

BESP, LLC
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June 13, 2017

Tim Leedy
Director of Business Services
Balsz Elementary District
4825 E. Roosevelt St.
Phoenix, AZ 85008

Ref: FCUs Assessment at Griffith Elementary

Dear Tim,

Please find BESP's scope and cost to assess existing fan coil units at Griffith Elementary School.

Scope:

- 1) Make an inventory of existing fan coil units.
- 2) Make a record of any noted deficiencies.
- 3) Make a determination if the units need to be replaced.

BESP's Fee: \$2,500

Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Sameer R Pandey".

Sameer R Pandey PE (Mech), CEM, LEED
Principal, BESP