funded Project Cost:		\$ 1,750
District Share (Local Funds):		\$ -
SFB Board Approved Amount:		\$ 1,750
Total Project Cost:		\$ 1,750

① Contingency shall only be requested and applied to unknown conditions.

Building Renewal Grant Application

Initial Submission Date: 2/18/2015 12:11:58 PM

Application ID: 1848

Resubmittal Date: 2/18/2015 3:15:03 PM

Please provide as much of the requested information as possible. SFB staff will assist in developing required information that is not currently available.

District Name: Solomon Elementary District
Superintendent: Kevin W. England
Contact Person: Kevin W. England
Contact Phone Number: 928-428-0477
Contact Email: gloria@solomon.k12.az.us
School Site: Solomon Elementary School
Buildings: 1007 Block #1

Application Title: Plumbing

Description of Problem

Please include a detailed description of the issues, as well as a description of and a copy of any professional studies, citations or reports from government entities, recommended solutions, and any cost information or estimates. If additional space is needed, please attach.

Requesting to replace collapsed sewer line proposal for camera scope

Project Category: Plumbing

Are any of the above-described issues in buildings or part of buildings that are leased to another entity, including a district sponsored charter school? N

Available Funding

Amount of Local funds planned for this project \$0.00

Please outline any associated insurance coverage.

This is not covered by the TRUST

Liaison: Breuer gbreuer@azsfb.gov 602-542-6139

Superintendent Printed Name

Superintendent Signature

Date

PROPOSAL

JAY'S CONSTRUCTION - MAINTENANCE & HONEY DO'S

1409 1st Ave - Safford, Arizona 85546

Res.Lic.#ROC196980 : Comm.Lic.#ROC196982 : Elec.Lic.#L-11-ROC196983 :

Elec.#C-11-ROC196984 : Plumb.Lic.#ROC196985

Phone: (928) 348-4986 Fax: (928) 348-4993

Date: 2-23-15

Name:	Solomon School District	
Phone	965-8511	0
Address	Box 167	
	Solomon, Az. 85551	
JOB	17259	

Material and labor to install camera to locate collapsed lines.

Material \$55.00 Labor \$630.00 Other Camera \$65.00 Total \$750.00

Total Quotation for Job = \$750.00

VOID IF NOT ACCEPTED WITHIN 30 DAYS

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Date: _____

Contractors Signature _____

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: _____ Signature of Customer: _____

**STATE OF ARIZONA
SCHOOL FACILITIES BOARD**

Meeting date: March 4, 2015

Agenda Item VI.c.

Subject: VI. Building Renewal Grant Requests

**c. Consideration and possible vote to accept, reject or modify Building
Renewal Grant Requests (supplemental awards)**

Tolleson Union

Background – Tolleson Union (Tolleson Union HS – repair sewer piping)

On January 7, 2015, the Board awarded Tolleson Union \$2,950 for professional services to provide an evaluation and construction bid documents to repair/replace sewer piping that services Building 1004 at Tolleson Union High School (project number 070514201-1004-006BRG).

The design documents have been completed. The cured in place pipe (CIPP) will be installed throughout the building and extending 5 feet beyond the building to ensure if a future leak occurs, it would be outside the building structure. The construction was estimated at \$35,000.

The purpose of the CIPP is to provide the least destruction to the interior of the building and floor. If there is any section that cannot be performed with CIPP, then demolition of the floor, etc. will occur. If that occurs, asbestos oversight and abatement may be needed.

Previous Award	
Design 1/7/2015	2,950
Supplemental funding:	
Construction Administration	\$2,400
Estimated Construction Cost	\$35,000
Contingency	\$10,000
Asbestos Oversight (estimated)	\$5,000
<u>Asbestos Remediation (estimated)</u>	<u>\$10,000</u>
Total supplemental funding:	\$62,400
Supplemental funding	\$62,400
<u>District contribution</u>	<u>-\$5,000</u>
Total Supplemental funding requested:	\$57,400
Total project cost	\$65,350

Criteria for Eligibility

Pursuant to A.R.S. §15-2032, Building Renewal Grant Funds are only available to correct primary building renewal projects.

The district meets this criteria including doing preventative maintenance.

Staff Recommendation– Tolleson Union (Tolleson Union HS – repair sewer piping)

Staff recommends that Tolleson Union be awarded an additional \$57,400 in Building Renewal Grant funding for construction administration and construction to repair the sewer piping in Building 1004 at Tolleson Union High School (project number 070514201-1004-006BRG). This includes \$10,000 in contingency that will only be used with SFB staff approval and brings the total project cost to \$65,350.

Board Action Requested: [] information [] action / described below

Board approval of the staff recommendation that **Tolleson Union** be awarded an additional \$57,400 in Building Renewal Grant funding for construction administration and construction to repair the sewer piping in Building 1004 at Tolleson Union High School (project number 070514201-1004-006BRG). This includes \$10,000 in contingency that will only be used with SFB staff approval and brings the total project cost to \$65,350.

Attachments: Yes [] No []

SCHOOL FACILITIES BOARD

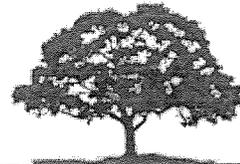
BUILDING RENEWAL GRANT

Detail of Additional Cost and Contingency
 X Building Renewal Grant Fund

District: Tolleson Union
BRG Project Number: 070514201-1004-006BRG Maricopa County
Project Description: Repair sewer piping
Architect of Record: Red Tree Consulting Group (602-989-2433)
Contractor: TBD
Board Approval Date: 1/7/2015
Supplemental award: 3/4/2015

School Facilities Board Action Approved as recommended by Staff	Staff Rec. or Approved
Base Cost: (cost estimate provided by architect or contractor)	\$ 40,000
Contingency ①	\$ 10,000
Additional Cost:	
Architecture / Engineering (A&E) Fees	\$ 10,350
Survey & Required Reports, Printing, Permits, Advertising, Etc.	\$ -
Testing & Inspection	\$ -
Total Additional Cost:	\$ 10,350
Total SFB Funded Project Cost:	\$ 60,350
District or Local Funds:	\$ 5,000
SFB Board Approved Amount:	\$ 60,350
Total Project Cost:	\$ 65,350

① Contingency shall only be used with SFB staff approval.



January 28, 2015

Mr. Richard Oros
Tolleson Union High School District
9801 West Van Buren Street
Tolleson, Arizona 85353

RE: **Tolleson Union High School Building # 300**
9419 West Van Buren Street
Tolleson, Arizona 85353

Mr. Oros,

Below are the proposed consulting fees to provide construction administration services for the High School cure in place pipe (CIPP) project at Building # 300 inside the Tolleson High School.

DESCRIPTION	ESTIMATED FEE
<p>RTCG to perform construction administration services for the CIPP inside Building # 300 at the High School. Architectural services include but are not limited to:</p> <ul style="list-style-type: none"> • Responding to Contractor's Requests for Information • Issuing of any Architect's Supplemental Instructions • Processing any shop drawings and submittals • Processing any change orders • Reviewing and certifying contractor's application for payment • Reviewing any material test reports • Recording any changes to the contract documents • Providing substantial and final completion services <p>Proposal includes an allowance of eight (8) hours for two (2) project site visits (mileage included). Proposal includes an additional three (4) administrative hours. Any additional time required to complete the construction administration for the referenced project will be billed at \$200 per hour with prior owner approval.</p>	<p>\$ 2,400.00</p>

Reimbursable expenses for reprographic work, etc are at cost plus 10%. Mileage is reimbursed at current IRS mileage rate at the time of work. Additional work is at standard hourly rates and will be defined and approved in writing by Owner prior to commencement of work.

Thank you for allowing Red Tree Consulting Group the opportunity to provide these services to you. We look forward to providing you a comprehensive solution. Red Tree will confirm any change to the above scope of work prior to executing any additional services. If you have any questions regarding this estimated fee proposal, please feel free to contact me at your convenience.

Thank you,

Michael L. Crow
Director of Field Operations, Partner
602.989.2433
mcrow@redtreeco.com

1/28/15



TUHS BLDG # 300 WASTE LINE

To: Mr. Pat Cruse
School Facilities Liaison
State of Arizona School Facilities Board
1700 West Washington, Suite # 104
Phoenix, Arizona 85007

RE: Preliminary Budget
Tolleson High School
BLDG # 300 Waste Line

Michael Crow
Principal
Director of Field Operations

2942 N 24th Street
Suite 114-436
Phoenix, AZ 85016

Ph 602.424.3468 x1
mcrow@redtreeco.com

Mr. Cruse,

Based on our draft of the contractor bid package, dated January 28, 2015, the preliminary repair budget to complete cure in place pipe project inside Building # 300 at Tolleson High School is estimated between \$ 30,000.00 and \$ 35,000.00.

