

SCHOOL FACILITIES BOARD
School Safety and Security Study Session
December 7, 2006
Phoenix, Arizona

The School Facilities Board held a study session at the Squaw Peak Elementary School in Phoenix. The session began at approximately 10:05 A.M.

<u>Members Present</u>	<u>Guests Present</u>
Davidson, Frank, Chair	Dr. Tim Ham, Creighton Elementary
Keenan, Brooks, Vice Chair	Roy Sucanek, Creighton Elementary
Chovich, Cynthia	John Schmadeke, Agua Fria Union
Gober, Patricia	Skip Brown
Rushin, Tom	Don McClaughlin, Buckeye Union
Taylor, Penny	Al Flores, Vail Unified
<u>Members Absent</u>	
Torrez, Gregory	
Ortega, David	
School Board Representative Position Vacant	
<u>Staff Present</u>	
John Arnold, Acting Executive Director	
Dean Gray, Deputy Director of Facilities	
Monica Petersen, Deputy Director of Finance	
Carol Civiello, SFB Special Projects	
Kristen Landry, Public Information Officer	
Jim Chang, Staff Demographer	
Debra Sterling, Attorney General's Office	

Dr. Tim Ham of the Creighton Elementary School District welcomed the School Facilities Board.

- I. Call to Order
Frank Davidson called the session to order at approximately 10:05 AM

- II. Roll Call
There were six Board Members present at this meeting.

- III. Study Session on School Safety and Security
 - a. National Best Practices on School Safety
John Arnold explained that the Governor's Office has asked the SFB to look at our various responsibilities as far as school safety. Staff has compiled information on best practices and would like to discuss which of those practices apply to schools in Arizona.

Dean Gray presented the information on National Best Practices to the board.

Frank Davidson asked if any of the practices found in the research were in use in Arizona. Mr. Gray was not aware of any that were used locally, but invited comments from Districts.

Tom Rushin noted that to install eight foot fencing, permits are required which would increase the cost. A member of the public also noted that when fencing is over six feet, potential vandals cut their way through the fence instead of climbing over it. Roy Sukanek of the Creighton District said that using wrought iron fencing has cut down on vandalism in his district.

Bill Taylor of DLR Group suggested using doors between classrooms because it adds an additional exit.

b. Report on Jefferson County-Changes made at Columbine

Carol Civiello presented on changes made in the Jefferson County Schools following the Columbine attack.

Dr. Davidson asked Ms. Civiello to elaborate on card readers and cameras. Ms. Civiello explained the card readers are used by all staff, but one of the problems is that multiple people can go through the reader with one swipe. The video cameras are used at main entrances and in common areas. Monica Petersen asked if the cameras are monitored or if they are just for recording. Ms. Civiello said Jeffco schools have their own security force and the cameras are wired back to the security area. She added that the schools are able to bring up the cameras on their computer system and see the live footage. Ms. Civiello explained the classroom door hardware allows the teacher to lock the door from the inside using a key. This prevents the door being locked by anyone, and also allows the teacher to safely lock the room without having to be in the hallway.

Mr. Sukanek said Creighton has installed surveillance systems and have found them to be very successful. He added that it has been helpful in catching problems as they're occurring and also in reviewing overnight tapes in the case of vandalism.

Cynthia Chovich noted that there are three different areas the board is discussing: vandalism, minimizing the access to the campuses and securing the campus in the event of a security breach. Mr. Arnold noted that most of these practices are geared toward crime prevention and not school safety. He asked if there is a correlation between the two and if reducing crime make for a better school climate.

A member of the Lake Havasu District said he believed there is a link between the two. He cited the example in his district how staff presence in the parking lot has cut down on speeding because word gets out that staff is watching.

John Schmadeke of Agua Fria Union District said his District emphasizes perimeter security.

Mr. Sucanek said that the use of 2-way radios in Creighton as well as cameras have helped control bullying.

Al Flores of the Vail Unified District noted that in the event of a lockdown, schools need to consider other items such as drinking water and restrooms.

Tom Rushin suggested the use of multiple communications systems, both high and low tech, in the event of a power outage.

Skip Brown, formerly of Paradise Valley and Coolidge Unified, said the most important thing to do in this discussion is to define the threat. Mr. Arnold noted that staff would like to develop recommendations that are both broad and general enough that it can be tailored for specific situations.

Don McClaughlin of Buckeye Union said his district found that some decorative design features were detrimental to school safety such as decorative block that could be easily climbed.

c. Report on 2-1-1 Emergency System

Laura Douglas with the Division of Emergency Management presented on the 2-1-1 Emergency System.

