

SCHOOL FACILITIES BOARD
September 2, 2004
Phoenix, Arizona

The School Facilities Board held a board meeting at the Cottonwood-Oak Creek School District Office. The meeting began at approximately 10:00 A.M.

<u>Members Present</u>	<u>Guests Present</u>
Conley, Patrice	Julie Larson, Cottonwood-Oak Creek
Davidson, Frank (by phone)	Al Flores, Vail Unified
Granillo, Pete (by phone)	
Triphahn, Carl	
Van Sittert, Logan, Chair	
Vaughan, G. Keith	
Wright, John, Vice-Chair	
<u>Members Absent</u>	
Vicki Salazar, Superintendent's Representative (non-voting)	
McGee, Kate	
Keenan, Brooks	
<u>Staff Present</u>	
William Bell, Executive Director	
Tim Brand, Facilities Deputy Director	
John Arnold, Deputy Director of Finance	
Terrie Zenoff, Assistant Attorney General	
Deborah Dominguez, Executive Assistant	
Kristen Landry, Public Information Officer	

Welcome

Julie Larson of the Cottonwood-Oak Creek School District welcomed the School Facilities Board.

- I. Call to Order
The Board Chair, Logan Van Sittert, called the meeting to order at approximately 10:05 A.M.
- II. Roll Call
There were seven Board Members present at this meeting. Including newest Board Member, Carl Triphahn, who serves as the taxpayer representative.
- III. Approval of Minutes of August 5, 2004 Public Hearing
John Wright moved that the Board approve the Minutes for the August 5, 2004 Public Hearing. Pat Conley seconded. Motion passed on a 6-0-1 voice vote, with Carl Triphahn abstaining.

Approval of Minutes of August 5, 2004 Meeting

John Wright moved that the Board approve the Minutes for the Executive Session of the August 5, 2004 meeting. Pat Conley seconded. Motion passed on a 6-0-1 voice vote, with Carl Triphahn abstaining.

Approval of Minutes of August 26, 2004 Meeting

John Wright moved that the Board approve the Minutes for August 26, 2004. Pat Conley seconded. Motion passed on a 6-0-1 voice vote, with Carl Triphahn abstaining.

The following items are listed in the order in which they appear on the agenda, not necessarily in the order in which they were discussed. Several items were reviewed out of order as they related to other items on the agenda.

IV. Director's Report

a. Deficiency Correction and Audit Update

This was an informational item only. Tim Brand explained the status of the deficiency corrections projects as well as the deferred projects.

Director Bill Bell provided an update of the audit. He explained that to date, 28 vendors have been notified of the audit and \$17 million in exceptions has been found.

b. Annual Planning Session Update

Director Bell requested that the Annual Planning Session take place November 4 and 5 instead of October as discussed at last month's meeting. Board members were agreeable to moving the planning session to November.

c. Building Renewal Subcommittee Update

Director Bill reminded the Board to submit names for this committee.

V. Assessment Deficiencies

a. Consideration of Ratification of Contracts for Deficiency Corrections Projects

Keith Vaughan moved that the Board ratify the contract awards for the School Facilities Board and the districts and vendors listed under agenda item V.a. Pat Conley seconded.

Pat Conley asked why the SFB was reimbursing Sanders ESD. Tim Brand explained that this was a [CM@Risk](#) project and the total cost came in lower than the GMP. This is the district's savings.

Motion passed on a 7-0 voice vote.

b. Consideration of Ratification of Change Orders for Deficiency Corrections Projects

Keith Vaughan moved that the Board ratify the change orders for the districts and vendors listed under agenda item V.b. John Wright seconded. Motion passed on a 7-0 voice vote.

Peter Granillo left the meeting at 10:35 a.m.

VI. Preventive Maintenance

John Wright moved that the Board approve the School Districts Preventive Maintenance Plans as presented. Pat Conley seconded. Motion passed on a 7-0 voice vote.

John Wright stated that he is concerned that this leads the board into an enforcement role. He added that the role of the SFB is to assist the districts, not to penalize them. Pat Conley requested that staff review ARS 15-2002K as it pertains to the Board's role in Preventive Maintenance.

Logan Van Sittert asked what the board should do if districts do not do their PM plans. Mr. Wright stated that the board should note that, but there really cannot take any action. Director Bell stated that the SFB is not in a position to withhold money from districts.

Pat Conley asked if inspections had started yet. Tim Brand confirmed that staff has already done five. He added that staff will inspect 20% each year for the next five years.

VII. New School Construction

a. Consideration of New Construction Projects Review, Bids, Bid Packages and Change Orders, and Expansion/Change of Scope and Increased Project Cost

Director Bell requested that J.O. Combs ESD be removed from the agenda.

1. Keith Vaughan moved that the Board approve Dysart Unified District's request to go to bid on a School Facilities Board project in the amount of \$9,560,628 for a K-8 elementary school, project number 070289000-9999-009N. Pat Conley seconded. Motion passed on a 6-0 voice vote.
2. Frank Davidson moved that the Board approve Union Elementary District's request to go to bid on a School Facilities Board project in the amount of \$7,448,142 for a K-8 elementary school, project number 070462000-9999-002N. John Wright seconded. Motion passed on a 6-0 voice vote.

Pat Conley requested that the Board see a list of schools and enrollment figures for these agenda items.

3. Frank Davidson moved that the Board approve Vail Unified District's request to go to bid on a School Facilities Board project in the amount of \$12,546,420 for a 9-12 high school, project number 100220000-9999-008N with additional funding in the amount of \$470,149 for site specific requirements contingent on the district obtaining clear title to the property. Keith Vaughan seconded. Motion passed on a 6-0 voice vote.

Al Flores spoke on behalf of the Vail Unified School District.

- VIII. Request for Reduction of Square Footage-Glendale Elementary School District
Pat Conley asked if Glendale ESD was retiring the buildings this year. Director Bell confirmed that they were. Keith Vaughan asked if the SFB funded any repairs to the portables. Keith Vaughan moved that the board continue this item at the October Board meeting. Pat Conley seconded. Motion passed on a 6-0 voice vote.
- IX. Finance Report
This was an informational item only. John Arnold updated the Board on the status of the three funds (Building Renewal, New School Facilities, and Deficiencies Correction).
- X. Future Agenda Items
None
- XI. Public Comment
Julie Larson of the Cottonwood-Oak Creek Unified School District addressed the Board. She stated that her district is in need of a build-out to their core K-8. She said the district is having problems with the square footage guidelines as she needs more room for the middle school students, but their numbers do not show a need for more space. She would like to board to address middle and high school square footage guidelines.

Adjournment

There being no further business Board Chair, Logan Van Sittert, adjourned the meeting at approximately 11:15 A.M.

Approved by the School Facilities Board on _____, 2003

Logan Van Sittert, Chair