If you have any questions or concerns, please contact me at your convenience. Thank you for allowing RTCG the opportunity to provide you with our consulting services.

Thank you,

A handwritten signature in black ink, appearing to read "Michael Crow", is written over a horizontal line.

**STATE OF ARIZONA
SCHOOL FACILITIES BOARD**

Meeting Date: March 4, 2015

Agenda Item VI.d.

**Subject: VI. Building Renewal Grant Requests
d. Consideration and possible vote to accept, reject or modify
Building Renewal Grant Requests (construction awards)**

**Coolidge Unified (4 requests)
Picacho Elementary**

Background – Coolidge Unified (Coolidge HS – replace HVAC condenser) Request 1 of 4

Coolidge Unified has submitted a Building Renewal Grant request to replace the compressor on an HVAC unit in the Auditorium Building 1007 at Coolidge High School.

Coolidge Unified, located 60 miles southeast of Phoenix, has ten schools. Coolidge High School is comprised of 11 buildings constructed between 1962 through 2011, totaling 219,722 square feet. Building 1007 was built in 1978, totaling 37,965 square feet.

The HVAC unit was being serviced during scheduled preventive maintenance when the district found the compressor failure. Due to the age of the split unit, staff recommends replacement of the condensing section rather than compressor replacement.

Criteria for Eligibility

Pursuant to A.R.S. §15-2032, Building Renewal Grant Funds are only available to correct primary building renewal projects.

The district meets this criteria including doing preventative work.

Staff Recommendation – Coolidge Unified (Coolidge HS – replace HVAC condenser)

Staff recommends that Coolidge Unified be awarded \$6,000 in Building Renewal Grant funding to replace an HVAC condenser in the Auditorium Building 1007 at Coolidge High School. This includes \$484 for contingency that will only be used with SFB staff approval.

Background – Coolidge Unified (Coolidge HS – replace two 10-ton HVAC compressors) Request 2 of 4

Coolidge Unified has submitted a Building Renewal Grant request to replace two 20-ton HVAC units at Building 1007 at Coolidge High School.

Coolidge Unified, located 60 miles southeast of Phoenix, has ten schools. Coolidge High School is comprised of 11 buildings constructed between 1962 through 2011, totaling 219,722 square feet. Building 1007 was built in 1978, totaling 37,965 square feet.

There 20-ton HVAC units consist of two 10-ton compressors each. Both units were shipped/manufactured in 1985 making these units over 20 years old. Each unit has one failed compressor.

Option A: Replace each compressor; estimated cost is \$5,500 each, totaling \$11,000.

Option B: Each replacement unit is \$21,985 and does not include structural review by an engineer (\$2,500) and mechanical engineering (\$6,000) to review a 30-year system to ensure a proper design, asbestos survey (\$2,000) and asbestos removal at the roof curbs (\$5,000). Estimated cost for total replacement of two complete package units would be \$59,500

Criteria for Eligibility

Pursuant to A.R.S. §15-2032, Building Renewal Grant Funds are only available to correct primary building renewal projects.

The district meets this criteria including doing preventative maintenance.

Staff Recommendation – Coolidge Unified (Coolidge HS – replace two 10-ton compressors in both units)

Staff recommends that Coolidge Unified be awarded \$15,000 in Building Renewal Grant funding to replace two 10-ton compressors and accessories on Building 1007 at Coolidge High School. This includes \$4,000 in contingency that will only be used with SFB staff approval.

Background – Coolidge Unified (Coolidge HS – replace 15-ton HVAC compressor) Request 3 of 4

Coolidge Unified has submitted a Building Renewal Grant request to replace a 15-ton HVAC compressor for Building 1016 at Coolidge High School.

Coolidge Unified, located 60 miles southeast of Phoenix, has ten schools. Coolidge High School is comprised of 11 buildings constructed between 1962 through 2011, totaling 219,722 square feet. Building 1016 was built in 2003, totaling 22,160 square feet.

The District has submitted a quote for two options for the repair/replacement of the 12 year old unit:

Option A: Compressor and accessories replacement totals \$5,563.

Option B: Total replacement not including any engineering or asbestos abatement from roofing curbs total \$23,745. Estimated funding that will require engineering and asbestos surveys/remediation could be as high as \$40,000.

Criteria for Eligibility

Pursuant to A.R.S. §15-2032, Building Renewal Grant Funds are only available to correct primary building renewal projects.

The district meets this criteria including doing preventative maintenance.

Staff Recommendation – Coolidge Unified (Coolidge HS – replace 15-ton HVAC compressor)

Staff recommends that Coolidge Unified be awarded \$7,000 in Building Renewal Grant funding to replace a 15-ton HVAC compressor and accessories on Building 1016 at Coolidge High School. This includes \$1,337 in contingency that will only be used with SFB staff approval.

Background – Coolidge Unified (West ES – replace HVAC compressor) Request 4 of 4

Coolidge Unified has submitted a Building Renewal Grant request to replace the compressor on an HVAC unit on Building 1013 at West Elementary School.

Coolidge Unified, located 60 miles southeast of Phoenix, has ten schools. West Elementary School is comprised of nine buildings constructed between 1963 through 2007, totaling 80,097 square feet. Building 1013 was built in 2007, totaling 8,811 square feet.

The HVAC unit was being serviced during scheduled preventive maintenance when the district found the compressor failure. The district received a quote of \$3,309 for the replacement.

Criteria for Eligibility

Pursuant to A.R.S. §15-2032, Building Renewal Grant Funds are only available to correct primary building renewal projects.

The district meets this criteria including doing preventative work.

Staff Recommendation – Coolidge Unified (West ES – replace HVAC compressor)

Staff recommends that Coolidge Unified be awarded \$4,000 in Building Renewal Grant funding to replace the HVAC compressor and accessories on Building 1013 at West Elementary School. This includes \$691 in contingency that will only be used with SFB staff approval.

Background – Picacho Elementary (Picacho ES – replace fire alarm control panel)

Picacho Elementary has submitted a Building Renewal Grant request to repair the fire alarm system at Picacho Elementary School. The fire alarm system is in trouble and the fire alarm control panel needs to be replaced.

Picacho Elementary, located 66 miles southeast of Phoenix, has one school. Picacho Elementary School is comprised of five buildings constructed between 1940 and 1999, totaling 26,788 square feet.

The district received a proposal of \$12,881 for the repairs.

Criteria for Eligibility

Pursuant to A.R.S. §15-2032, Building Renewal Grant Funds are only available to correct primary building renewal projects.

The district meets this criteria including doing preventative maintenance.

Staff Recommendation – Picacho Elementary (Picacho ES – replace fire alarm control panel)

Staff recommends that Picacho Elementary be awarded \$14,200 in Building Renewal Grant funding to replace the fire alarm control panel at Picacho Elementary School. This includes \$1,319 in contingency that will only be used with SFB staff approval.

Board Action Requested: [] information [X] action / described below

1. Board approval of the staff recommendation that **Coolidge Unified** be awarded \$6,000 in Building Renewal Grant funding to replace an HVAC condenser in the Auditorium Building 1007 at Coolidge High School. This includes \$484 for contingency that will only be used with SFB staff approval.
2. Board approval of the staff recommendation that **Coolidge Unified** be awarded \$15,000 in Building Renewal Grant funding to replace two 10-ton compressors and accessories on Building 1007 at Coolidge High School. This includes \$4,000 in contingency that will only be used with SFB staff approval.
3. Board approval of the staff recommendation that **Coolidge Unified** be awarded \$7,000 in Building Renewal Grant funding to replace a 15-ton HVAC compressor and accessories on Building 1016 at Coolidge High School. This includes \$1,437 in contingency that will only be used with SFB staff approval.
4. Board approval of the staff recommendation that **Coolidge Unified** be awarded \$4,000 in Building Renewal Grant funding to replace the HVAC compressor and accessories on Building 1013 at West Elementary School. This includes \$691 in contingency that will only be used with SFB staff approval.
5. Board approval of the staff recommendation that **Picacho Elementary** be awarded \$14,200 in Building Renewal Grant funding to replace the fire alarm control panel at Picacho Elementary School. This includes \$1,319 in contingency that will only be used with SFB staff approval.

