



**Paul G. Bakalis, AIA, NCARB**  
Executive Director

May 6, 2019

CONTACT: Dave Cherry - Public Information Officer  
[dcherry@azsfb.gov](mailto:dcherry@azsfb.gov)  
602-542-6003

**To:** Arizona School District Personnel

**From:** AZ School Facilities Board Staff

**RE:** Closing out Legacy BRG Projects

In response to an annual audit, the Arizona School Facilities Board has established a goal to closeout all legacy Building Renewal Grant projects by fiscal year end June 30, 2019. This will require districts with BRG projects awarded prior to January 10, 2018 to take action to avoid delays in future BRG requests.

There are nearly 500 legacy BRG projects on the SFB books with some being 3-4 years old. The closeout process allows the SFB to recover any unused funds which in turn creates additional award money for new Building Renewal Grant requests.

If you have an open BRG project that was awarded prior to January 10, 2018, you need to take action. This includes submitting any outstanding payment requests by email to [accountspayable@azsfb.gov](mailto:accountspayable@azsfb.gov) (payment requests cannot be made through PayAppinator, they must be made through the accounts payable email) and submitting a closeout form for each legacy project to your Liaison.

Click [HERE](#) to view the Building Renewal Grant Closeout Form and if you have any questions about your district's legacy projects and role in the closeout process, please contact your Liaison.

#### **About the Arizona School Facilities Board**

Created in 1998, the Arizona School Facilities Board (AZSFB) is a cabinet-level, state-government agency managing \$350 Million in state funding appropriated for K-12 school district facilities. The 10-member board meets monthly to grant financing for new school construction and funding to renew existing school facilities. AZSFB staff is a partner and advocate for school districts in facilitating successful Building Renewal Grant requests.