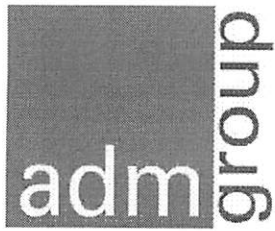


Description	Date of Cost	Amount\$
ADM Group Project Quote	6/22/2020	18,640.00
Out of pocket expenses - ADM	9/8/2020	432.22
Out of pocket expenses - ADM	12/20/2020	85.73
Out of pocket expenses - ADM	2/4/2021	150.00 estimated
Total A&E expenses and costs		<div>\$19,307.95</div>

ALLOCATION:

DISTRICT COST	45%	8,688.58
ADJACENT WAYS COST	55%	10,619.37
		<div>19,307.95</div>



ADM Group, Inc.
2100 West 15th Street
Tempe, Arizona 85281
480.285.3800

admgroupinc.com

Via Email: wbishop@csd83.org

June 22, 2020

Mr. Bill Bishop
Facilities Director
Cartwright Elementary School District #83
5220 W. Indian School Rd
Phoenix, AZ 85031

Re: Scope of Work – Desert Sands Middle School Parking Lot
Subj: Architectural & Engineering Fee Proposal 1GPA 18-21P-01

Dear Mr. Bishop:

ADM Group is pleased to provide this full Architectural and Engineering Services Proposal for the new Parking Lot at Desert Sands Middle School. This proposal is in accordance with the 1GPA Contract Number 18-21P-01. Our scope of work includes:

- Based on the site visit of 17 June, 2020:
 - New Parking Lot and Drives off of Campbell Street
 - Flagpole relocation
 - Fencing along drive/parking area and tied into corner of Admin Bldg
 - Approximately 90' sidewalk widening along south of Admin Building
 - 5' Landscape Buffer along parking lot and Campbell Street per City of Phoenix requirement
- Submittal to City of Phoenix AFP department with architectural, civil, and landscape drawings as required to obtain a permit and subsequent inspections for the work due to curb cuts and drives on Campbell Street.

ARCHITECTURAL & ENGINEERING FEE PROPOSAL

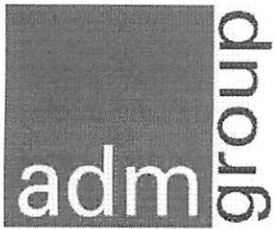
In order to obtain the required City of Phoenix Construction Permits, ADM Group will provide Architectural & Engineering drawings for City submittal to AFP.

Architectural Plans
Civil Engineering Plans
Landscape Plans
Topographic Survey

The total fees for these modifications will be lump sum fee of Eighteen Thousand Six Hundred and Forty Dollars and 00/100.

Total **\$ 18,640.00**

Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by ADM Group and ADM Group's employees and consultants in the interest of the Project, as identified in the following clauses. Payments for reimbursable expenses shall be billed at cost



ADM Group, Inc.
2100 West 15th Street
Tempe, Arizona 85281
480.285.3800

admgrouppinc.com

times a factor of 1.15 for administration and handling unless noted otherwise.

- Fees and reimbursables paid to specialty consultants above and beyond the normal structural, mechanical, plumbing and electrical, civil, landscape, and food service authorized by the Owner.
- Fees paid for securing approval of governmental authorities having jurisdiction over the Project (Plan Review and Permit).
- Expense of reproductions, postage and handling, and delivery of Drawings, Specifications, and other documents.
- Expense of renderings, models, mock-ups, material boards, photographs or other graphic presentations requested by the Owner.

If this proposal meets with your approval, please sign your acceptance in the space provided below and return to ADM Group.

Sincerely,

ADM Group, Inc.

<INSERT Signature>

Ben Barcon
Principal

DJP:mla

cc: Accounting
Project File

Approved: _____ Date: _____



ADM Group, Inc.
2100 West 15th Street
Tempe, Arizona 85281
tel. 480.285.3800 fax. 480.285.3801

Cartwright School District #83

Attn: Mr. Bill Bishop

Facilities Director

5220 W. Indian School Road

Phoenix, AZ 85031

email: wbishop@csd83.org; doaccpay@csd83.org

Date: August 08, 2020

Invoice No.: 20-13725

Terms: Due Upon Receipt

INVOICE

Project No. 7064-100

Cartwright School District #83
Desert Sands Middle School New Parking
Purchase Order Number: 20210382