Attachments: Yes [X] No []

SCHOOL FACILITIES BOARD

BUILDING RENEWAL GRANT

Detail of Additional Cost and Contingency
 X Building Renewal Grant Fund

District: **Coolidge Unified**
 BRG Project Number: 110221007-1007-015BRG Pinal County
 Project Description: Replace HVAC condensing unit
 Architect of Record: n/a
 Contractor: A Quality HVAC (623-853-1482)

Board approval: 3/4/2015

School Facilities Board Action Approved as recommended by Staff	Staff Rec. or Approved
Base Cost: (cost estimate provided by architect or contractor)	\$ 5,516
Contingency ①	\$ 484
Additional Cost:	
Architecture / Engineering (A&E) Fees	\$ -
Survey & Required Reports, Printing, Permits, Advertising, Etc.	\$ -
Testing & Inspection	\$ -
Total Additional Cost:	\$ -
Total SFB Funded Project Cost:	\$ 6,000
District or Local Funds:	\$ -
SFB Board Approved Amount:	\$ 6,000
Total Project Cost:	\$ 6,000

① Contingency shall only be used with SFB staff approval.

Building Renewal Grant Application

Initial Submission Date: 12/3/2014 7:29:09 AM
Resubmittal Date: 2/23/2015 8:28:50 PM

Application ID: 1688

Please provide as much of the requested information as possible. SFB staff will assist in developing required information that is not currently available.

District Name: Coolidge Unified District
Superintendent: CHARIE WALLACE
Contact Person: MICHAEL SCHMITT
Contact Phone Number: 520-723-2068
Contact Email: MICHAEL.SCHMITT@COOLIDGESCHOOLS.ORG
School Site: Coolidge High School
Buildings: 1007 D-100/200a

Application Title: PAC GREEN ROOM COMPRESSOR REPLACEMENT

Description of Problem

Please include a detailed description of the issues, as well as a description of and a copy of any professional studies, citations or reports from government entities, recommended solutions, and any cost information or estimates. If additional space is needed, please attach.

Grounded compressor was discovered during our winter preventative maintenance inspection by district staff in the CHS auditorium green room. The unit is a York, model #EIRA060S46H serial #W0A7394764 5Ton split unit. It has a 6HP 460 3 phase compressor. Because of the age of this unit being under 15 years old my recommendation would be to replace the compressor at a cost of approximately \$3500.

Project Category: HVAC

Are any of the above-described issues in buildings or part of buildings that are leased to another entity, including a district sponsored charter school? N

Available Funding

Amount of Local funds planned for this project \$0.00

Please outline any associated insurance coverage.

HVAC compressor is not covered by insurance

Liaison: Cruse pcruse@azsfb.gov 602-364-1193

Charie Wallace
Superintendent Printed Name

Charie Wallace

2-24-15

Building Renewal Grant Application

Chavis Wallace
Superintendent Signature

Date



1300 S Litchfield Rd #A480 Goodyear AZ, 85338
ROC ~ 255314 ~ 255315 ~ 255316

www.AQualityHVAC.org
Office (623)853-1482
Fax (623)393-0121

Coolidge Schools
HVAC Repairs
02-24-2015

The following is a proposal to either replace a bad compressor in the York condensing unit (EIRA0605) or replace the entire condensing unit. Our price includes all materials, labor and tax to complete either project.

Compressor Replacement \$3,359.00 (three thousand three hundred fifty nine dollars & 00/100)

Or

Unit replacement \$5,516.00 (five thousand five hundred sixteen dollars)

Please contact our office with any questions.

Print name

_____/_____/_____
Date:

Signature

*Proposal pricing is good for (30) days of quote

Thank you for this business opportunity

Bryan Cary ~ A Quality HVAC Services LLC

A Quality HVAC Services LLC ~ 1300 S Litchfield Rd #A480 Goodyear AZ, 85338
ROC ~ 255314 ~ 255315 ~ 255316

SCHOOL FACILITIES BOARD

BUILDING RENEWAL GRANT

Detail of Additional Cost and Contingency
 Building Renewal Grant Fund

District: **Coolidge Unified**
 BRG Project Number: 110221007-1007-016BRG
 Project Description: Replace two 10-ton compressors
 Architect of Record: n/a
 Contractor: A Quality HVAC (623-853-1482)

Pinal County

Board approval: 3/4/2015

School Facilities Board Action Approved as recommended by Staff	Staff Rec. or Approved
Base Cost: (cost estimate provided by architect or contractor)	\$ 11,000
Contingency ①	\$ 4,000
Additional Cost:	
Architecture / Engineering (A&E) Fees	\$ -
Survey & Required Reports, Printing, Permits, Advertising, Etc.	\$ -
Testing & Inspection	\$ -
Total Additional Cost:	\$ -
Total SFB Funded Project Cost:	\$ 15,000
District or Local Funds:	\$ -
SFB Board Approved Amount:	\$ 15,000
Total Project Cost:	\$ 15,000

① Contingency shall only be used with SFB staff approval.

Building Renewal Grant Application

Initial Submission Date: 12/3/2014 8:03:07 AM

Application ID: 1692

Resubmittal Date:

Please provide as much of the requested information as possible. SFB staff will assist in developing required information that is not currently available.

District Name: Coolidge Unified District
Superintendent: CHARIE WALLACE
Contact Person: MICHAEL SCHMITT
Contact Phone Number: 520-723-2068
Contact Email: MICHAEL.SCHMITT@COOLIDGESCHOOLS.ORG
School Site: Coolidge High School
Buildings: 1007 D-100/200a

Application Title: REPAIR OR REPLACEMENT OF CHS CAFETERIA HVAC UNITS

Description of Problem

Please include a detailed description of the issues, as well as a description of and a copy of any professional studies, citations or reports from government entities, recommended solutions, and any cost information or estimates. If additional space is needed, please attach.

During our routine winter inspection on the Coolidge High School cafeteria a district technician located a failed compressor on unit #HVAC 1007-1 model #D2CG240N24046C SERIAL #NHDM073511 and a failed compressor on unit #HVAC 1007-2 model#D2CG240N24046C SERIAL#NHDM073509. These are York 20 ton package units that supply the main cafeteria for our district. Because of the age of the units (20 years)it is recommended that we replace the units in lieu of replacing a compressor. This will require review by a structural engineer for roof capacity. The replacement of the units and associated electrical disconnect is estimated at \$45,000. The structural review is estimated at \$2000.

Project Category: HVAC

Are any of the above-described issues in buildings or part of buildings that are leased to another entity, including a district sponsored charter school? N

Available Funding

Amount of Local funds planned for this project \$0.00

Please outline any associated insurance coverage.

HVAC compressors are not covered by insurance

Liaison: Cruse

pcruse@azsfb.gov

602-364-1193

Building Renewal Grant Application

Superintendent Printed Name Charlie Wallace

Charlie Wallace
Superintendent Signature

2-24-15
Date



1300 S Litchfield Rd #A480 Goodyear AZ, 85338
ROC ~ 255314 ~ 255315 ~ 255316

www.AQualityHVAC.org
Office (623)853-1482
Fax (623)393-0121

Coolidge Schools
HVAC Replacement
CHS Cafeteria
02-24-2015

The following is a proposal to replace (2) 20 ton package units (#D2CG240N24046C & #D2CG240N24046C).

Our price includes:

- (2) 20 ton Carrier Package units
- (2) custom curb/curb adaptors
- Crane service (Estimated based on weight and location at \$3,000)
- Removal and proper disposal of existing units as per EPA standards
- Start up & Testing
- Labor (estimated 4 technicians for 8-10 hours)
- Price per unit installed is \$21,985.50

Total price \$43,971.00 (forty three thousand nine hundred seventy one dollars & 00/100)

Please contact our office with any questions.

Print name

_____/_____/_____
Date:

Signature

*Proposal pricing is good for (30) days of quote.

