



Paul G. Bakalis, AIA, NCARB
Executive Director

June 21, 2019

CONTACT: Dave Cherry - Public Information Officer

dcherry@azsfb.gov

602-542-6003

To: School District Personnel

From: Arizona School Facilities Board Staff

RE: Reminder about SFB Roofing Inspection Protocol Policy

SFB staff reminds all Arizona school districts who have yet to implement a roofing inspection protocol, as required by A.R.S. §15-342.01, to do so before July 1, 2019. Districts have had nine (9) years to create and implement a protocol since the requirement became law in 2010.

The SFB Roofing Inspection Protocol Policy was adopted February 6, 2019 and will be enforced effective July 1, 2019. After July 1, the protocol will be required for approval of Building Renewal Grants involving work that takes place on a roof or work involving roof-mounted equipment.

To clear up any possible confusion, beginning July 1 the SFB will rely on districts to be fully compliant with A.R.S. §15-342.01. This means districts must provide a structural review report and weight verification to the SFB before the Board considers funding any awards to replace a rooftop HVAC unit. Districts are responsible for including these engineering services in the scope of work and for the cost of those services. When applying for a roofing BRG, the scope of work documents must include a district structural review report or documentation verifying the structural review will be completed by the district prior to any roofing repair or replacement.

Click [HERE](#) to read the SFB Roofing Inspection Protocol Policy. Please contact your [Liaison](#) directly with any questions.

About the Arizona School Facilities Board

Created in 1998, the Arizona School Facilities Board (AZSFB) is a cabinet-level, state-government agency managing nearly \$300 Million in state funding appropriated for K-12 school district facilities. The 10-member board meets monthly to grant funding for new school construction and to renew existing school facilities. AZSFB staff is a partner and advocate for school districts in facilitating successful grant requests.