



Adopted: \*\*\*\* \*\*, 2018

## **PROCUREMENT ASSISTANCE POLICY**

Per A.R.S. §41-1091 B: This substantive policy statement is advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. §41-1033 for a review of the statement.

Procurement Assistance for Building Renewal Grant and Emergency Deficiencies Correction may be funded based on project complexity, including but not limited to the following criteria:

- When multiple trades are required (i.e. mechanical, electrical, plumbing);
- When hazardous containing material (HCM) remediation oversight is required;
- When the construction phase of the project is estimated at \$200,000 or greater;
- District's demonstrated ability to construct school facilities;
- Districts with four or more schools do not qualify;
- Extenuating circumstances may be considered on a case-by-case basis;
- A written request from the superintendent detailing the circumstances is required for consideration.