Professional Services

Service through August 08, 2020

Architectural/Engineering Services

Contract Amount

Previously Billed

Amount

\$ 18,640.00

\$ -

\$ 3,500.00

\$ 18,640.00

\$ -

Sub Total Professional Services

\$ 3,500.00

Reimbursable Expenses

	Qty	Price	Cost	Mult.	Amount
Copies 8.5x11 (1-50)		0.10	\$		\$ -
Copies 8.5x11 color (1-5)		2.35	\$		\$ -
Copies 11x17 (1-50)		0.30	\$		\$ -
Copies 11x17 color (1-5)		3.35	\$		\$ -
Mileage		0.58	\$		\$ -
Permits			\$		\$ -
Reprographics			\$	1.15	\$ -
Messenger Service			\$	1.15	\$ -
			\$	1.15	\$ -
Sub Total Reimbursable Expenses					\$ -

Total Invoice \$ 3,500.00

SUMMARY

Project Billing Services

	Prior Billings	Current Billing	Total
Professional Services	\$ -	\$ 3,500.00	\$ 3,500.00
Reimbursable Expenses	\$ -	\$ -	\$ -
	\$ -	\$ 3,500.00	\$ 3,500.00

Approved by:



ADM Group, Inc.
2100 West 15th Street
Tempe, Arizona 85281
tel. 480.285.3800 fax. 480.285.3801

Cartwright School District #83

Attn: Mr. Bill Bishop

Facilities Director

5220 W. Indian School Road

Phoenix, AZ 85031

email: wbishop@csd83.org; doaccpay@csd83.org

Date: September 08, 2020

Invoice No.: 20-13759

Terms: Due Upon Receipt

INVOICE

Project No. 7064-100

Cartwright School District #83
Desert Sands Middle School New Parking Lot
Purchase Order Number: 20210382

Professional Services

	Contract Amount	Previously Billed	Amount
Service through September 08, 2020			
Architectural/Engineering Services	\$ 18,640.00	\$ 3,500.00	\$ 5,000.00
	\$ 18,640.00	\$ 3,500.00	

Sub Total Professional Services \$ 5,000.00

Reimbursable Expenses

	Qty	Price	Cost	Mult.	Amount
Copies 8.5x11 (1-50)		0.10	\$ -		\$ -
Copies 8.5x11 color (11-24)	22	1.54	\$ 33.88		\$ 33.88
Copies 11x17 (1-50)		0.30	\$ -		\$ -
Copies 11x17 color (11-24)	21	2.54	\$ 53.34		\$ 53.34
Mileage		0.58	\$ -		\$ -
Permits - COP Fact Finding			\$ 300.00	1.15	\$ 345.00
Reprographics			\$ -	1.15	\$ -
Messenger Service			\$ -	1.15	\$ -

Sub Total Reimbursable Expenses \$ 432.22

Total Invoice \$ 5,432.22

SUMMARY

Project Billing Services

	Prior Billings	Current Billing	Total
Professional Services	\$ 3,500.00	\$ 5,000.00	\$ 8,500.00
Reimbursable Expenses	\$ -	\$ 432.22	\$ 432.22
	\$ 3,500.00	\$ 5,432.22	\$ 8,932.22

Approved by:



Online Transaction Information:

Transaction Authorization Code: 06797D

Transaction Reference ID: 658f0192-82de-ea11-916c-ac162d71999a

Total Amount Paid: \$ 300.00

Transaction Time Stamp: 08-14-2020 04:04:57 PM

Card Type: Visa

Card Number (partial): 0383

Billing Information:

DOUG OSBORN

9831 S. 51st Street, Suite C-110

Phoenix 85044 US

doug@hessroutree.com

Plan Review / Permits Paid for in this Transaction:

Type	Id	Receipt	Print	Fee Details	
FACT	T98692	20-0071426		SP WRITTEN ONLY FACT-FINDING	\$ 300.00

Total: \$ 300.00

If this payment is related to an electronic plan review, you must complete your ProjectDox Workflow Portal Task for City staff to be notified the project requires action.

*****These transactions will be reviewed and additional action and or payment(s) may be required.**

For Support Contact Planning & Development, Payments & Submittals Section at 602-534-5934

phoenix.gov | [Accessibility](#) | [Security and Privacy Statement](#)

Sharp Printer/Copier

Cartwright School District #83
Desert Sands Middle School New Parking Lot
Purchase Order Number: 20210382

Date: September 08, 2020
Invoice No.: 20-13759

Proj Name	Proj. No.	Date	Ledger B/W	Ledger Color	Legal B/W	Legal Color	Letter B/W	Letter Color
DESERT SANDS PARKING LOT	7064100	2020-08-02	0	2	0	0	0	0
DESERT SANDS PARKING LOT	7064100	2020-08-04	0	0	0	0	0	1
DESERT SANDS PARKING LOT	7064100	2020-08-12	0	3	0	0	0	0
DESERT SANDS PARKING LOT	7064100	2020-08-12	0	0	0	0	0	21
DESERT SANDS PARKING LOT	7064100	2020-08-17	0	12	0	0	0	0
DESERT SANDS PARKING LOT	7064100	2020-08-18	0	4	0	0	0	0
2020 Subtotal			0	21	0	0	0	22



