

**STATE OF ARIZONA
SCHOOL FACILITIES BOARD**

Meeting Date: October 3, 2012

Agenda Item V.b.

Subject: V. Director's Report (action of the Board may be requested)

b. Policy Review

SFB Policy

II. Policy Development

D. Amendment or Suspension of Policy

All policies will be reviewed every four years by the Board or a committee of the Board for accuracy and appropriateness, and recommendations will be made to the Board for amendment, addition or elimination. Except as otherwise provided by law, any policy of the Board may be suspended, repealed, amended, or waived by a majority vote of the Board, provided that at least two regularly scheduled Board meetings advance notice has been given of the intention to consider revocation, repeal, waiver, or amendment.

The policies were last reviewed in FY 2008 and are due for review in FY 2012. The Board has already reviewed the following policies:

- I. Board Governance Procedures (12/7/11)
- II. Policy Development (12/7/11)
- III. Capital Plans (3/7/12)
- IV. Land Acquisition (1/11/12)
- V. New Construction (3/7/12)
- VI. Emergency Projects (2/9/12)
- X. Tribal Government (1/11/12)

The next policies up for review are VII. Preventative Maintenance and IX. Building Renewal Grant Fund.

Staff proposes minor changes for consistency throughout policies and further clarification for ease of understanding, including changes to the following sections:

VII. Preventative Maintenance

Section C: Due date (October 15) of New Square Footage Report was updated.

Section D: Removal of reference to Exhibit VI.C.

Section E: Corrections to reflect current practices and grammatical corrections.

IX. Building Renewal Grant Fund

Section B: Update to information required on newly automated Building Renewal Grant Application.

Section C: Update to reflect current practices.

Section D: Addition of Executive Director Awards (\$50,000 authority) adopted June 6, 2012.

Section E: Addition of heading.

Section F: Re-lettering.

These proposed changes will be posted on the SFB website for public comment and will be brought back to the Board at the next regularly scheduled meeting.

Board Action Requested: information action / described below

Attachments: Yes No