Frank Davidson asked if there have been any instances that schools have used the system. Ms. Douglas said they are still in the education phase of the program, and there have not been any requests yet.

Pat Gober asked how many hits the website receives. Ms. Douglas said they get between 10,000 and 20,000 hits a month. That number spiked during the wildfires.

A member from the public asked if information on issues such as the avian flu and West Nile Virus is posted. He said he receives a lot of calls on issues such as these. Ms. Douglas said those items are on the website and information is updated regularly.

A member of the Lake Havasu asked if districts are to just call with information at the time of an event. Ms. Douglas said 2-1-1 would like to establish communications ahead of time with a District and develop a list of authorized agents to ensure the information is legitimate.

Mr. Arnold said the Governor has promoted this program very hard. This was started so people would not have to wait on the media for information. Dr. Davidson said it is difficult to provide information while an event like toxic spills, guns on campus evacuations, etc is unfolding.

Adjournment

There being no further business, Frank Davidson, adjourned the meeting at approximately 11:15 AM.

Approved by the School Facilities Board on _____, 2006

SCHOOL FACILITIES BOARD
December 7, 2006
Phoenix, Arizona

The School Facilities Board held a board meeting at Squaw Peak Elementary School in phoenix. The meeting began at approximately 11:30 A.M.

<u>Members Present</u>	<u>Guests Present</u>
Davidson, Frank, Chair	Scott Thompson, Dysart Unified
Keenan, Brooks, Vice Chair	John Carrota, Vail Unified
Chovich, Cynthia	
Ortega, David	
Rushin, Tom	
Taylor, Penny	
Torrez, Gregory	
<u>Members Absent</u>	
Torrez, Gregory	
Gober, Patricia	
Phil Williams, Superintendent's Representative (non-voting)	
School Board Representative Position Vacant	
<u>Staff Present</u>	
John Arnold, Acting Executive Director	
Dean Gray, Deputy Director of Facilities	
Carol Civiello, SFB Special Projects	
Monica Petersen, Deputy Director of Finance	
Kristen Landry, Public Information Officer	
Jim Chang, Staff Demographer	
Debra Sterling, Attorney General's Office	

- I. Call to Order
Frank Davidson called the meeting to order at approximately 11:30 A.M.
- II. Roll Call
There were six Board Members present at this meeting.
- III. Approval of November 2, 2006 Minutes
Tom Rushin moved that the Board approve the minutes of November 2, 2006. Brooks Keenan seconded. Motion passed on a 6-0 voice vote.

IV. Consent Agenda

- a. Consideration and possible vote of FY06 3 Year Building Renewal Plans
- b. Consideration and possible vote of FY07 3 Year Building Renewal Plans
- c. Consideration and possible vote of Preventive Maintenance Plans

David Ortega moved that the Board ratify the districts listed in agenda items IVa, b, and c. Brooks Keenan seconded. Motion passed on a 6-0 voice vote.

V. Consideration and possible vote of FY07 3 Year Building Renewal Plans

Frank Davidson and Tom Rushin recused themselves from this item because they are employed by the districts in this agenda item. Brooks Keenan chaired this portion of the meeting. Cynthia Chovich moved that the Board approve Casa Grande Elementary and Yuma Elementary's FY07 3 Year Building Renewal Plans. David Ortega seconded. Motion passed on a 4-0-2 voice vote with Frank Davidson and Tom Rushin recusing themselves.

VI. Consideration and possible vote of Preventive Maintenance Plans

Tom Rushin recused himself from this item because he is the Superintendent of the Yuma Elementary District. Brooks Keenan moved that the Board approve Yuma Elementary's Preventive Maintenance Plan. Cynthia Chovich seconded. Motion passed on a 5-0-1 voice vote with Tom Rushin recusing himself.

VII. Director's Report

a. Draft Annual Report

John Arnold presented the agency's draft annual report to the board. Part of this report was a study on Design Practices in High Performing Schools. Previously, staff studied Arizona schools. This year, staff looked at established studies from across the country and evaluated six design features. Next year, staff will focus on the lowest performing schools.

David Ortega suggested looking at teacher satisfaction. Cynthia Chovich said she participated in an ASU study last year on teacher satisfaction that had key elements in Arizona.

Ms. Chovich asked for clarification on the sentence in the Building Renewal section that "Monies in the fund are continuously appropriated and are exempt from lapsing." She was concerned that if Building Renewal is not funded, that statement is not accurate. Mr. Arnold explained that that phrase means that once the legislature appropriates the funding, that money does not revert back to the general fund at the end of the year.