ADM Group, Inc.
2100 West 15th Street
Tempe, Arizona 85281
tel. 480.285.3800 fax. 480.285.3801

Cartwright School District #83

Attn: Mr. Bill Bishop

Facilities Director

5220 W. Indian School Road

Phoenix, AZ 85031

email: wbishop@csd83.org; doaccpay@csd83.org

Date: December 20, 2020

Invoice No.: 20-13829

Terms: Due Upon Receipt

INVOICE

Project No. 7064-100

Cartwright School District #83
Desert Sands Middle School New Parking Lot
Purchase Order Number: 20210382

Professional Services

Service through December 20, 2020

	Contract Amount	Previously Billed	Amount
Architectural/Engineering Services	\$ 18,640.00	\$ 8,500.00	\$ 7,400.00
	\$ 18,640.00	\$ 8,500.00	

Sub Total Professional Services \$ 7,400.00

Reimbursable Expenses

	Qty	Price	Cost	Mult.	Amount
Copies 8.5x11 (1-50)	4	0.10	\$ 0.40		\$ 0.40
Copies 8.5x11 color (1-5)	1	2.35	\$ 2.35		\$ 2.35
Copies 11x17 (1-50)		0.30	\$ -		\$ -
Copies 11x17 color (25-49)	27	2.37	\$ 63.99		\$ 63.99
Mileage		0.58	\$ -		\$ -
Permits - COP Fact Finding			\$ -	1.15	\$ -
Reprographics			\$ 16.51	1.15	\$ 18.99
Messenger Service			\$ -	1.15	\$ -

Sub Total Reimbursable Expenses \$ 85.73

Total Invoice \$ 7,485.73

SUMMARY

Project Billing Services

	Prior Billings	Current Billing	Total
Professional Services	\$ 8,500.00	\$ 7,400.00	\$ 15,900.00
Reimbursable Expenses	\$ 432.22	\$ 85.73	\$ 517.95
	\$ 8,932.22	\$ 7,485.73	\$ 16,417.95

Approved by:

Sharp Printer/Copier

Cartwright School District #83
Desert Sands Middle School New Parking Lot
Purchase Order Number: 20210382

Date: December 20, 2020
Invoice No.: 20-13829

Proj Name	Proj. No.	Date	Ledger B/W	Ledger Color	Legal B/W	Legal Color	Letter B/W	Letter Color
Cartwright SD;Desert Sands MS-Par	7064100	2020-09-03	0	2	0	0	0	0
Cartwright SD;Desert Sands MS-Par	7064100	2020-09-03	0	5	0	0	0	0
Cartwright SD;Desert Sands MS-Par	7064100	2020-09-03	0	0	0	0	0	1
Cartwright SD;Desert Sands MS-Par	7064100	2020-09-03	0	20	0	0	0	0
Cartwright SD;Desert Sands MS-Par	7064100	2020-11-09	0	0	0	0	4	0
2020 Subtotal			0	27	0	0	4	1



Remit to: P.O. Box 740967
Dallas, Texas 75374-0967

INVOICE

Terms: Net 30. Interest charged at 1.5% per month (18% per annum) will be added to accounts over 30 days past due. Invoice due and payable in Dallas County, TX.

No. 4853718

Date: 09/30/2020

Phone: 469-320-4951

C

Sold to customer # 3391372 ADM GROUP IA2 2100 W 15TH ST TEMPE, AZ 85281-6943		Ship to: ADM GROUP IA2 2100 W 15TH ST TEMPE, AZ 85281-6943				
Notes: Cartwright SD - Desert Sands MS Parking Lot - B				Sold by: GULL6113		
				Sale: CHARGE 0039-94		
Ordered by: Managed Print Services		Customer PO # 0		Customer job identification: 7064-100 - B		
Product Code	Qty	Description	Originals/ Copies	Unit Price	Amount	
1311000	38	DIGITAL COLOR SERVICES HP Mono/Color Line Density - Black & White - Square	1	\$.40	\$15.20	\$
Go paperless: ask about "eStatements".						
Tracking # Customer Copy				Delivery: Subtotal: Tax: Total:		\$.00 \$15.20 \$1.31 \$16.51

Date _____ Time _____ Rec'd by _____



2020093000039944853718

Before signing, see reverse side for trade customs and limited warranty.