Thank you for this business opportunity

Bryan Cary ~ A Quality HVAC Services LLC

A Quality HVAC Services LLC ~ 1300 S Litchfield Rd #A480 Goodyear AZ, 85338
ROC ~ 255314 ~ 255315 ~ 255316

SCHOOL FACILITIES BOARD

BUILDING RENEWAL GRANT

Detail of Additional Cost and Contingency
 X Building Renewal Grant Fund

District: **Coolidge Unified**
 BRG Project Number: 110221007-1016-017BRG Pinal County
 Project Description: Replace 15-ton HVAC compressor
 Architect of Record: n/a
 Contractor: A Quality HVAC (623-853-1482)

Board approval: 3/4/2015

School Facilities Board Action Approved as recommended by Staff	Staff Rec. or Approved
Base Cost: (cost estimate provided by architect or contractor)	\$ 5,563
Contingency ①	\$ 1,437
Additional Cost:	
Architecture / Engineering (A&E) Fees	\$ -
Survey & Required Reports, Printing, Permits, Advertising, Etc.	\$ -
Testing & Inspection	\$ -
Total Additional Cost:	\$ -
Total SFB Funded Project Cost:	\$ 7,000
District or Local Funds:	\$ -
SFB Board Approved Amount:	\$ 7,000
Total Project Cost:	\$ 7,000

① Contingency shall only be used with SFB staff approval.

Building Renewal Grant Application

Initial Submission Date: 12/3/2014 7:35:28 AM

Application ID: 1689

Resubmittal Date:

Please provide as much of the requested information as possible. SFB staff will assist in developing required information that is not currently available.

District Name: Coolidge Unified District
Superintendent: CHARIE WALLACE
Contact Person: MICHAEL SCHMITT
Contact Phone Number: 520-723-2068
Contact Email: MICHAEL.SCHMITT@COOLIDGESCHOOLS.ORG
School Site: Coolidge High School
Buildings: 1016 C-800

Application Title: REPLACE COMPRESSOR ON SOUTH AC UNIT ON PRACTICE GYM

Description of Problem

Please include a detailed description of the issues, as well as a description of and a copy of any professional studies, citations or reports from government entities, recommended solutions, and any cost information or estimates. If additional space is needed, please attach.

During routing winter preventative maintenance inspections a district technician located a grounded compressor on CHS practice gym. This is a York package unit Model#DJ300E54D4AAA1A Serial#NGMM074613. It has 2 12.5 HP compressors. This unit is 12 years old. Both compressors are the OEM originals. We have quoted it for both replacement and repair. The replacement is \$23745.00 for the unit and will require approximately \$2000 for structural review. The repair is \$5563.00. At this cost it is recommended we repair the unit.

Project Category: HVAC

Are any of the above-described issues in buildings or part of buildings that are leased to another entity, including a district sponsored charter school? N

Available Funding

Amount of Local funds planned for this project \$0.00

Please outline any associated insurance coverage.

HVAC compressor replacement not covered by insurance

Liaison: Cruse

pcruse@azsfb.gov

602-364-1193

Charlie Wallace
Superintendent Printed Name

Building Renewal Grant Application

Charlie Wallace
Superintendent Signature

2-24-15
Date



1300 S Litchfield Rd #A480 Goodyear AZ, 85338
ROC ~ 255314 ~ 255315 ~ 255316

www.AQualityHVAC.org
Office (623)853-1482
Fax (623)393-0121

Coolidge Schools
HVAC Repairs
02-24-2015

The following is a proposal to either replace a bad compressor in the York unit DJ300E54DAAA1A or replace the unit itself. Our price includes all materials, labor and tax to complete either project.

Compressor Replacement \$5,563.00 (five thousand five hundred sixty three dollars & 00/100)

Or

Unit replacement \$23,745.00 (twenty three thousand seven hundred forty five dollars)

***Carrier 25 ton package unit**

** Price includes crane service estimated at \$2,000.00 based on unit size and estimated distance

Please contact our office with any questions.

Print name

_____/_____/_____
Date:

Signature

*Proposal pricing is good for (30) days of quote.

Thank you for this business opportunity

Bryan Cary ~ A Quality HVAC Services LLC

A Quality HVAC Services LLC ~ 1300 S Litchfield Rd #A480 Goodyear AZ, 85338
ROC ~ 255314 ~ 255315 ~ 255316

SCHOOL FACILITIES BOARD

BUILDING RENEWAL GRANT

Detail of Additional Cost and Contingency
 X Building Renewal Grant Fund

District: **Coolidge Unified**
 BRG Project Number: **110221001-1013-018BRG**
 Project Description: **Replace HVAC compressor**
 Architect of Record: **n/a**
 Contractor: **A Quality HVAC (623-853-1482)**

Pinal County

Board approval: 3/4/2015

School Facilities Board Action Approved as recommended by Staff	Staff Rec. or Approved
Base Cost: (cost estimate provided by architect or contractor)	\$ 3,309
Contingency ①	\$ 691
Additional Cost:	
Architecture / Engineering (A&E) Fees	\$ -
Survey & Required Reports, Printing, Permits, Advertising, Etc.	\$ -
Testing & Inspection	\$ -
Total Additional Cost:	\$ -
Total SFB Funded Project Cost:	\$ 4,000
District or Local Funds:	\$ -
SFB Board Approved Amount:	\$ 4,000
Total Project Cost:	\$ 4,000

① Contingency shall only be used with SFB staff approval.

Building Renewal Grant Application

Initial Submission Date: 12/3/2014 7:50:49 AM

Application ID: 1691

Resubmittal Date: 1/26/2015 5:26:47 PM

Please provide as much of the requested information as possible. SFB staff will assist in developing required information that is not currently available.

District Name: Coolidge Unified District
Superintendent: CHARIE WALLACE
Contact Person: MICHAEL SCHMITT
Contact Phone Number: MICHAEL SCHMITT
Contact Email: MICHAEL.SCHMITT@COOLIDGESCHOOLS.ORG
School Site: West Elementary School
Buildings: 1013 Cafeteria

Application Title: REPLACE GROUNDED COMPRESSOR IN CAFETERIA UNIT

Description of Problem

Please include a detailed description of the issues, as well as a description of and a copy of any professional studies, citations or reports from government entities, recommended solutions, and any cost information or estimates. If additional space is needed, please attach.

During routine winter preventative maintenance inspection a district technician located a grounded compressor in the HVAC unit servicing the West School Cafeteria. The unit is a Trane package unit with two compressors. It is model #YHC102A4RLA2FD serial #623100372L it is a 4HP 460 V OEM Compressor. Because of the age of this unit being under 15 years old my recommendation would be to replace the compressor at a cost of approximately \$3500.

Project Category: HVAC

Are any of the above-described issues in buildings or part of buildings that are leased to another entity, including a district sponsored charter school? N

Available Funding

Amount of Local funds planned for this project \$0.00

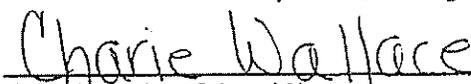
Please outline any associated insurance coverage.

HVAC compressors are not covered by insurance

Liaison: Cruse

pcruse@azsfb.gov

602-364-1193


Superintendent Printed Name

Building Renewal Grant Application

Chase Wallace
Superintendent Signature

2-24-15
Date



1300 S Litchfield Rd #A480 Goodyear AZ, 85338
ROC ~ 255314 ~ 255315 ~ 255316

www.AQualityHVAC.org
Office (623)853-1482
Fax (623)393-0121

Coolidge Schools
HVAC Repairs
02-24-2015

The following is a proposal to replace a bad compressor in the trane unit YHC102A4
Our price includes:

- Compressor
- Drier
- Contactor
- Reclaim refrigerant (As per EPA standards)
- Nitrogen testing for leaks after new compressors installed
- Refrigerant - Full charge for system
- Labor (estimated 2 technicians for 5-7 hours)

Unit replacement \$3,309.00 (three thousand three hundred nine dollars & 00/100)

Please contact our office with any questions.

Print name

Date:

Signature

*Proposal pricing is good for (30) days of quote

Thank you for this business opportunity

Bryan Cary ~ A Quality HVAC Services LLC

A Quality HVAC Services LLC ~ 1300 S Litchfield Rd #A480 Goodyear AZ, 85338
ROC ~ 255314 ~ 255315 ~ 255316

SCHOOL FACILITIES BOARD

BUILDING RENEWAL GRANT

Detail of Additional Cost and Contingency
 X Building Renewal Grant Fund

District: **Picacho Elementary**
 BRG Project Number: 110433133-9999-002BRG Pinal County
 Project Description: Replace fire alarm control panel
 Consultant: n/a
 Contractor: FSEC (602-564-7770)

Board approval: 3/4/2015

School Facilities Board Action Approved as recommended by Staff	Staff Rec. or Approved
Base Cost:	\$ 12,881
Contingency ①	\$ 1,319
Additional Cost:	
Architecture / Engineering (A&E) Fees	\$ -
Survey & Required Reports, Printing, Permits, Advertising, Etc.	\$ -
Testing & Inspection	\$ -
Total Additional Cost:	\$ -
Total SFB Funded Project Cost:	\$ 14,200
District or Local Funds:	\$ -
SFB Board Approved Amount:	\$ 14,200
Total Project Cost:	\$ 14,200

① Contingency shall only be used with SFB staff approval.