Brooks Keenan moved that the Board approve the Draft Annual Report. David Ortega seconded. Motion passed on a 6-0 voice vote.

b. Applying Minimum Guidelines to a New School

John Arnold explained that a few changes have been made to the design elements that are being recommended to clarify school construction. These changes include: carpet in all K-6 classrooms and 10% in all 7-12 classrooms; and the budget for gym floors needs to be increased to include certain components such as moisture barriers. He pointed out that the dollar amounts are only to reflect the quality standard. Staff will establish some mechanism for indexing these costs against the formula so as the formula

grows, these costs also grow. He also noted that the SFB is not dictating what to allow in new schools, but determining to what level the SFB will fund.

Scott Thompson, of the Dysart Unified District spoke to this item. He noted that the list staff has put together mirrors items Dysart has requested in their bond election. He commented on the flooring recommendation and said there is not one part of the school the students do not encounter. He asked if the SFB does not fund flooring, does the district then use sealed concrete. He explained that sealed concrete is more expensive to install. He suggested doing an online survey for comments on these items. Mr. Thompson also said that giving districts the formula amount at the time of construction instead of at time of award would provide more funding.

Penny Talyor asked if the timing of formula funding was in statute. Mr. Arnold said that it is, and the Attorney General's office has interpreted that funding to be determined at the time of award. Ms. Taylor asked if using triggers would help. Mr. Arnold explained that triggers have been used by the legislature in the past, but establishing triggers for new construction would be difficult. He added that increasing the formula today with a trigger mechanism would cause us to look for revenues two or three years out. To date, the legislature has provided all of the funding for new school construction that has been requested.

Cynthia Chovich asked Mr. Thompson what he recommends for flooring. Mr. Thompson said 100% flooring. Mr. Arnold noted that sealed concrete is funded by the SFB and all areas would have finished floors. Ms. Chovich asked what sealed concrete costs. Mr. Arnold said staff would put together a comparison of all flooring.

John Carrota of Vail Unified addressed the Board. He urged the SFB to work with legislators on these new construction standards. Mr. Carrota explained that 12 of 19 SFB funded schools in the Vail Unified District have the "excelling" label. Of 14 schools labeled "under performing" 12 had a single building design.

Dr. Davidson noted that it is unrealistic to make design decisions school by school. David Ortega said he supports moving forward in this form and noted that sealed concrete is expensive.

Ms. Chovich said she appreciates the changes made in the flooring area and recommends 100% flooring. She also was pleased with the amount of millwork and noted that the literature provided earlier supports playgrounds.

Brooks Keenan pointed out that staff worked very hard to see the inflation increase and he sees this as more of a safety net.

Tom Rushin said he agrees that flooring should be at 100%. He also said we need to advocate for a dedicated source of funding.

The Board discussed the timeline for these standards and decided to wait until the February meeting before taking action.

VIII. New School Construction

a. Consideration and possible vote of FY 2007 Capital Plan New Construction Requests

David Ortega moved that the Board approve the following:

1. Buckeye Elementary (K-8): That the Board approve the staff recommendation to approve project 010N (K-8 for 800) to open in FY 09 and project 011N (K-8 for 800) to open in FY 10. The actual capacity of these projects will be 924 students each. Staff also recommends conceptual approval for four K-8 schools.
2. Cartwright Elementary (K-6): That the Board approve the staff recommendation to approve project 011N as a K-6 project for 385 students (district requested 513 students) to open in FY 09. The actual capacity of this project will be 433 students.
3. Chandler Unified (K-6): That the Board approve the staff recommendation to approve project 020N (K-6 for 958) and project 021N (K-8 for 958), both to open in FY 09. The actual capacity of these projects will be 1,078 students each. Staff also recommends conceptual approval for a K-6 school to open in FY 10.
4. Concho Elementary (K-8): That the Board approve the staff recommendation to deny the district's request for additional space to open in FY 08. Staff recommends conceptual approval for additional space for 52 students to open in FY 13.
5. Gila Bend Unified (K-8): That the Board approve the staff recommendation to deny the district's request for a K-8 school for 750 students to open in FY 10. Staff recommends conceptual approval for four K-8 schools to open FY 11 through FY 15.
6. Grand Canyon Unified (9-12): That the Board approve the staff recommendation to deny the district's request for remodeling existing space. Staff does not recommend conceptual approval for this district at this time.
7. J.O. Combs Unified (K-5): That the Board approve the staff recommendation to deny the district's request for project 009N (K-5 school for 750 students) to open in FY 09. Staff recommends conceptual approval for two K-5 schools.
8. J.O. Combs Unified (6-8): That the Board approve the staff recommendation to deny the district's request for project 008N (6-8 school for 1,000 students) to open in FY 10. Staff recommends conceptual approval for one 6-8 school.
9. J.O. Combs Unified (9-12): That the Board approve the staff recommendation to approve a 9-12 school for 1,700 students to open in FY 10. The actual capacity of this project will be 2,034 students. Staff

also recommends conceptual approval for a 9-12 school to open in FY 13.