ADM Group, Inc.
2100 West 15th Street
Tempe, Arizona 85281
tel. 480.285.3800 fax. 480.285.3801

Cartwright School District #83

Attn: Mr. Bill Bishop

Facilities Director

5220 W. Indian School Road

Phoenix, AZ 85031

email: wbishop@csd83.org; doaccpay@csd83.org

Date: December 20, 2020

Invoice No.: 20-13829

Terms: Due Upon Receipt

INVOICE

Project No. 7064-100

Cartwright School District #83
Desert Sands Middle School New Parking Lot
Purchase Order Number: 20210382

Professional Services

Service through December 20, 2020

	Contract Amount	Previously Billed	Amount
Architectural/Engineering Services	\$ 18,640.00	\$ 8,500.00	\$ 7,400.00
	\$ 18,640.00	\$ 8,500.00	

Sub Total Professional Services \$ 7,400.00

Reimbursable Expenses

	Qty	Price	Cost	Mult.	Amount
Copies 8.5x11 (1-50)	4	0.10	\$ 0.40		\$ 0.40
Copies 8.5x11 color (1-5)	1	2.35	\$ 2.35		\$ 2.35
Copies 11x17 (1-50)		0.30	\$ -		\$ -
Copies 11x17 color (25-49)	27	2.37	\$ 63.99		\$ 63.99
Mileage		0.58	\$ -		\$ -
Permits - COP Fact Finding			\$ -	1.15	\$ -
Reprographics			\$ 16.51	1.15	\$ 18.99
Messenger Service			\$ -	1.15	\$ -

Sub Total Reimbursable Expenses \$ 85.73

Total Invoice \$ 7,485.73

SUMMARY

Project Billing Services

	Prior Billings	Current Billing	Total
Professional Services	\$ 8,500.00	\$ 7,400.00	\$ 15,900.00
Reimbursable Expenses	\$ 432.22	\$ 85.73	\$ 517.95
	\$ 8,932.22	\$ 7,485.73	\$ 16,417.95

Approved by:

Sharp Printer/Copier

Cartwright School District #83
Desert Sands Middle School New Parking Lot
Purchase Order Number: 20210382

Date: December 20, 2020
Invoice No.: 20-13829

Proj Name	Proj. No.	Date	Ledger B/W	Ledger Color	Legal B/W	Legal Color	Letter B/W	Letter Color
Cartwright SD;Desert Sands MS-Par	7064100	2020-09-03	0	2	0	0	0	0
Cartwright SD;Desert Sands MS-Par	7064100	2020-09-03	0	5	0	0	0	0
Cartwright SD;Desert Sands MS-Par	7064100	2020-09-03	0	0	0	0	0	1
Cartwright SD;Desert Sands MS-Par	7064100	2020-09-03	0	20	0	0	0	0
Cartwright SD;Desert Sands MS-Par	7064100	2020-11-09	0	0	0	0	4	0
2020 Subtotal			0	27	0	0	4	1



Remit to: P.O. Box 740967
Dallas, Texas 75374-0967

INVOICE

Terms: Net 30. Interest charged at 1.5% per month (18% per annum) will be added to accounts over 30 days past due. Invoice due and payable in Dallas County, TX.

No. 4853718

Date: 09/30/2020

Phone: 469-320-4951

C

Sold to customer # 3391372
ADM GROUP IA2
2100 W 15TH ST
TEMPE, AZ 85281-6943

Ship to:
ADM GROUP IA2
2100 W 15TH ST
TEMPE, AZ 85281-6943

Notes: Cartwright SD - Desert Sands MS Parking Lot - B

Sold by:
GULL6113

CHARGE Sale:
0039-94

Ordered by:
Managed Print Services

Customer PO #
0

Customer job identification:
7064-100 - B

Product Code	Qty	Description	Originals/ Copies	Unit Price	Amount	
1311000	38	DIGITAL COLOR SERVICES HP Mono/Color Line Density - Black & White - Square	1	\$.40	\$15.20	\$
Go paperless: ask about "eStatements".						

Tracking #

Customer Copy

Delivery: \$.00
Subtotal: \$15.20
Tax: \$1.31
Total: \$16.51

Date _____ Time _____ Rec'd by _____



2020093000039944853718

Before signing, see reverse side for
trade customs and limited warranty.