Building Renewal Grant Application

Initial Submission Date:

Application ID: 1742

Resubmittal Date:

Please provide as much of the requested information as possible. SFB staff will assist in developing required information that is not currently available.

District Name: Picacho Elementary District

Superintendent: Allen Rogers

Contact Person: Allen Rogers

Contact Phone Number: 520-466-7942

Contact Email: arogers@picacho.k12.az.us

School Site: Picacho School

Buildings: 9999 School Wide

Application Title: Fire Alarm Repair

Description of Problem

Please include a detailed description of the issues, as well as a description of and a copy of any professional studies, citations or reports from government entities, recommended solutions, and any cost information or estimates. If additional space is needed, please attach.

Fire alarm in distress and needs to be repaired.

Project Category: Special Systems

Are any of the above-described issues in buildings or part of buildings that are leased to another entity, including a district sponsored charter school? N

Available Funding

Amount of Local funds planned for this project \$0.00

Please outline any associated insurance coverage.

Liaison: Demland

ddemland@azsfb.gov

602-542-6567

Allen Rogers
Superintendent Printed Name

Allen Rogers
Superintendent Signature

12/19/14
Date



Fire Security Electronics & Communications, Inc.

17621 North 25th. Avenue • Phoenix, Arizona 85023 • Phone (602) 564-7770 • FAX (602) 564-7776
2015 W. Ruthrauff Rd. Suite 143 • Tucson, Arizona 85705 • Phone (520) 505-4171 • FAX (520) 989-0438
www.fsec.net • email: sales@fsec.net • ROC# 086767 L-67, 272085 L-16

Proposal

December 12, 2014

Fire Alarm Panel Replacement for Picacho Elementary School

ES#7713T

To:

Picacho Elementary School
17865 South Vail Road
Picacho, AZ 85241
ATTN: Allen Rogers
FAX/E-Mail: 520-466-7942

FIRE SECURITY ELECTRONICS & COMMUNICATIONS INC. hereby proposes to supply all labor and materials to replace the existing fire alarm control panel at Picacho Elementary School located at 17865 South Picacho Highway, Picacho, Arizona.

This is a turnkey proposal using equipment manufactured by Gamewell-FCI and includes one single loop analog control panel w/ DACT, one remote annunciator, three NAC power supplies, two conventional smoke detector interface cards, two contact closure interface modules, one photoelectric smoke detector installed above the new control equipment, one lot of interface cables and installation hardware, and labor to provide a 100% test & inspection of all existing equipment per the requirements of NFPA 72.

Proposed Upgrade Price: \$11,878.38

Sales Tax: \$517.30

Estimated Permit Fee: \$485.00

Total Proposal Price: \$12,880.68

Due to changes in the Sales Tax Laws Effective January 1st 2015, the actual sales taxes charged may be different than quoted above.

Scope of Work

Included:

- 1 Supply and installation of new fire alarm control unit, remote annunciator, IDC interface modules, and NAC power supplies.
- 2 Termination of the existing conventional fire alarm circuits to the new control equipment.
- 3 Project Submittals & Shop Drawings
- 4 AHJ Submittals
- 5 System programming & pre-inspection
- 6 AHJ Inspection
- 7 O&M Manuals & End User O&M Training
- 8 100% test & inspection per the requirements of NFPA.

Not Included:

- 1 Supply and installation of any raceways.
- 2 Supply and installation of any required electrical circuits, FSEC will utilize the existing power circuits for the new installation.
- 3 Supply, installation, or repair of any defective fire alarm devices or cable. Once the new control equipment is installed and the entire system is tested, FSEC will provide the client with a complete deficiency report with recommended repairs.

Special Conditions:

- 1 Shop Drawings, Prior to the start of any shop drawings, FSEC will require an electronic background of the building with room identification in AutoCAD 2000 format.
- 2 Project documentation:
 - 1 Equipment Submittals; FSEC will provide one set of hard copy documentation and one electronic file in printable PDF format. See item 4 below for additional documentation charges.
 - 2 AHJ submittals, FSEC will provide three hard copy sets of AHJ submittals, upon approval by the AHJ, one set will be retained by the AHJ, one set will be filed at the office of FSEC, and one set is to remain on the jobsite.
 - 3 Closeout Documents; FSEC will provide two hard copy and two electronic sets of O&M manuals and AS-built drawings. One set is to be retained within the As-Built Cabinet at the facility and one set will be turned in to the general contractor for distribution. Electronic files will be printable PDF and AutoCAD 2000 formats.
 - 4 If additional copies are required, copy charges will be as follows:
 - 8-1/2 X 11 Color Pages: \$0.25 each
 - 8-1/2 X 11 B&W Pages: \$0.10 each
 - Binding Charges: \$25.00 per set
 - Drawings Sheets: \$10.00 each
 - Electronic File on CD or DVD: \$20.00 each
 - Electronic File E-Mailed: No Charge
- 3 Additional AHJ Requirements; our price is based on the requirements of the IBC, IFC, IMC, and NFPA code requirements but the local authority having jurisdiction has the final call on what is required for any particular installation. Any additional devices or equipment deemed necessary by the AHJ during plan review or inspection will be considered as a change order. Until the general contractor or a representative of the owner has approved a change order, FSEC will not proceed with any additional installation pertaining to the AHJ comments and will not be held responsible for any delay of the project and or any liquated damages.
- 4 Redundant site trips; FSEC is dependent upon the general contractor, the electrical contractor, and other trades for coordination of scheduling. If we are called to the jobsite to provide our contracted services and the conditions will not allow us to proceed because of circumstances beyond our control, we will charge out the unproductive time plus round trip travel time from our facility at our regular service rate of \$95.00 per hour.
- 5 Smoke Detector Installation; Per NFPA 72, 2002 Edition, Chapter 5, Paragraph 5.7.1.11, "Detectors shall not be installed until after the construction clean-up of all trades is complete and final". If smoke detectors are installed prior to final clean up of the facility, FSEC will void the warranty on the system until such time that the contaminated smoke detectors have been replaced and tested. The replacement of the smoke detectors will be considered a change order.

SEE THE ATTACHED TERMS AND CONDITIONS

Do not accept this proposal without reading all the attached pages

Proposed By: Mark Smale Fire Security Electronics & Communications, Inc. Date: 12/12/2014

Accepted By: _____ Date: _____
Signature

**STATE OF ARIZONA
SCHOOL FACILITIES BOARD**

Meeting Date: March 4, 2015

Agenda Item VI.e.

**Subject: VI. Building Renewal Grant Requests
e. Consideration and possible vote to accept, reject or modify Building
Renewal Grant Requests (design awards)**

**Mesa Unified
Tolleson Elementary**

Background – Mesa Unified (Webster ES – repair concrete flooring and re-route electrical)

Mesa Unified has submitted a Building Renewal Grant request for the repair of concrete floors and electrical re-route for classroom Buildings 1003, 1004, and 1007 at Webster Elementary School.

Mesa Unified has 88 schools. Webster Elementary School is comprised of 11 buildings constructed between 1959 and 2002, totaling 75,333 square feet. Below is a breakdown of each building.

Building No.	Year Built	Square Footage
1003	1959	7,733
1004	1959	7,730
1007	1959	7,790
	Total:	23,253

The existing electrical metal conduit buried in the concrete floors is rusting and causing the concrete floors to spall. The floors need to be repaired and the existing electrical will have to be rerouted above the concrete slabs.

The district received a proposal for design and construction bid documents for \$14,060. The district will contribute \$5,000 towards the cost of construction.

Criteria for Eligibility

Pursuant to A.R.S. §15-2032, Building Renewal Grant Funds are only available to correct primary building renewal projects.

The district meets this criteria including doing preventative maintenance.