10. Kayenta Unified (K-5): That the Board approve the staff recommendation to deny the district's request for additional K-5 space to open in FY 08.
11. Kayenta Unified (6-8): That the Board approve the staff recommendation to deny the district's request for additional 6-8 space to open in FY 08.
12. Kayenta Unified (9-12): That the Board approve the staff recommendation to deny the district's request for additional 9-12 space to open in FY 08.
13. Queen Creek Unified (K-5): That the Board approve the staff recommendation to deny the district's request for project 005N (K-5 school for 700 students) to open in FY 09. Staff recommends conceptual approval for two K-5 schools.
14. Queen Creek Unified (6-8): That the Board approve the staff recommendation to deny the district's request for project 015N (6-8 school for 1,000 students) to open in FY 09. Staff does not recommend conceptual approval for this project, which was conceptually-approved last year.
15. Queen Creek Unified (9-12): That the Board approve the staff recommendation to deny the district's request for project 009N (9-12 school for 1,800 students) to open in FY 10. Staff recommends conceptual approval for this project to open in FY 11.

Cynthia Chovich seconded. Motion passed on a 6-0 voice vote.

b. Consideration and possible vote of New Construction Projects Review, Bids, and Bid Packages

Cynthia Chovich moved that the Board approve the following:

1. Dysart Unified District's request to proceed with CM@Risk Project 070289000-9999-021N, upon staff receipt of necessary documents.
2. Marana Unified District's request to proceed with CM@Risk Project 100206000-9999-002N, upon staff receipt of necessary documents.
3. Wickenburg Unified District's request to proceed with CM@Risk Project 070209000-9999-003N, upon staff receipt of necessary documents, and that the Board approve additional funding for site specific requirements in the amount of \$284,008, and additional funding for inflation in the amount of \$525,102.

Brooks Keenan seconded. Motion passed on a 6-0 voice vote.

c. Consideration of Other New Construction Issues including Expansion of Scope and Increased Project Cost:

Brooks Keenan moved that the Board approve the following:

1. Additional funds in the amount of \$155,584 for Cave Creek Unified's project 070293000-9999-004N for specific site conditions.
2. Increased funding for Saddle Mountain Unified's Project #070390000-9999-001N by \$382,822 to a revised SFB budget of \$8,016,031 and a revised project cost of \$8,497,300.

Penny Taylor seconded. Motion passed on a 6-0 voice vote.

IX. Consideration of Request for Land or Real Property Purchase, Lease, or Donation, including requests from:

a. Steps I and/or II

Cynthia Chovich moved that the Board approve Fowler Elementary District's request to purchase 27 acres for a middle school site and move to Step III for necessary testing. David Ortega seconded. Motion passed on a 6-0 voice vote.

b. Step III

Brooks Keenan moved that the Board approve the following items:

1. Chandler Unified School District's request to accept a donation of 5.08 acres and purchase an additional 5.08 acres for an elementary site, project number 070280000-9999-022L
2. JO Combs Unified School District's request to lease a 50 acre parcel of State Trust Land, project number 110344000-9999-015L.
3. Marana Unified School District's request to accept a donation of 10 acres for an elementary school site, project number 100206000-9999-009L.
4. Saddle Mountain Unified School District's request to accept a donation of 13.085 acres for an elementary school site, project number 070390000-9999-020L
5. Saddle Mountain Unified School District's request to accept a donation of 10.019 acres for an elementary school site, project number 070390000-9999-019L

David Ortega seconded. Motion passed on a 6-0 voice vote.

X. Emergency Deficiencies

a. Consideration and possible vote of Emergency Projects

Tom Rushin moved that the Board approve funding in the amount of \$10,000 for the Emergency Deficiency Project at Vernon Elementary. Cynthia Chovich seconded. Motion passed on a 6-0 voice vote.

XI. Future Agenda Items
None

XII. Public Comment
None

Adjournment

There being no further business, Frank Davidson, adjourned the meeting at approximately 12:30 P.M.

Approved by the School Facilities Board on _____, 2006

Chair