Purchase Order

Cartwright School District #83

No. 20210382

5220 W. Indian School Road

Attn: Accounts Payable

Phoenix AZ 85031

Price Increase or Increases in Shipping
Costs in Excess of \$25 over total P.O.
Must Receive Prior Approval

To Expedite Payment, Attach any of the
Following to Invoice: Signed Delivery
Receipt, Insurance Receipt, Air Bill

Do Not Overship or Substitute without
District Approval
P.O. Number must appear on all invoices

P.O. Date: 07/13/2020

Questions ? Business Services (623) 691-3985

Ext:

Account:

P.O. Issued To :

Ship To:

ADM Group, Inc.
2100 West 15th Street
Tempe AZ 85281

Cartwright Sch Dist - BUILDINGS/OPS

Attn: Desera Lewis

3401 N. 67th Avenue

Phoenix AZ 85033

(623) 691-4063

Contact: Ben Barcon

Location: Buildings & Operations

Phone: (480) 285-3814

Fax: (480) 285-3801

Project: 1 CONTRACT

Req# 1558

Reference: 4606

Date Required: 07/22/2020

Award Number: 1GPA 18-21P-01

Line	Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
1	1	EA		Architectural and Engineering fees for new parking lot at Desert Sands School (Includes taxes)	810.100.4000.6450.538.000 CONSTRUCTION SERVICES	18,640.00	18,640.00	0.00	0.00

VENDOR please reply confirming receipt of Purchase Order to dopurch@csd83.org - Please remit Invoices to doaccpay@csd83.org Thank you.

Approval Log

Approved By	Date	Notes
desera.lewis	07/07/20	Requisition Submitted For Approval
WBishop	07/07/20	
ceci.sanchez	07/07/20	
stefanni.cahee	07/07/20	Returned To Originator
desera.lewis	07/07/20	Requisition Submitted For Approval
WBishop	07/07/20	
ceci.sanchez	07/07/20	
stefanni.cahee	07/08/20	
ACase	07/08/20	
victoria.farrar	07/09/20	
patricia.vasquez	07/13/20	
patricia.vasquez	07/13/20	Purchase Order Created

VOUCHER

1050

APPROVAL SIGNATURES:

Sub-Total:	18,640.00
Freight:	0.00
Tax:	0.00
Total Amount:	18,640.00

NOTES:

Order Via:

EMAIL TO VENDOR

FILE COPY

Wednesday, September 16, 2020

Page 1 of 1

Purchase Order**Cartwright School District #83****No. 20210382**

5220 W. Indian School Road

Attn: Accounts Payable

Phoenix AZ 85031

Price Increase or Increases in Shipping

To Expedite Payment, Attach any of the

Do Not Overship or Substitute without

Costs in Excess of \$25 over total P.O.

Following to Invoice: Signed Delivery

District Approval

Must Receive Prior Approval

Receipt, Insurance Receipt, Air Bill

P.O. Number must appear on all invoices

P.O. Date: 07/13/2020

Questions ? Business Services (623) 691-3985

Ext:

Account:

P.O. Issued To :

Ship To:

ADM Group, Inc.
2100 West 15th Street
Tempe AZ 85281

Cartwright Sch Dist - BUILDINGS/OPS

Attn: Desera Lewis

3401 N. 67th Avenue

Phoenix AZ 85033

(623) 691-4063

Contact: Ben Barcon

Location: Buildings & Operations

Phone: (480) 285-3814

Fax: (480) 285-3801

Project: 1 CONTRACT

Req# 1558

Reference: 4606

Date Required: 07/22/2020

Award Number: 1GPA 18-21P-01

Line	Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
1	EA			Architectural and Engineering fees for new parking lot at Desert Sands School (Includes taxes)	610.100.4000.6450.538.000 CONSTRUCTION SERVICES	18,640.00	18,640.00	0.00	0.00

Email PO. Vendor please reply confirming receipt of Purchase Order to dopurch@csd83.org - Thank you.**Approval Log**

Approved By	Date	Notes
desera.lewis	07/07/20	Requisition Submitted For Approval
WBishop	07/07/20	
ceci.sanchez	07/07/20	
stefanni.cahee	07/07/20	Returned To Originator
desera.lewis	07/07/20	Requisition Submitted For Approval
WBishop	07/07/20	
ceci.sanchez	07/07/20	
stefanni.cahee	07/08/20	
ACase	07/08/20	
victoria.farrar	07/09/20	
patricia.vasquez	07/13/20	
patricia.vasquez	07/13/20	Purchase Order Created

VOUCHER**1022 -**

APPROVAL SIGNATURES:

Sub-Total: 18,640.00

Freight: 0.00

Tax: 0.00

Total Amount: 18,640.00

NOTES:

Order Via:

EMAIL TO VENDOR

FILE COPY

Monday, July 20, 2020

Page

1 of 1