Staff Recommendation – Mesa Unified (Webster ES – repair concrete flooring and re-route electrical)

Staff recommends that Mesa Unified be awarded \$14,060 in Building Renewal Grant funding for architectural and electrical engineering services to develop construction bid documents to repair the concrete flooring and re-route the electrical in classroom Buildings 1003, 1004, 1007 at Webster Elementary School. The district will contribute \$5,000 towards the cost of construction.

Background – Tolleson Elementary (PH Gonzales ES – roof replacement)

Tolleson Elementary has submitted a Building Renewal Grant request for the replacement of the roofs on Buildings 1006, 1009, 1010, 1011, 1012, 1013, 1014, 1015 and 1016 at PH Gonzales Elementary School.

Tolleson Elementary, located 12 miles due west of downtown Phoenix, has four schools. PH Gonzales Elementary School is comprised of 16 buildings constructed between 1976 and 2011, totaling 130,867 square feet. Below is a breakdown of each building.

Building No.	Year Built	Square Footage
1006	1992	7,424
1009	1991	4,720
1010	1984	14,464
1011	1996	3,906
1012	1976	5,356
1013	1976	5,722
1014	1996	3,906
1015	1997	8,165
1016	1996	10,376
	Total:	64,039

Staff has visited the school and determined the roofing systems have failed. The district has received a proposal for the design, construction bid documents, structural evaluation and construction administration services in the amount of \$21,505.

Criteria for Eligibility

Pursuant to A.R.S. §15-2032, Building Renewal Grant Funds are only available to correct primary building renewal projects.

The district meets this criteria including doing preventative maintenance.

Staff Recommendation – Tolleson Elementary (PH Gonzales ES – roof replacement)

Staff recommends that Tolleson Elementary be awarded \$21,505 in Building Renewal Grant funding for design, construction bid documents, structural evaluation and construction administration services for the replacement of the roofs on Buildings 1006, 1009, 1010, 1011, 1012, 1013, 1014, 1015 and 1016 at PH Gonzales Elementary School.

Board Action Requested: [] information [X] action / described below

1. Board approval of the staff recommendation that **Mesa Unified** be awarded \$14,060 in Building Renewal Grant funding for architectural and electrical engineering services to develop construction bid documents to repair the concrete flooring and re-route the electrical in classroom Buildings 1003, 1004, 1007 at Webster Elementary School. The district will contribute \$5,000 towards the cost of construction.

2. Board approval of the staff recommendation that **Tolleson Elementary** be awarded \$21,505 in Building Renewal Grant funding for design, construction bid documents, structural evaluation and construction administration services for the replacement of the roofs on Buildings 1006, 1009, 1010, 1011, 1012, 1013, 1014, 1015 and 1016 at PH Gonzales Elementary School.

Attachments: Yes [X] No []

SCHOOL FACILITIES BOARD

BUILDING RENEWAL GRANT

Detail of Additional Cost and Contingency
 X Building Renewal Grant Fund

District: Mesa Unified
BRG Project Number: 070204115-9999-006BRG Maricopa County
Project Description: Repair concrete flooring and re-route electrical
Consultant: Brock, Craig and Thacker Architects, LTD. (480-969-3081)
Contractor: TBD

Board approval: 3/4/2015

	School Facilities Board Action Approved as recommended by Staff	Staff Rec. or Approved
Base Cost:		\$ -
Contingency ①		\$ -
Additional Cost:		
Architecture / Engineering (A&E) Fees		\$ 14,060
Survey & Required Reports, Printing, Permits, Advertising, Etc.		\$ -
Testing & Inspection		\$ -
Total Additional Cost:		\$ 14,060
Total SFB Funded Project Cost:		\$ 14,060
District or Local Funds:		\$ 5,000
SFB Board Approved Amount:		\$ 14,060
Total Project Cost:		\$ 19,060

① Contingency shall only be used with SFB staff approval.

Building Renewal Grant Application

Michael B. Cowan
Superintendent Printed Name

Michael B. Cowan
Superintendent Signature

1/23/15
Date

February 12, 2015

Mr. Todd Poer
Director of Quality Control
Mesa Public Schools
555 S. Lewis
Mesa, AZ 85210

Re: Revised Architectural Proposal for Electrical Repairs at Webster Elementary

Dear Todd,

Our revised proposal for Architectural Services for the Electrical Repairs at Webster Elementary is itemized below

<u>Electrical Repair at 24 Classrooms (Previously submitted)</u>	
Site Investigation, Construction Drawings & Specifications:	\$ 8,700.00
Construction Administration:	\$ 2,960.00
Subtotal:	\$11,660.00

The Electrical portion of above fee is \$4,800.00 & includes 3 site visits.

<u>Electrical Repairs at Multi-Purpose Room (New)</u>	
Construction Drawings & Specifications:	\$ 1,600.00
Construction Administration:	\$ 800.00
Subtotal:	\$ 2,400.00

The Electrical portion of above fee is \$1,000.00 & includes 1 additional site visit.

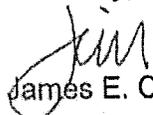
Total Proposed Fee: \$14,060.00

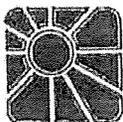
(AZPE Proposal is attached; \$1,600.00 has been included for site visits)

No Structural, Mechanical or Plumbing Engineering is included. Any printing costs, permits or testing would be billed as reimbursable expenses.

If acceptable, please issue a purchase order for this work.

Sincerely,


James E. Craig, Jr, AIA



brock, craig and thacker architects, ltd.

james e. craig jr, aia

145 e. university, suite 3, mesa, arizona 85201 * (480) 969-3081 * bct@bctarchitects.net

boyd h. thacker, aia



ARIZONA PINNACLE ENGINEERING, LLC
Mechanical and Electrical Consulting Engineers

Steven F Durand, P.E. Rodney L Hills, P.E. Eudjen Savu, P.E. Scott E Woods, P.E.

February 11, 2015

Brock, Craig and Thacker Architects, Ltd.
145 E. University Drive, Suite 3
Mesa, Arizona 85201

Attn: Mr. Jim Craig

**Re: Webster Elementary School Electrical Conduit Replacement
Proposal for Electrical Engineering Services P15048**

Dear Mr. Craig:

Arizona Pinnacle Engineering, LLC (AZPE), is pleased to propose the following Agreement for electrical engineering services for the replacement of the underground electrical conduit/wiring in 24 Classrooms and the Multi-Purpose Room at the Webster Elementary School in the Mesa Public School District

This proposal is valid for a period of sixty (60) calendar days from the date of its issuance. If this proposal is not accepted within the stipulated time period, we reserve the right to cancel this Agreement or to renegotiate the fees. If signed and returned, or if not rejected but accepted by our proceeding with the work upon your request, this document shall constitute a contractual Agreement between us.

PARTIES TO CONTRACT

This Agreement is made between Brock, Craig and Thacker Architects, Ltd., hereinafter referred to as the Client, and Arizona Pinnacle Engineering, LLC, hereinafter called the Engineer, and each is bound to the Agreements outlined herein. Neither party may assign, sublet, or transfer its interest in this Agreement without written consent of the other party.

SCOPE OF BASIC ENGINEERING SERVICES

For the purpose of this contract "Basic Engineering Services" shall include the following:

General

1. The electrical engineering services to be provided under this Agreement will include a Verification of Existing Conditions Phase, and a Construction Documents Phase.

2. AZPE will visit the jobsite at the beginning of the project to verify the existing electrical conditions.
3. Original drawings and specifications in PDF format will be issued as the evidence of the completed design.
4. AZPE will coordinate with the Client or the Contractor on any clarification of the electrical plans or specifications during construction.
5. AZPE will exercise due and reasonable diligence to complete the services described herein within a mutually agreed upon time frame. If AZPE discerns that the schedule will not be met for any reason, the Client will be notified as soon as practically possible.

Electrical

1. AZPE will prepare electrical load calculations in accordance with NEC requirements.
2. AZPE will design and specify new branch circuit conduit and wiring to replace the existing corroding underground conduit in 24 Classrooms and in the Multi-Purpose Room. The new electrical conduit to be run either above the ceiling or below the slab.
3. AZPE will coordinate the design features of the electrical systems with other A/E disciplines.

