

**Vision:** To be the Arizona school districts' trusted partner and resource focused on delivering our services fairly and efficiently for achieving optimal student learning environments.

**Mission:** To collaborate and support as advocate and partner with State of Arizona stakeholders to ensure universally safe, secure, healthy, and engaging learning environments.

**Agency Description:** The School Facilities Board (SFB) is a capital and grant management agency. The SFB maintains a facilities database consisting of information reported by each school district that aids in determining the eligibility for State funding from the New School Facilities (NSF) and Building Renewal Grant (BRG) funds and evaluates demographic data to determine eligibility for State Funding for new school construction. The SFB is mandated to ensure compliance with the minimum school facility guidelines and routine preventative maintenance guidelines with respect to the construction of new buildings and maintenance of existing buildings. The SFB also administers an Emergency Deficiencies Correction (EDC) program and validates Adjacent Ways expenditures.

**Executive Summary:** By partnering with school districts and other stakeholders, the SFB will modernize the guidelines to which all Arizona school buildings are constructed and maintained. The Building Renewal Grant (BRG) fund is a critical resource in assisting school districts to meet these standards. As a capital and grants management agency, the SFB works to sustain the fund by identifying opportunities to optimize resources, with the aim of preventing avoidable expenditures and minimizing disruption to students.

### Summary of Multi-Year Strategic Priorities

#	Five Year Strategy	Start Year	Progress / Successes
1	Support AZ school districts to ensure that school buildings meet minimum guidelines	2009	Developed PayAppinator, performance specifications protocols, and further developed district/staff dashboard, and increased thresholds for EA. Currently developing virtual 5-year assessment protocols. In addition, cleared 65% of Legacy projects.
2	Update Minimum Adequacy Guidelines (MAG) with research-driven, best practices maximizing economic value	2018	Developed updated schedule to complete rule making process by October 2020. Submitted request the Governor's Office for exception to use expedited rules process, engaging rules attorney on a potential second process to incorporate additional rules in a future process.
3	Support AZ school districts to improve performance of Preventative Maintenance (PM)	2003	Developed an online PM plan, this information will roll up to assist school districts with their annual PM reporting. Currently developing virtual PM inspection protocols.
4	Implement a Customer Service Improvement Plan	2021	Implemented a communication plan for iContacts in FY2020.

Strategy #	FY21 Annual Objectives	Objective Metrics	Annual Initiatives
1	Increase efficiency of the distribution of Building Renewal Grant (BRG) funds (A.R.S. § Title 15, 15-2032)	Number of BRG awards Value of BRG awards Number of days to substantively approve BRG/EP applications % of eCivis transition project milestones met	<ul style="list-style-type: none"> <li>Track trends in BRG activities (number of applications, number of awards, value of awards, etc.)</li> <li>Explore doing BRG project assessments with SFB staff</li> <li>Continue development of processes to #measuretwicecutonce</li> <li>Track progress of BRG project status</li> <li>Develop matrix to prioritize projects</li> <li>Transition SFB granting processes to eCivis</li> <li>Initiate Facilities Condition Indexing (FCI) tracking</li> </ul>
	Reduce number of open BRG projects that were approved prior to implementation of online payment process	Number of open BRG projects that were approved prior to 1/10/18	<ul style="list-style-type: none"> <li>Close out, cancel, or reclassify all BRG projects approved prior to 1/10/18 (target completion: August 2020)</li> </ul>
2	Continue process of updating Minimum Adequacy Guidelines (MAG) (A.R.S. § Title 15, 15-2011)	Percentage of milestones achieved	<ul style="list-style-type: none"> <li>Modernize minimum requirements for schools</li> <li>Incorporate best practices for creative and flexible learning environments</li> </ul>
3	Increase number of districts that update Preventative Maintenance (PM) plans (A.R.S. § Title 15, 15-2032)	Number of PM plans updated	<ul style="list-style-type: none"> <li>Increase communication with school districts and County Superintendents on the importance of performing PM</li> <li>Conduct virtual PM inspections</li> <li>Increase the number of school districts that achieve at least 75% of annual PM</li> </ul>
4	Improve customer service provided to school districts	Customer satisfaction score Number of days to process BRG/EP payments	<ul style="list-style-type: none"> <li>Provide information to school districts via iContacts</li> <li>Develop training videos to facilitate the application process</li> <li>Share third-party videos on best practices</li> <li>Initiate BRG/post-occupancy evaluations</li> <li>Review/revise all SFB customer satisfaction surveys</li> <li>Track/respond to any COVID 19 related projects and initiatives</li> </ul>