

*Best Case Scenario

Arizona State Land Department Public Education Lease Application Process*

	Days	Type	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12
Phase I: Pre-Application Phase														
1. Pre-Application Conference														
Analysis of available State Land sites														
Preliminary Site Selection(s)														
2. Prepare 30-day comment letters														
To: State Land Departments,														
State/County/Municipalities,														
SHPO (State Historic Preservation Office),														
Army Corps (404 permits), etc.														
3. Receipt of & Review of Comment Letters														
Add time to resolve issues disclosed														
4. ASLD Commissioner's Approval to Proceed, inform School District														
Phase II: Formal Application Phase														
1. Initial Processing of Formal Application														
2. Site Appraisal and Appraisal Review														
Appraisal ordered & Reviewed by ASLD														
Paid for by SD/SFOB														
3. Notice of Appraisal sent/Appeal time														
4. ASLD Review Committee														
Preparation														
Presentation to Review Committee														
5. ASLD Board of Appeals (final approval)														
Schedule & Present (meets once/month)														
6. Ten-week Statutory Advertising Period														
Advertise auction date														
7. Schedule/Conduct Auction														

Note: This timeline assumes no significant issues, delays, or special circumstances which might require additional time.