EXCLUSIONS

The following items shall be excluded from AZPE's Scope of Basic Engineering Services:

1. Printing or reproduction costs for plan review or bid documents.
2. Cost of obtaining any permits or payment of plan review fees.
3. Cost of hiring a locator service to determine the location of existing concealed utilities.
4. Detailed comparisons of various electrical systems or special components.
5. 3D or 4D building information modeling (BIM) of the mechanical or electrical systems.
6. Preparation of short circuit, arc flash analysis and protective device coordination study.
7. Review of shop drawings.
8. Periodic observations during construction.

9. Commissioning of the project whereby AZPE conducts detailed tests to verify the proper operation of the various mechanical and electrical systems and components. This is normally the responsibility of the installing contractor(s), but can be provided by AZPE as an Additional Service. (See "Additional Services" paragraph.)

CLIENT RESPONSIBILITIES

The Client shall be responsible for the following items:

1. Provide AutoCAD drawing files of title blocks and architectural floor plans with updates sent at timely intervals.
2. Provide access to the project area during normal business hours and a ladder, as required.
3. Furnish existing electrical plans for coordination purposes.
4. At project completion, provide the Engineer with one set of final plans and specifications.

ENGINEERING FEES

Arizona Pinnacle Engineering, LLC, will provide the Basic Engineering Services as described above for the following fees:

<u>Task</u>	<u>Fees</u>
Existing Conditions Verification	\$600.00
Construction Documents (24 Classrooms)	\$3,000.00
Construction Documents (Multi-Purpose)	<u>\$600.00</u>
TOTAL	\$4,200.00

No on-site construction observations are included above. If the Optional Construction Support and Observations are performed, then these additional construction observations will be performed on a per man-trip basis for a fee of \$400.00 per man-trip including travel time, report writing, and follow-up.

Certain costs shall be considered "reimbursable costs", namely, blue-line prints for bidding or construction; and Client-requested express courier charges. Fees and permits for measuring static pressure at nearby water mains shall also be considered as reimbursable costs.

Brock, Craig and Thacker Architects, Ltd.
Re: Proposal for Electrical Engineering Services P15048
February 11, 2015
Page 4

AZPE will provide one set of reproducible documents in PDF format for Owner/Client review upon the completion of major milestones, e.g., at the 60% and 100% submittal phases. Hard copies of large format drawings will be billed at \$4.00 per plot.

We will bill monthly based on percentage of work completed. We reserve the right to charge 1.5% per month interest on any unpaid balance after 30 days of invoice date.

ADDITIONAL SERVICES

If during the performance of the work you require that Arizona Pinnacle Engineering, LLC, provide services that are not included in our Scope of Basic Engineering Services, we will initiate an Additional Services Letter that will require your signature prior to completing such "Additional Services". Additional Services are available on an hourly or lump sum fee basis, depending on task. We are enclosing our Hourly Billing Rate Schedule for your reference.

Review of Contractor-prepared shop drawings that depict a design scheme significantly different than that shown on the Contract Documents can be performed on an hourly fee basis, as an additional service.

Additional Services during construction include items such as substitution of materials due to delivery schedules after shop drawing approval, working out any solutions or alterations to Contractor-generated problems, working out any conflicts due to lack of coordination by the General Contractor or Subcontractors, or any Owner/Architectural-generated changes. This includes letters, phone calls, investigations, etc., caused by the above. If the time spent by us is a result of our own errors or omissions, it is understood such time will not be billable.

LIMITS OF RESPONSIBILITY

The services to be performed by the Engineer under this Agreement are intended solely for the benefit of the Client. Nothing contained herein shall confer any rights upon or create any duties on the part of the Engineer toward any person or persons not a party to this Agreement including, but not limited to any consultant, sub-consultant, or the agents, officers, employees, insurers, or sureties of any of them.

The Client and the Engineer waive all rights for damages, each against the other and against the sub-consultants, agents, and employees of the other, but only to the extent covered by property insurance during or after the performance of the work described herein except such rights as they may have to the proceeds of such insurance.

CESSATION OF WORK

Arizona Pinnacle Engineering, LLC, reserves the right to cease work, without legal penalty if payment for services is not received by AZPE within 15 days of the date that the Client receives payment from the Owner.

TERMINATION OF CONTRACT

This contract shall be terminated if either of the following conditions exists:

1. Immediately upon written notice that the Prime Agreement has been terminated.
2. Upon seven (7) days written notice should either party fail to perform in accordance with the articles of this Agreement. In the event of termination of this Agreement for reasons beyond the control of Arizona Pinnacle Engineering, LLC, the Engineer shall be compensated for all costs and expenses incurred in connection with the production of the project, based upon a pro-rata portion of the engineering work completed.

MEDIATION

Any claim or dispute arising out of, or related to, this Agreement shall be subject to mediation as a condition precedent to arbitration or the institution of legal or equitable proceedings for either party. The parties shall endeavor to resolve claims or disputes between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. The parties shall share the mediators fees and filing fees equally. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

ARBITRATION

All claims or disputes arising out of, or related to, this Agreement shall be subject to arbitration. Claims or disputes between the parties that are not resolved by mediation shall be decided by arbitration which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect. The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with the applicable law in any court having jurisdiction thereof.

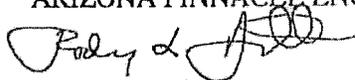
Brock, Craig and Thacker Architects, Ltd.
Re: Proposal for Electrical Engineering Services P15048
February 11, 2015
Page 6

OFFER AND ACCEPTANCE

We have made an extra effort to be competitive on this proposal. If there is any item in the scope of work that you would like us to omit or add, please call.

We appreciate the opportunity of working with you again and know it will be mutually beneficial.

Sincerely,
ARIZONA PINNACLE ENGINEERING, LLC



Rodney L. Hillis, P.E.
Managing Member

If the terms of this Agreement are acceptable, please indicate your acceptance and return a copy to our office. A signed Agreement is required prior to our commencing work.

Client Signature / Title

Date



ARIZONA PINNACLE ENGINEERING, LLC
Mechanical and Electrical Consulting Engineers

Steven F Durand, P.E. Rodney L Hills, P.E. Eudjen Savu, P.E. Scott E Woods, P.E.

HOURLY RATE SCHEDULE

All work which is authorized as Hourly Services will be charged at the following hourly billing rates:

Manager	\$175.00
Engineer	\$160.00
Senior Designer	\$115.00
Designer	\$105.00
Drafter	\$85.00
Clerical	\$75.00

The above rates are valid through December 31, 2015.

SCHOOL FACILITIES BOARD

BUILDING RENEWAL GRANT

Detail of Additional Cost and Contingency
 Building Renewal Grant Fund

District: **Tolleson Elementary**
 BRG Project Number: 070417001-9999-012BRG Maricopa County
 Project Description: **Roof replacements**
 Consultant: Broderick Engineering, LLC (480-926-6333)
 Contractor: TBD

Board approval: 3/4/2015

School Facilities Board Action Approved as recommended by Staff		Staff Rec. or Approved
Base Cost:		\$ -
Contingency ①		\$ -
Additional Cost:		
Architecture / Engineering (A&E) Fees		\$ 21,505
Survey & Required Reports, Printing, Permits, Advertising, Etc.		
Testing & Inspection		\$ -
Total Additional Cost:		\$ 21,505
Total SFB Funded Project Cost:		\$ 21,505
District or Local Funds:		\$ -
SFB Board Approved Amount:		\$ 21,505
Total Project Cost:		\$ 21,505

① Contingency shall only be used with SFB staff approval.

Building Renewal Grant Application

Initial Submission Date: 11/25/2014 3:33:33 PM

Application ID: 1675

Resubmittal Date:

Please provide as much of the requested information as possible. SFB staff will assist in developing required information that is not currently available.

District Name: Tolleson Elementary District
Superintendent: Lupita Hightower
Contact Person: James Serbin
Contact Phone Number: 623-533-3930
Contact Email: jserbin@tesd.k12.az.us
School Site: Porfirio H. Gonzales Elementary School

Buildings:

1002	B
1003	C
1004	D
1005	E
1006	F
1010	J
1011	L
1012	M
1013	N
1014	O
1015	P
1016	Q

Application Title: ROOF REPAIRS

Description of Problem

Please include a detailed description of the issues, as well as a description of and a copy of any professional studies, citations or reports from government entities, recommended solutions, and any cost information or estimates. If additional space is needed, please attach.

A walk through inspection determined that various buildings need new shingles while others buildings need roof replacements.

Project Category: Roofing

Are any of the above-described issues in buildings or part of buildings that are leased to another entity, including a district sponsored charter school? N

Available Funding

Building Renewal Grant Application

Amount of Local funds planned for this project	\$0.00
--	--------

Please outline any associated insurance coverage.

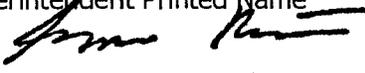
Not covered by insurance. Building roof materials are past their useful lifes.
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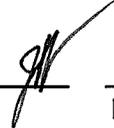
Liaison: Breuer

gbreuer@azsfb.gov

602-542-6139

LUPITA HIGHTOWER
Superintendent Printed Name


Superintendent Signature

 12-4-14
Date

BRODERICK
ENGINEERING
L.L.C.

Civil & Structural Engineering Consulting

January 6, 2015

James S. Serbin, CPA
Executive Director of Business Services
Tolleson Elementary School District
9261 W. Van Buren St.
Tolleson, AZ 85353
(623) 533-3930

Re: P.H. Gonzales Elementary Re-roof -

Dear Jim;

We appreciate your request to submit the following limited services agreement to provide structural engineering services for the above-mentioned project. This proposal is based on your email received on December 29, 2014.

Scope of Limited Services:

The project consists of providing structural engineering services, including a site visit and a feasibility report, for re-roofing the existing Bldg 3 (7,475 S.F.), 4 (8,375 S.F.), 5 (8,128 S.F.), 6 (7,424 S.F.) 9 (4,720 S.F.), 10 (14,464 S.F.), 12 (5,356 S.F.) 13 (5,722 S.F.), and bldg. 16 mechanical well. We are anticipating that the existing construction drawings are available for our use.

Fee for Limited Services: \$5,000

Hourly Rates (change of scope, construction administration, etc.):

Principal Engineer	\$130
Senior Engineer	\$110
Project Designer	\$ 80
Drafter	\$ 65

We appreciate the opportunity to work with you on this project and are ready to start upon receipt of the signed agreement and terms and conditions.

Sincerely,
Broderick Engineering LLC.



Greg S. Broderick, S.E., M.S.
Manager

Accepted this _____ day of _____, 2015

Signature

Title

General Terms and Conditions Between Client and Broderick Engineering LLC

The Client and Broderick Engineering LLC agree that the following Provisions shall be a part of their Agreement:

1. Engineer is not a geotechnical engineer and makes no evaluation of the existing soils conditions, and therefore the engineer is not liable for any geotechnical aspects of the project including any variations that may arise from soil testing versus the actual soil conditions found during construction.
2. All calculations, CAD and printed drawings, hand tracings, field notes, sketches, memos, reports, and other original documents are instruments of service and shall remain the property of the Engineer, except as otherwise provided herein
3. Client agrees that the construction contractor will be required to have exclusive and complete responsibility for job site conditions and job site safety during the course of construction of the project. This responsibility shall apply continually (24 hours a day, 7 days a week). Client agrees to defend, indemnify and hold Engineer harmless from any and all liability arising out of or related in any way with the performance of work on the project except for liability arising from the sole negligence of Engineer.
4. Unless otherwise declared, Engineer will have access to the site to perform services that are necessary to complete the scope of work as detail in the agreement. Engineer will take precautions to minimize damage due to these activities, but have not included in the fee the cost of any demolition to expose elements or restoration of any resulting damage.
5. In the event any provision of this Agreement shall be held to be invalid and enforceable, the other provisions of this Agreement shall be valid and binding on the parties hereto.
6. Termination or Suspensions. This agreement may be terminate or suspend by either party, at any time, upon seven (7) days' Written notice to either party. Client shall pay all amounts due for the work to the effective date of suspension or termination, plus all reasonable terminated or suspended costs incurred by Engineer as a result of the termination or suspension.
7. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder. The Client and Consultant agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.
8. In recognition of the relative risks, rewards, and benefits of the project to both the Client and Engineer, the risks have been allocated such that the client agrees that, to the fullest extent permitted by the law, Engineer's total liability, in the aggregate, to the client for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this agreement from any cause or causes, including attorneys' fee and costs and expert witness fees and costs, shall not exceed our fee. Such causes include, but are not limited to, Engineer's negligence, errors, omissions, strict liability, breach of contract, or breach of warranty.
9. Should litigation be necessary to enforce any term or provision of this Agreement, or to collect any portion of the amount payable under this Agreement, then all litigation and collection expenses, witness fees and court costs, and attorney's fees of both Client and Engineer shall be borne wholly by Client.
10. Services provided within this Agreement are for the exclusive use of the Client.
11. Neither the Client nor Engineer shall assign his interest in this agreement without the written consent of the other.
12. Payments in full for structural services are due upon receiving sealed work. Statements will be issued when work is completed or every four (4) weeks, whichever is less time, and are due and payable upon receipt and shall be deemed delinquent after thirty (30) days from the date of the initial statement. If statements are not paid in full prior to delinquency, Client agrees to pay interest on the unpaid amount at the rate of one and one-half percent (1-1/2%) per month (annual percentage rate of eighteen percent 18%) from the delinquency date until paid in full. All payments received shall first be credited to the payment of delinquent interest and then to the principal balance due.
13. Client shall promptly review invoices and notify Engineer of any objection thereto. In the event Client fails to notify Engineer of any objection, in writing, within ten (10) days of receipt of invoice, the invoice shall be deemed accepted by the Client. Engineer may, upon written notice to client suspend performances of services until satisfactory arrangements for payment have been made.
14. Authority to enter into agreement. Each party represents by signing this agreement that they have the authority to enter into the same and binds each and every party, and/or partners, to the terms and conditions as herein set forth.



1-6-15

Greg S. Broderick, P.E. M.S., Manager

Date

Signature of Client/Title

Date

PROPOSAL

PROJECT IDENTIFICATION

PROJECT NAME	Tolleson Elementary School District
PROJECT	(1) PH Gonzales Elementary School Roof Replacements, Wall Repairs & Restorations (2) Tolleson District Office Roof Replacement, Repair & Restoration.
SITE ADDRESS	(1) 9401 W. Garfield, Tolleson, AZ (2) 9261 W. Van Buren St., Tolleson, AZ

PROPOSAL

This proposal, dated this day of January 10, 2015, is between Tolleson Elementary School District, James S. Serbin (*Executive Director of Business Services*), 9261 W. Van Buren, Tolleson, AZ 85353 ("Client") and WRECORP (Western Roof Evaluation Corporation) ("Consultant") to set forth and further define the Scope of Services for the project generally referred to as Roof Inspection. If accepted this document shall form an agreement between the client and the consultant.

Client and Consultant, have defined the Scope of Services as follows:

- Assess existing roof and related wall conditions on building at site address listed above to determine scope of work, specifications and construction details.
- Provide budget for proposed work.
- Create footprint layout google earth and cad of school building identification.
- Create scope of work specifications, and construction details for each roof system type as it relates to each roof section of each building along with related parapet repair and or detailing.
- Create bid packet for district distribution to contractors.
- Conduct a pre-bid meeting with contractors including walking each building and reviewing scope of work.
- Assist owner with evaluating qualified bids from contractors.
- Review submittals from awarded contactor.
- Conduct pre-roofing meeting with contractor and district personnel.
- Provide quality assurance monitoring of the project twice a week during construction. One of the quality assurance monitoring site visit will include a weekly meeting.
- Review and approve pay applications.
- Provide punch list inspection on work completed.
- Provide close-out inspection once punch list is completed.

(1) Gonzales Fees: \$16,505.00 / (2) ~~District Office Fees: \$2,400.00~~

Compensation for services and terms of payment shall be as follows: Due upon receipt of invoice. *If acceptable please sign, date and return to WRECORP (Signed proposal represents a signed contract or include as an exhibit into any contract.*

WRECORP (Western Roof Evaluation Corporation)

Consultant

By: Jerry L. Brown 1/10/15
Signature in ink Date

Name: Jerry L. Brown
 Title: President

Owner

By: _____
Signature in ink Date

Name: _____
 Title: _____

Limitations on Consultant's Responsibility, Indemnity & Insurance

Client acknowledges that Consultant is performing professional service on behalf of Client and in the event claims, losses, damages or expenses are caused by the negligence of Contractors or Client or both, Client agrees to indemnify and hold harmless Consultant, and Consultant's officers, employees, agents and representatives, from and against liability for all Professional Liability claims, losses, damages and expenses whether or not insured, including reasonable attorney's fees.